

**Minutes of the meeting of IQAC held on 22/05/2019 at 11:00 am in
Yasser Arafat Hall, Administrative Block, JMI.**

An ordinary meeting of IQAC was held on 22/05/2019 at 11:00 am in Yasser Arafat Hall, Administrative Block, JMI under the Chairmanship of Prof. Najma Akhtar, Vice-Chancellor, JMI to discuss the following agenda items. The following members attended the meeting:

1. Prof. Najma Akhtar, Vice-Chancellor, JMI;Chairperson
2. Mr. A.P. Siddiqui, IPS, Registrar, JMI;
3. Prof. Shafeeque Ahmed Ansari, Hony. Director, IQAC, JMI;
4. Dr. A.A.A. Faizi, Controller of Exams, JMI;
5. Dr. Abdul Malik, Joint Registrar, JMI;
6. Prof. Abdul Haleem, Head, Dept. of Persian, JMI;
7. Prof. Mohd. Zahid Ashraf, Hony. Director Academics, JMI;
8. Prof. Mukesh Ranjan, Dept. of English, JMI;
9. Dr. Ravindra Ramesh Patil, Dept. of Social Work, JMI;
10. Dr. Md. Imtaiyaz Hasan, CIRBSc, JMI;
11. Dr. Ravins, CIRBSc, JMI;
12. Dr. Saif Siddiqui, Centre for Management Studies, JMI;
13. Dr. Haseeb Ahsan, F/o Dentistry, JMI;
14. Mr. Hari (SO: O&M/IQAC)Convener

At the outset, Chairperson welcomed all the members and asked Director IQAC to proceed with the agenda item, which he presented in the form of a power point presentation.

Agenda No. 1. Reporting Matters

NIRF ranking 2019:

Prof. Shafeeque Ahmed Ansari, Hony. Director, IQAC, explained the status regarding participation of Jamia Millia Islamia in MHRD-NIRF ranking 2019. He updated the member that JMI participated in the rankings under the category Overall and discipline specific (Engineering, Management, Law and Architecture). He informed that we have been placed at No. 19 under Overall Category, No. 12 under University category. The rank for faculty of engineering and technology improved from 32 to 27th position, while for Management it remained at 34, Law at 8th position and faculty of architecture at 8th position. Prof. Ansari congratulated the chair and members for commendable position and acknowledged the support of IQAC staff.

He also informed that JMI participated in Atal Innovation Rankings of MHRD. It was informed by Dr. Gambhir that DIN numbers of startups will be needed for next Atal Rankings, which needs to be explored.

World University and Regional ranking

It was informed to the chair and members that we have been getting better positions year by year. Prof. Ansari informed that JMI has been placed at 801-1000 band for THE world university ranking for the year 2019 though number of participating universities have increased by 250 as against 2018. He also informed that under regional ranking by THE, we are placed at 188 for Asia Rankings and 177 by QS-Asia and 125 by QS-BRICS rankings. It was a matter

to cherish that JMI has been placed at 631 by RUR world university ranking (a Moscow based) which is for the first time below 700 by JMI.

The summary of ranking position are tabulated here.

Agency	Year	WUR	Asia	BRICS	Subject
THE	2018, 2019	801-1000 801-1000	201-250 188		LS-2019:401-500 PS-2019: 601-800 EE-2018: 201-250
QS	2019	751-800	2018: 200 2019: 177	2018:201-250 2019: 125	
RUR	2018 2019	744 631			LS-2018: 315 NS-2018: 465 TS-2018: 560
MHRD-NIRF	2019	Overall:19, Universtiy:12, Engineering: 27, Law: 8, Architecture:8, Management:34.			

Data uploaded on MHRD-AISHE 2018-19

As a part of annual activity in compiling and uploading data on MHRD's AISHE portal, it was informed that the compile data was successfully uploaded on the AISHE portal for which a certificate was issued by MHRD-AISHE on Feb 26, 2019.

Academic and administrative audit

It was apprised that the first academic audit of all the faculties/centres for the academic year 2015-16 was conducted in Feb 2017 with internal experts. For the audit of 20167-17 and 2017-18, external expert were invited on obtaining the approval of the competent authority and house was informed that the audit for Faculty of Engineering and Technology, Faculty of Social Sciences, Faculty of Dentistry and Faculty of Natural Sciences have been conducted in the prescribed format. The remaining faculties/centres will be audited in due course of time. It was also apprised that 4th audit will be carried out while reviewing the SSR of the NAC 2nd cycle preparation.

