



JAMIA MILLIA ISLAMIA, NEW DELHI

Application for permission to the appear at

Examination Part

2004 - 2005

The Controller of Examinations,
Jamia Millia Islamia,
New Delhi-110025

Sir,

I request you to permit me to appear at the examination noted above. The examination has been deposited and the receipt of which is enclosed herewith. I declare that I have not been debarred by any University or Board from taking any examination during the above mentioned year and that the entries made by me on the forms A and B (attached) are true to the best of my Knowledge and belief. I agree to abide by the Act Statute, Ordinances and regulations existing and amended from time by time.

Yours faithfully

Date

.....
Candidate's Signature (in full)

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To BE FILLED IN BY
THE OFFICE

Roll No.

Enrolment No.

Candidate's

Photograph

To be

pasted here

Photo & Signature to be
Attested by the Dean/Principal

Subject/Paper in which he/she wish to be examined (Mention option of papers, if any). Write Title of Paper.

Paper No.	COMPULSORY	Paper No.	OPTIONAL	Paper No.	Honours

Practicals & Viva Voce, if any

Specimen signature of the candidate (in full).....

Bank Draft/ Pay Order/ Cash receipt No.....

Particulars on forms A, & B para to be filled in by the candidate in his/her own handwriting.

1. Name of candidate (in Urdu or Hindi)

Name of candidate Mr./ Miss/ Mrs.
(in English)

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(BLOCK LETTERS)

2. Date of Birth..... (in words)

3. Place of Birth..... Nationality

Town

Distt.

State

4. Father's name.....Occupation.....

5. Husband's name.....

6. Address (Present).....

Phone No.....

(Permanent)

7. Medium of Examination.....Enrolment No. (if allotted by Jamia)

(Urdu / Hindi / English)

8. Whether do you belongs to S.C/S.T.....

9. Examination(s) passed (strike out examination not passed)

Examination*	University Board	Year	Roll No.	Result/ Division	Subjects
High School/ Matric/ Sec.S.C					
Intermediate/Sr. School Cert.					
B.A/B.Sc. (Pass/Hons) Pt. I					
B.A/B.Sc. (Pass/Hons) Pt. II					
B.A/B.Sc. (Pass/Hons) Pt. III					
M.A/M.Sc. (Pre)					
M.A/M.Sc. (Final)					

10. If failed earlier at the exam. In which you wish to appear this year, give details
 University/Board.....
 Examination.....Year.....
 Enrolment NoRoll No

11. Were you ever rusticated/expelled/disqualified/debarred from appearing at the examination, give details.
 University/Board.....
 Examination.....Year.....
 Enrolment NoRoll No

12. If you are appearing according to old course/old scheme, other than prescribed for this year, give details and get prior approval of the controller of exams.
 old course/old scheme as prescribed held in 19 (subject)

13. Are you serving any where, if so, give details and attach no objection certificate
 Name & Address of employer
 Post held.....*Permanent/Temp.

Declaration:

I hereby declare that all the entries made in the form and the copies of documents attached herewith are correct to the best of my knowledge, if any falsification is found in this connection, The Jamia Millia Islamia has right to cancel the examination at any time.

Signature of candidate

Signature of Father/Mother/Guardian

CERTIFICATE

Certified that the above signed student is regular student/Ex-student and has completed* the required attendance of lectures, Tutorials, practicals etc. His/her conduct is satisfactory and that he/she is competent to appear at the examination noted above. The information is furnished by him/her on Firms A, and B is correct. Photograph & Signature of the candidate on form A, B are attested.

Date.....

.....
 Dean/Principal
 (Office Stamp)

***Note :** Certificate regarding attendance will be provisional and can be withdrawn at any time before the examination or during the examination, if the applicant fails to attend the provided courses of lectures, tutorials, principals. etc.

ADMIT CARD

JAMIA MILLIA ISLAMIA, NEW DELHI

ANNUAL EXAM – 2004 –2005

Candidate's name
(Capital Letters)

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Father's Name.....

Medium of Exam..... Category:

REGULAR	EX. STUDENTS	PRIVATE
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Examination..... Part.....

All subject/papers in which the candidate wish to appear this year*

Affix your recent photo
(Size 2x1.5)
Attested by your School
Head Master/ Principal
Or by Gazetted Officer
Photograph should be
Pasted with gum and
not stapled or pinned.

