

Evaluative Report of the Barkat Ali ‘Firaq’ State Resource Centre

1. Name of the Department: **Barkat Ali ‘Firaq’ State Resource Centre**
 Centre stands for academic, technical and training resource support to adult education programme in Delhi and on request in other states too
2. Year of establishment: **1981 -82**
3. Is the Department part of a School/Faculty of the University? **No**
4. Names of Programmes offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., D. Sc., D Litt etc.)*N/A, List of the programme given below:

S. No.	Name of the Programme	Type of the Programme	Annual Intake
1.	Development & Production of Material	<ul style="list-style-type: none"> • AEP Information & Publicity • Basic & Post Literacy and Continuing Education • Training/Enrichment of Literacy Personnel 	About 10 titles per year
2.	Training of AE Personnel	<ul style="list-style-type: none"> • Key Resource Persons • Master Trainers • Preraks • Volunteer Teacher • Others 	About 1000 trainees from all categories
3.	Research, Evaluation & Documentation	<ul style="list-style-type: none"> • Programme Based Research • External Evaluation of AE Projects • Feasibility Studies • Learners Literacy Assessment • Visual and written documentation of selected activities 	About 5 – 10 evaluations of learners and 3 – 5 documentation activities
4.	Field Experiments/ Demonstration	<ul style="list-style-type: none"> • Islands of Success of Saakshar Bharat in allotted districts of Slot-I • Literacy Programme for Inmates 	<ul style="list-style-type: none"> • 616 Gram Panchayats in 10 Blocks of 5 Districts in Uttar Pradesh • 1000+ Inmates in 10 Jails at Tihar & Rohini, New Delhi

5. Interdisciplinary Programs and Departments involved:

SRC does not run certificate/diploma/degree courses. Yet expertise from other agencies was drawn as detailed below:

S. No.	Name of the Programme	Other Departments/Individuals
1.	Development & Production of Material	<ul style="list-style-type: none"> • Freelance Writers • Jamia’s faculty from: AJKMCRC & Faculty of Fine Arts • Subject experts
2.	Training of AE Personnel	<ul style="list-style-type: none"> • Jamia’s faculty from: AISE, DACEE & Faculty of Management

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		<ul style="list-style-type: none"> • From Jan Sikshan Sansthan (Prayas) • UEE Mission of Delhi • State Literacy Mission Authority, Uttar Pradesh • District Institutes of Education & Training of Uttar Pradesh • State Resource Centre, Lucknow • Tata Consultancy Services, Hyderabad
3.	Research, Evaluation & Documentation	<ul style="list-style-type: none"> • Directorate of Adult Education, Govt. of India • Urdu Academy Delhi, Govt. of NCT of Delhi • Mission Convergence, Delhi Government • NIOS
4.	Field Experiments/ Demonstration	<ul style="list-style-type: none"> • National Literacy Mission Authority, Govt of India • State Literacy Mission Authority, Uttar Pradesh • Department of Prisons, Govt. of Delhi • Intel • International Youth Federation • Tata Consultancy Services • Jan Shikshan Sansthans of Delhi

6. Courses in collaboration with other universities, industries, foreign institutions, etc. None
7. Details of programmes discontinued, if any, with reasons : None
8. Examination System: Annual/ Semester/Trimester /Choice Based Credit System

S. No	Name of the Programme	Examination System
NA	NA	NA

Centre does not organize courses which require formal examination & hence item is not applicable in present case.

9. Participation of the Department in the courses offered by other Departments
Not Applicable as Centre is a non teaching entity
10. Number of teaching posts sanctioned, filled and actual (Professors/Associate Professors/Asst. Professors/others)

S. No.	Post	Sanctioned	Filled	Actual (Including CAS & MPS)
1	Professor	NA	NA	NA
2	Associate Professors	NA	NA	NA
3	Asst. Professors	NA	NA	NA
4	Others*	8	8	-

* Non Teaching but academic positions

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11. Faculty profile with name, qualification, designation, area of specialization, experience and research under guidance