Agenda No. 2: Analysis of Students' feedback received for teaching and curriculum

Being an important requirement of NAAC and AQAR to be submitted to NAAC, the IQAC has been collecting students' feedback through online and offline mode at the end of every semester/yer and has tried to analyse the feedback received. Dr. Ravins, CIRBSc, developed a program in MATLAB to read and analyse the feedback parameters by scaling between 0 to 100 that was then plotted in the form of a bar chart at university/faculty/department level for the year 2017-18 and annexed as Anex. I for teaching evaluation and Anex. II for teaching curriculum. For feedback about curriculum contained components like fulfilment of objectives, fundamentals coverage, extent of syllabus coverage, relevance of the subject with practical/lab work and suggested references/books. The overall analysis for teaching evaluation indicates that about 38% students have given feedback as good in all five components and about 39% students have given feedback as excellent, while 12% have given average and rest indicated poor/very poor. The analysis of feedback for curriculum

indicated that about 70% students feels that curriculum is good while remaining 40% thinks that an improvement is needed.

The analysis was discussed at length in comparison with the last year's analysis and was decided to send to Head/Directors seeking plan of action for improvement. All the departments head/centre director should submit an action taken report that can be presented in the upcoming A&C meeting.

Agenda 3. Teachers' Feedback

Feedback from several stake holders being one of the important requirement of NAAC, it is needed to seek feedback from teachers too. A draft form was circulated for suggestion. It was decided to seek the feedback in the drafted form from all the permanent teaching staff of the university.

Agenda no. 4: AQAR for the year 2017-18

Director IQAC informed that the Annual Quality Assurance Report (AQAR) for the year 2016-17 has already been submitted and duly acknowledged by NAAC. The AQAR for the year 2017-18 requires to be submitted which is compiled and presented to the board for approval. It was apprised that feedback analysis is an important part of the AQAR which was separately discussed in the Agenda no. 2. After a detailed discussion it was approved and signed by the Vice Chancellor and Director IQAC. The Director IQAC was then asked to submit the signed file to NAAC, as per their requirement. Director IQAC informed the board that from the year 2018-19, NAAC requires AQAR to be submitted online only.

Agenda No. 5: Action Plan for NAAC 2nd Cycle Assessment

During the first cycle assessment by NAAC, JMI has been ranked as 'A' Grade on March 03, 2015 which is valid until March 02, 2020. The second cycle assessment is to be carried out by March 2020 as per the NAAC-RAF. The following plan was proposed for approval.

Time frame	Action Plan
30, June 2019	4 th AQAR to be uploaded
July 16-Sept 15, 2019	<ul style="list-style-type: none">• SSR to be prepared• Data for DVV to be filed• 4th Academic Audit
October 30, 2019	Review/Ready SSR
November 7, 2019	IIQA to be submitted (A fee of Rs. 25,000/-+GST)
December 15, 2019	SSR to be uploaded on NAAC portal (Rs. 700,000/-+GST)
Jan-Feb 2020	Peer Team Visit can be expected

It was decided to stick to schedule and start preparing document. Director IQAC was asked to conduct meetings at different levels for mentoring/update on the requirements of NAAC document.

It was also decided that the data will be prepared for NAAC 2nd cycle assessment considering the Academic Years (last five academic years) as 2014-15, 2015-16, 2016-17, 2017-18, and

2018-19. The data related to publication (bibliometric data) will be for the calendar Years (last five calendar years) as 2014, 2015, 2016, 2017, and 2018.

It was informed by the Director IQAC, that JMI needs to prepare Research policy and IPR policy. It was emphasized that the IPR cell/committee to be more active in promoting the filing/examining of the patents. It was decided to ask Director (Research) to prepare a Research policy and a web page for research in JMI. It was also decided that IPR policy to be prepared before SSR to submitted.

Agenda No. 7: Any other item with permission of the Chair. NIL

The chair and other members praised the efforts of IQAC in meeting the requirements of NAAC, participation in several ranking and securing comfortable positions and congratulated the faculty members of the university. She emphasised that it is high time to sensitise the Deans of Faculties to involve the Nodal Officers of each Departments/Centres under their control to actively participate in NAAC/IQAC related activities and provide the data as and when needed. Director IQAC acknowledge the efforts of Dr. Ravins, IQAC staff for their assistance in all the IQAC activities.

The meeting ended at 12.40 p.m with thanks to the Chair.

Prof. Shafeeque Ahmed Ansari
Hony. Director, IQAC