SUBMIT SEPRATE FORM FOR EACH PART					
Paper	Compulsory	Paper	OPTIONAL/SUSIDIARIES	Paper	HONOURS

and Practical and/ or viva etc. prescribed

Signature of the Candidate

Dean/Principal

Roll No.
Enrollment No.

Specimen Signature of Candidate

- NB**
- (a) The examination will be according be held according to the 'Scheme of Examination' (Date Sheet) placed on the notice Board of the Dean's office and controller of Examination office.
 - (b) Candidate must bring their own pen, pencil, ink-pot, identity card etc.
 - (c) Order of the question papers given in the date sheet shall not be guaranteed.
 - (d) Read carefully and follow the instructions on t5he candidates for Examination'.

INSTRUCTION TO CANDIDATES FOR EXAMINATION (Ordinances X Para 30, 31)

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| <p>30.1 The doors of the examination shall be opened half an hour before the commencement of the Examination on the first day and quarter of an hour before on subsequent days.</p> <p>30.2 A candidate may not be admitted into the Examination hall, if he/she fails to present to the invigilator his/her Admission card and/or satisfy the Superintendent of examinations that it will be produced with in a reasonable time.</p> <p>30.3 All candidates shall come to the examination hall before the time fixed for the examination. If the candidate arrives not later than 30 minutes after the time fixed for the Examination, the Invigilator may allow him/her to appear at the examination with the permission of Superintendent of Examinations. No candidate shall be allowed to appear in the examinations not later than 30 minutes after the time fixed</p> <p>30.4 The candidate shall strictly obey and follow all the instructions given to them from time to time by the Superintendent of Examinations or Invigilators of any Official or the University connected with the Examinations.</p> <p>30.5 The candidate shall maintain and observe strict discipline in and/or near the Examination Centre/hall and shall not indulge in any such act as misbehavior/nuisance which causes any obstruction and for disturbance or disruption in the conduct of Examination.</p> <p>30.6 No candidate shall be allowed to leave the Examination Hall, until an hour has elapsed after the distribution of the Question paper.</p> <p>30.7 No candidate shall leave his/her place of go out of the hall without the permission of the Invigilator, unless he/she handed over answer book to the Invigilator concerned.</p> <p>30.8 If a candidate desires to go out of the Examination Hall for a while, a reliable person shall be sent with him/her to see that he/she does not communicate with any person or use unfair means for answering the Question Paper.</p> <p>30.9 As soon as the time prescribed for the Question Paper Expires, the candidates shall have to hand over their answer book to the Invigilator concerned.</p> <p>30.10 A candidate appearing at an Examination shall give a specimen signature for purpose of identification, if asked by the Superintendent of Examinations or the Invigilator in the Examination Hall.</p> <p>31 Use of unfair means Misbehavior:</p> <p>31.1 No candidate shall bring with him/her in the Examination Hall any book; paper, notes or other materials, which may be used by him/her in connection with the Examination, nor shall he/she communicate to or receive from any other candidate or person any information in the Examination Hall.</p> <p>31.2 No candidate shall note or write any thing on the blotting paper or Question Paper or on any other object/material, except the answer book supplied to him/her.</p> <p>31.3 No candidate shall assist or receive assistance from any other candidate or person at an Examination or make use of any dishonest or unfair means in connection with the Examination.</p> <p>31.4 Any candidate, detected cheating or making use of any dishonest or unfair means in connection with an Examination shall be reported to the Controller of Examinations by the Superintendent of Examinations or through him by an Invigilator or an Official of the University, as the case may be. The Controller of Examinations shall place the aforesaid matter before the Examination Committee for consideration, which may if satisfied that the facts alleged are true and disclose premeditation on the part of the candidate, disqualify the candidate from passing that Examination and debar him/her from appearing at any University Examination for a period not exceeding three years.</p> <p>31.5 Any candidate detected using unfair means in an Examination Hall shall be reported to the Controller of Examinations by the Superintendent of Examinations or through him by an Invigilator or by an Official of the University, as the case may be. The Controller of Examinations shall place the aforesaid matter before the Examination Committee for consideration. Which may if satisfied that the facts alleged are true, but do not disclose any premeditation, disqualify the candidate from passing that Examination and debar him/her from appearing at any University Examination for a period not exceeding two years.