S. No.	Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided for the last 5 years	
						Awarded	In progress
1.	Dr. Shoeb Abdullah	M.Sc., M.Ed. Ph.D.	Professor Officiating Director	Teacher Education Measurement & Evaluation Phil. Of Education	25 yrs Teaching 30 yrs. Research.	5	4
2.	Zubair Hussain Qureshi (Retd.)	M. A. (Social Work), LL.B.	Programme Coordinator	Research, Evaluation, etc.	33	NA	NA
3.	M. Shahzad Hussain	M. A. (Sociology), LL.B.	Programme Coordinator	Training & Documentation	34	NA	NA
4.	Dr. Nilofer Rizvi	M.Sc., Ph.D.	Programme Coordinator	Population Education	24	NA	NA
5.	Shahabuddin Siddiqi (Retd.)	M.A. Social Work	Associate Programme Coordinator	Training	22	NA	NA
6.	Dr. M. A. Shibli	M.A., Ph.D.	Associate Programme Coordinator	Population Education	22	NA	NA
7.	Aparna T. Bhat	M.A., M.Phil	Programme Associate	Training	22	NA	NA
8.	K. B. Sinha	B.F.A.	Graphic Artists	Arts	27	NA	NA
9.	Afaq A. Suharwardi	M.A. (social work) Dip. In Public Administration	Research Fellow	Filed Work	22	NA	NA
10.	Shamim Ahmad	B.A., Certificate cost & Accounts	Accountant	Accounts & Book keeping	27 yrs.	NA	NA
11.	Nasir A. Khan	B.A. P.G. Diploma	Office Assistant	Office maintenance	32	NA	NA
12.	Shailesh K. Saxena	Intermediate	Projectionist	Photography	22	NA	NA

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13.	Syed. M. Junaid	Intermediate & Dip. In computer application	Computer Operator	Computer Operation	16.	NA	NA
14.	Firdaus Jahan	M.A. (Urdu)	Store Keeper	Store Maintenance	24	NA	NA
15.	Ismail Khan	High School	Machine Operator	Machine Operation	22	NA	NA
16.	M. Zaki Khan	5 th	Peon		28	NA	NA
17	Surender	5 th	Safai Karamchari	Cleaning		NA	NA

12. List of senior Visiting Fellows, adjunct faculty, emeritus professors etc. NA

13. Percentage of classes taken by temporary faculty – programme-wise information

S. No.	Program	Name of Temporary Faculty	Remarks
*	*	*	*

Except for material development function under which 80% of work is done by external experts, 99% all other functions are performed by SRC staff.

14. Student Teacher Ratio: Item as such is not applicable but in cases of training programme trainer – trainee ratios are kept at 2:30 in most cases

15. Number of academic support staff (technical) and administrative staff: sanctioned, filled and actual.

S. No.	Post	Sanctioned	Filled	Actual
	<u>Technical</u>			
1	Projectionist	1	1	1
2	Instrument Maintainer	1	1	1
	<u>Administrative</u>			
3.	Office Assistant	1	1	1
4.	Accountant	1	1	1
5.	Store Keeper	1	1	1
6.	Computer Operator	1	1	1
7.	Driver	1	0	0
8.	Peon	1	1	1

16. Research thrust areas as recognized by major funding agencies.

NA

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17. Number of faculty with ongoing projects from a) national b) international funding agencies and c) Total grants received. Give the names of the funding agencies, project title, duration and grants received project-wise.

None

18. Inter-institutional collaborative projects and associated grants received

a) National collaboration

S. No.	Funding Agency	Project Title	Grant Received	Remarks
1	National Literacy Mission Authority	10 Residential Camps of 45 days - Computer Based Functional Literacy	Rs. 22.00 lacs	Only honorary field animators were engaged for each camp.

b) International collaborations:

None

19. Departmental projects funded by DST-FIST; UGC-SAP/CAS, DPE; DBT, ICSSR, AICTE etc.; total grants received.

S. No.	Project Title	Funding Agency	Funds	Remarks
1	Evaluation of Learners of Urdu Academy Delhi	Urdu Academy Delhi, Govt. of Delhi	Rs. 50000.00 per evaluation	Yearly assignment executed by SRC staff

20. Research facility / centre with

- State recognition:
 - a. Urdu Academy, Delhi Govt. : Agency for External Evaluation of Learners
 - b. Mission Convergence, Delhi Govt. : Agency for External Evaluation of Learners
- National recognition
 - a. External Evaluation Agency of National Literacy Mission Authority for evaluation of Govt. of India sponsored Adult Education projects
- international recognition

None

21. Special research laboratories sponsored by / created by industry or corporate bodies

No

22. Publications:

Research Publications of the Department

S. No.	Item	Total Numbers
1	Number of papers published in peer reviewed journals (national / international)	
2	Number of papers published in conferences	

