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# JAMIA MILLIA ISLAMIA

(A Central University)  
**NAAC Accredited Grade “A”**  
Jamia Nagar, New Delhi-110025

**For office use only**

Call for Interview Yes   
No

Received on .....

Sign .....

No application fee is required

## APPLICATION FORM FOR APPOINTMENT AS GUEST FACULTY / ASSTT. PROFESSOR (CONTRACTUAL)

1. Candidate's Full Name

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2. (i) Advt. No.:

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(ii) Post applied for: .....

(iii) Department/Centre: .....

3. Father's / Husband's name in Full

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4. Address:

(i) Correspondence: .....

(ii) Permanent: .....

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Pin: ..... Mobile No: ..... Pin: ..... Mobile No: .....

Email Address: .....

5. Date of Birth: (Based on Matriculation/Hr. Sec. School Certificate)

Date 







 Month 







 Year

6. Whether U.R.  S.C.  S.T.  O.B.C.  PWDs (Divyangjan)  (Please tick the correct box)

7. Marital Status: Married  Unmarried  Widow

8. Educational Qualifications: (Enclose the self-attested copies of all the mark sheets, certificates, etc.)

| S. No. | Qualifications*                | Board / University | Year | Div. / %age | Subjects |
|--------|--------------------------------|--------------------|------|-------------|----------|
| 1      | Matric/S.S.C.                  |                    |      |             |          |
| 2      | Inter./Sr. Secondary           |                    |      |             |          |
| 3      | B.A./B.Com./B.Sc./B.E./B.Tech. |                    |      |             |          |
| 4      | M.A./M.Com./M.Sc./M.E./M.Tech. |                    |      |             |          |
| 5      | M.Phil.                        |                    |      |             |          |
| 6      | Ph.D.                          |                    |      |             |          |
| 7      | N.E.T.                         |                    |      |             |          |
| 8      | Others                         |                    |      |             |          |

\* Strike out which is not applicable (Attach enclosures, if necessary)

**9. Details of Work Experience:-**

| S. No. | Particulars of the Post | Period of Service |    |              | Roles and Responsibilities | Name and Address of the Employer |
|--------|-------------------------|-------------------|----|--------------|----------------------------|----------------------------------|
|        |                         | From              | To | Total Period |                            |                                  |
|        |                         |                   |    |              |                            |                                  |

**10. Research work / Published work /Scholarship / Fellowships (Attach enclosures, if necessary)**

**11. If employed presently, furnish the following details:-**

- (i) Basic Pay Rs. .... (ii) Level of Pay ..... (iii) Allowances Rs.....  
 (iv) Total Rs. : ..... (v) Date of next increment .....

**12. If appointed, time and notice required for joining the post:-**

**13. Name of two referees:-**

| S. No. | Name of Referee | Address of the Referee | Period for which the referee is known to the candidate |
|--------|-----------------|------------------------|--|
| 1.     |                 |                        |  |
| 2.     |                 |                        |  |

\* Applicant may send two testimonials from persons under whom he/she has studied or worked.

**NOTE:** Books, research papers and typescripts should be sent with the application and not separately.

**DECLARATION**

I hereby declare that the entries made by me in the above columns are true to the best of my knowledge and belief.

**Place:** .....

**Date:** .....

**(Signature of the Candidate)**

**If employed, remarks of the Forwarding Authority.**

Attach separate sheet, if required.

**Signature.....**

**Name .....**

**Designation.....**

**Address.....**

**Place.....**

**Date.....**



# Jamia Millia Islamia

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## IMPORTANT

- 1) Attach 10 duly filled in and signed copies of this proforma with the application form.
- 2) Candidates applying for the post of Assistant Professor are required to fill the scoring proforma.  
(available on the next page)

Advt. No..... Date .....

Particulars of Mr./Ms./Mrs. ....

For the post of .....

| Name, Address and Contact No. for correspondence | Date of Birth, Mother Tongue & Other Languages     | Academic Qualifications                         |                    |      |                 | Details of Work Experience |         |              |          | Research and Published Work |
|--|--|---|--------------------|------|-----------------|----------------------------|---------|--------------|----------|-----------------------------|
|  |  | Exams.  | Board / University | Year | Division & %age | Total Years                | From-To | Post & Level | Employer |                             |
|  | <b>Date of Birth:</b><br>.....<br>.....            | <b>School Cert.</b><br>.....                    |                    |      |                 |                            |         |              |          |                             |
|  | <b>Age: .....Years</b>                             | <b>Graduation</b><br>.....                      |                    |      |                 |                            |         |              |          |                             |
|  | <b>Mother Tongue:</b><br>.....                     | <b>Post Graduation</b><br>.....                 |                    |      |                 |                            |         |              |          |                             |
|  | <b>Other Languages:</b><br>.....<br>.....<br>..... | <b>M.Phil.</b><br><b>Ph.D.</b><br><b>Others</b> |                    |      |                 |                            |         |              |          |                             |

Date: .....

(Candidate's Signature)



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## **ACKNOWLEDGEMENT**

Received an application from Dr./Mr./Mrs./Ms. \_\_\_\_\_  
for the post of \_\_\_\_\_ in the Department / Centre  
\_\_\_\_\_ in response to the  
Advt. No. \_\_\_\_\_ Dated \_\_\_\_\_.

**Date:**

**(Signature of the Receiver)**