</p> | <p>31.6 Any candidate bringing any book, paper, notes or other material to the Examination Hall shall be reported to the Examination Committee for consideration by the Controller of Examinations, as reported by, the Superintendent of Examinations or through him by an invigilator or by an Official of the University, as the case may be, and the Examination Committee may, if satisfied that the facts alleged are true, but that the candidate has not made and use thereof, disqualify the candidate from passing that Examination.</p> <p>31.7 Any candidate, who in the opinion of the Superintendent of Examinations is guilty of any misconduct in the Examination Hall, other than the misconduct within the meaning of the aforesaid Sub-Para's 31.1, 31.2, 31.3, 31.4, 31.5 and 31.6 of this Ordinance, may be expelled by the Superintendent of Examinations for that Paper and shall be replied to the Examination Committee by the Controller of Examinations. The said Committee may, if satisfied that the facts alleged are true, disqualify him/her from passing the Examination for that year.</p> <p>31.8 Any candidate approaching an Examiner directly or indirectly or seeking ways or means of bringing pressure to bear on the Examiner, so that higher marks may be awarded to him/her than his/her answers justify or attempting to influence the Controller of Examinations or any person employed in his office for the same purpose shall be deemed to have used unfair means. Such a case shall be reported to the Examination Committee by the person concerned through the Controller of Examinations. The Examination Committee may, if satisfied that the facts alleged are true, disqualify the candidate from passing that Examination and debar him/her from appearing at any Examination for a period not less than one year.</p> <p>31.9 Any candidate found guilty of seeking ways and means or harassing or pressurizing or using or threatening to use force to make any Superintendent of Examinations or Invigilator or any Official of the University desist from his duties relating to the conduct of Examination shall be deemed to have used unfair means and indulged in gross misconduct. Such a case shall be reported to the Examination Committee by the person concerned through the Controller of Examinations. The Examination Committee may, if satisfied that the facts alleged are true, disqualify the candidate from passing that Examination and/or expel him/her from the University and declare him/her to be not a fit and proper person to be admitted to any future Examination of the University.</p> <p>31.10 Any candidate who has been punished under Sub-Paras 4, 5, 6, 7, 8 and 9 above, shall not be admitted to any Course as a Regular Student. Such a student may be allowed to appear at the next Annual Examination only, in which he/she is entitled to appear as an Ex-Student after the expiry of the period of punishment.</p> <p>31.11 In case, a person, who is not a bonafide candidate, is found to be taking an Examination on behalf of a bona fide candidate, it will be assumed that this impersonation is being done at the instance and with the connivance of the bona fide candidate and action against such person and such bonafide candidate would be taken as under:</p> <ul style="list-style-type: none"> (i) The bonafide candidate, who did not take the Examination himself/herself shall be debarred from pursuing any course of studies or from appearing at any Examination of the University in future. (ii) In case, the person, who has impersonated the bonafide candidate, is a student of the University, he/she shall be debarred from taking any Examination of the University in future. (iii) If the person, who has impersonated the bonafide candidate, is not a student of the University, he/she may be handed over to the Police for appropriate action. <p>31.12 In case, a candidate is appearing at the Examination for improvement of Division/Percentage of Marks and is found to be using unfair means, the result of his/her Examination in the Paper(s) in which he/she has already appeared, would also be cancelled, in addition to the action that might be taken against him/her for using unfair means, while reappearing for improvement of his/her Division/ Percentage of Marks.</p> <p>31.13 Any punishment imparted on the erring student shall be following due consideration of the defense presented by him/her.</p> |
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JAMIA MILLIA ISLAMIA

STUDENT'S RECORD CARD

(To be filled in by the applicant in his/ her own handwriting)

Examination/course Part Full Time* Part Time* Private

Name (in full)

 Married* Female*

Unmarried* Male*

Name in Urdu OR in Hindi.....

Father's Name.....

Husband's Name.....

Permanent Address.....

Present Address.....

Date of Birth

 (in words also)

Place of Birth..... Nationality.....

Date of Admission (Present Course)..... Medium of Exam* Urdu Hindi English

Member of Schedule Caste* or Schedule Tribe* (* Strike portion not applicable to you)

Enrolment No.

Certificate Issued (Office Use only)	Course	Year	
Provisional			Paste Firmly with space Provided a copy of your Recent passport size (3" x 2") Photograph duly attested on The front size
Migration			
Degree/Diploma			
Age			
Merit			

I hereby declare that all the entries made in this cards are correct to the best of my knowledge.

Date Specimen signature of the candidate

Information furnished by the student his /her photo and Specimen signature are attested.

Date

Dean / Principal