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3	Monographs	2
4	Chapters in Books	
5	Text Book / IEC Material	38
6	Laboratory Manuals	
7	Articles in Magazines	
8	Editorials	
9	Books with ISBN with details of publishers	
10	Number listed in International Database (For e.g. Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)	
11	Citation Index – range / average	
12	SNIP	
13	SJR	
14	Impact Factor – range / average	
15	h-index	
16	Posters	21
17	Pamphlets	08

Please see annexure - ERD-1: Publications

23. Details of patents and income generated.

NA

24. Areas of consultancy and income generated.

S. No.	Area	Income in last 5 years
1	External Evaluation of Learners of Urdu Academy	Rs. 250000.00
2	Training Programme for NFE Instructors and Coordinators of GRCs of Mission Convergence	Rs. 250000.00

25. Faculty selected nationally/ internationally to visit other laboratories/institutions / industries in India and abroad.

None

26. Faculty serving in

a) National committees b) International committees c) Editorial Boards d) any other (please specify).

S. No.	Faculty	Committee	Level of Committee
1	Z. H. Qureshi, Programme Coordinator	a. Interpersonal Media Campaign Sub Committee	National
		b. Special Invitee – Task Force on MIS for Saakshar Bharat	National
		Vice President, Board of	District

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		Management, Jan Shikshan Sansthan, Jahangirpuri	
2	M. Shahzad Hussain, Programme Coordinator	a. P.A.C., DIETs, SCERT Delhi b. Life member IAEA c. Member BOM, JSSs Prayas, R. K. Puram, West Delhi- Peeragarhi & Patel Nagar	District National

27. Faculty recharging strategies

See Annexure – 2: ERD Faculty recharge strategies.

28. Student projects

- percentage of students who have done in-house projects including inter-departmental projects
- percentage of students doing projects in collaboration with other universities / industry / institute NA

29. Awards / recognitions received at the national and international level by

- Faculty: None
- Doctoral / post doctoral fellows: NA
- Students: NA

30. Seminars/ Conferences/Workshops organized and the source of funding (national / international) with details of outstanding participants, if any

S. No.	Title	Form	Level	Participants	Funding Source
1	Augmenting Literacy among Minorities with Focus on Women	Seminar	National	1. MoS, HRD & Secretary (SE&L), Govt of India	SRC Budget
2	Meet GP – BP Presidents Campaign	226 Seminars	Block Level	2. Gram & Block Pradhans of 113 Blocks of 10 districts of UP	SRC Budget
3	Workshop on Task Force on National Curriculum Frame Work for female	Seminar	National	3. India Institutes of Education, Pune 4. Giri Institute of	SRC Budget

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	literacy			Developmental Studies, Lucknow Hindu College Moradabad 5. National Institute of Science Technology and Developmental Studies, Delhi JSS GujratDIET Rajasthan	
4	Workshop on ICT “Information Education and Communication Material’	Seminar	National	T.V. radio, NSD freelance artist, Teaching Faculty of Fine Arts, JMI Mass Media & Languages, Field functionaries of NGOs	SRC Budget
5	Workshop on Bride Primer	Workshop	State level	Academy of Professional Development of Urdu Medium Teachers, Balak Mata Centre, J.M.I. Freelance	SRC Budget
6	Workshop on Teachers Guide Urdu	Workshop	State level	Balak Mata Centre, J.M.I. Free lance	SRC Budget
7	Workshop on Posters Development	Workshop	National	IGNOU, NBT Time of India Add Agency Free lances	SRC Budget

31. Code of ethics for research followed by the departments Not yet developed

32. Student profile program -wise:

S. No.	Name of the Program (refer to question no. 4)	Applications received	Selected		Pass percentage	
			Male	Female	Male	Female
NA	NA	NA	NA	NA	NA	NA

33. Diversity of students*

S. No.	Name of the Program (refer to question no. 4)	% of students from JMI	% of students from other universities within Delhi	% of students from universities outside Delhi	% of students from other countries
NA	NA	NA	NA	NA	NA

*SRC is a non teaching entity. However, participants of its training belong to NGOs and schools

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from all over Delhi and 10 Districts of Uttar Pradesh.

34. How many students have cleared Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations? Give details category-wise. NA

35. Student progression: NA

36. Diversity of staff

S. No.	Percentage of faculty who are graduates	
1	of JMI	64%
2	from other universities within Delhi (University of Delhi)	9% or only one from University of Delhi
3	from universities from other States	27% (Aligarh, Lucknow & 1 Indore)
4	from universities outside the country	Nil

37. Number of faculty who were awarded M Phil, Ph.D., D.Sc. and D.Litt. during the assessment period:

One Ph.D

38. Present details of departmental infrastructural facilities with regard to

S. No.	Facility	Availability
1	a) Library	No
2	b) Internet facilities for staff and students	Yes
3	c) Total number of class rooms	Not applicable
4	d) Class rooms with ICT facility	Partly equipped one training room available
5	e) Students’ laboratories	Not applicable
6	f) Research laboratories	Not applicable

39. List of doctoral, post-doctoral students and Research Associates

a) From the host Institution /university: NA

b) From other Institution /universities: NA

40. Number of post graduate students getting financial assistance from the university. NA

41. Was any need assessment exercise undertaken before the development of new programme (s)? If so, highlight the methodology.

Divergent methods of need assessment are adopted for need assessment depending on the nature of activity and these include:

a. Discussion with requesting agency and prospective trainees in case of training

b. Discussion with programme managers and prospective clients in case of material development

42. Does the department obtain feedback from

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- a. Faculty on curriculum as well as teaching-learning-evaluation? If yes, how does the department utilize the feedback?
- In case of material development manuscripts are provided to end users and feedback obtained is used for modifications in subsequent editions& in certain situations informed experts are requested to whet the contents
- b. Students on staff, curriculum and teaching-learning-evaluation and how does the department utilize the feedback?
- At the end of each training, participants are requested to provide feedback on a prescribed form and in other cases through brainstorming exercise on objectives and contents of the programme and this feedback is used to alter contents or methodology of the future programmes
 - Review and recapitulation is done on daily basis during training programmes and gaps identified are filled during the same training itself
- c. Alumni and employers on the programmes offered and how does the department utilize the feedback? NA
43. List the distinguished alumni of the department (maximum 10) NA
44. Give details of student enrichment programmes (special lectures / workshops / seminar) involving external experts. NA
45. List the teaching methods adopted by the faculty for different programmes.
- Lecture with or without Power Point Presentations
 - Brain Storming
 - Group Exercises
 - Simulation/Mock Exercise
 - Hands on Practice
46. How does the department ensure that programme objectives are constantly met and learning outcomes are monitored?
- There is an Annual Action Plan which is approved by the Govt. of India. Plan is periodically reviewed in house as well as monthly and quarterly review meetings of the Govt. of India
47. Highlight the participation of students and faculty in extension activities.
- SRC serves only the extension activities located in field sites in Delhi and allotted districts of Uttar Pradesh.
48. Give details of “beyond syllabus scholarly activities” of the department.
- SRC has assisted the National Literacy Mission Authority in developing draft country papers for international and regional conferences and documents such as photo panels and brochures for national exhibitions.
49. State whether the programme/ Department is accredited/ graded by other agencies? If yes, give details.

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Centre was evaluated by an external evaluation agency A. N. Sinha Institute of Social Studies, Patna (agency empanelled by NLMA, MHRD, Govt. of India) and was awarded ‘O’ Grade with 91.73%.

50. Briefly highlight the contributions of the Department in generating new knowledge, basic or applied.

- Centre produced a report of the Task Force Multiple Strategies for Mobilization, Motivation and Retention of Learners and Volunteers of Muslim Minority especially Females in Adult Education Programme’. Report recommended by the NLMA as model to agencies for compiling reports of other 20 Task forces.
- Padho Aur Padhao – a functional literacy programme design for prison population was developed and it found place on the agenda of an international conference organized by the Govt of India
- Participants Kit for Meet GP – BP Presidents Campaign designed by the Centre served as sample for other SRCs
- Centre developed and produced material on disaster risk management for adult education programme for the first time in India (UNESCO sponsored Project)
- Inter Personal Media Campaign – BAFSRC J.M.I. was designated as convener of IPMC on Electoral Literacy. SRC Jaipur, Jodhpur & Raipur were associated with SRC, Jamia to prepare the IEC material on Electoral Literacy. Material was prepared and handed over to Election Commission of India for vetting and after vetting it was printed by all 32 SRCs. Material was translated in English also and submitted to DAE, MHRD, Govt. of India
- Launch of Urdu Primer IBTADA – The aim of Saakshar Bharat. Mission was to empower women specially SC/ST, Minorities (Muslims) under functional literacy programme. For this purpose culture specific Primer ‘IBTADA’ was prepared by SRC, Jamia which was launched by honorable Minister Sh. Shashi Throor.

51. Detail five major Strengths, Weaknesses, Opportunities and Challenges (SWOC) of the Department.

Strengths

1. In existence for 33 years
2. Fulltime qualified staff with long experience of working in AEPs
3. Expertise of resources for AEPs in Urdu language and in legal literacy and folk media
4. Training of Key Resource Persons especially Urdu in both Hindi & Non-Hindi speaking across the country
5. Experience of direct interface with AEPs in different states and bodies in public & private sectors and UN bodies
6. Skills of designing material for development programmes, contemporary issues and priority groups including Muslim minority
7. The highest among all SRCs

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Weaknesses

1. Insufficient financial resource allocation under ‘salary head’ for organizational expansion, promotions and staff development & post retirement benefits
2. Ill-equipped office infrastructure & facilities
3. Need for improvement in areas of training, research and documentation
4. Absence of full time leadership for optimum use of existing human and material resources
5. Absence of long – term vision of AEP and consequently myopic year to year planning by resource organizations

Opportunities

1. Parent body – a central university presents scope for availing its academic resources in areas of education, adult education, mass communication, centre for DOL, IT and management sciences etc.
2. Parent body’s financial support in emergencies and need based cost free logistics support will be the source of programme sustainability and a force multiplier for SRC’s resources
3. Geographic proximity to offices of NLMA & National Directorate, IGNOU, NIOS etc may present faster flow of information and new development and developing a national perspective of lifelong – learning needs and required resources
4. Easy acceptability among AE clients and stakeholders belonging to Muslim minority & brand ‘Jamia’ carries greater credibility and market value
5. AE programme moving towards equivalency and lifelong learning (beyond basic literacy) creating new learning opportunities for clients and creation of required academic resources by AE institutions like SRC

Challenges

1. Adult Education Programme may not move towards institutionalization at District and sub district levels preventing creation of career opportunities for functionaries
2. Saakshar Bharat may not be expanded to high female literacy districts and states like Delhi
3. State Literacy Mission Authority (SLMA) may remain out of existence in Delhi or other Hindi belt SLMAs in may not prefer services by Delhi SRC all the time
4. Financial resources required for transition may not be allocated/inadequately allocated for vision fulfillment
5. Minimum human resources with attractive service package may not be provided

52. Future plans of the Department

Centre’s vision is to become:

State Resource Institute for Lifelong Learning - a single window for catering academic and service needs of organizations and individuals associated with adult and non-formal education and social sector development programmes in next 10 years beginning 2012 - 13

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AnnexureII: ERD II: Faculty Recharging Strategies BARKAT ALI ‘FIRAQ’ STATE RESOURCE CENTRE

S. No.	Orientation/ Training	Training programmes planned (refer annual action plan)	No. of persons trained	Date of Training	Training material distributed (give list)	Training methods used (verify training schedule and feedback of trainees)	Whether Training Evaluated
1	Orientation of SLMA personnel Training of KRPs/RPs	As per Annual Action Plan	950	April – July, 2009 April 2010 – March 2011	Handouts Training Manual, Games Training	Participatory Method, Lecturer & Method, Group Exercise, simulation	Yes regularly
2	Training of ZSS members	As per Annual Action Plan	110	Nov. – March 2011, April 2011 – Jan. 2012	Handouts & Saakshar Bharat document	Lecture Participatory & Discussion method	Yes
3	Training of PRI	As per Annual Action Plan	6289	Jan. 5 – 7, 2011	Brochure	Lecturer Method & discussion	Yes
4	Training of JSS	As per Annual Action Plan	183	Oct. 15 – 20, 2009	Training Material Handbills	Lecturer Methods	Yes
	Training of CE (Preraks/ Asstt. Preraks) personnel	As per Annual Action Plan	900	Aug. 22-24, 2011, Nov. 27-28, 2011, Dec. 17-18, 2011, Jan. 20-22, 2012	Prerak Manual Handouts on C.E.	Participatory lecture discussion group exercise	
56	Training of Writers	As per Annual Action Plan	10	Jan., 2010	-	Discussion	

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7	Training of DCs & BCs	As per Annual Action Plan	116	March 11-15, 2014 & March 25 & 29, 2014	IPMC Material (Financial, Disaster, Legal & Electoral)	Participatory Methods, Lecturer, Groups Exercise, Groups Discussion	Yes
8	Any Other Pl. specify Jail Inmates Volunteer Teachers NFE Instructors of GRCs Volunteers & Community Organizers of Agha Khan Development Network	As per Annual Action Plan	1682	Upto Dec. 2011	Handouts	Lecturer participatory & discussion	Yes