

**Minutes of the Meeting of IQAC held on 31.10.2016 at 12:00 pm
at Yasser Arafat Hall, JMI**

A meeting of the IQAC was held on 31st October, 2016 at 12:00 pm at Yasser Arafat Hall, JMI to discuss the NIRF Ranking/Data Submission process and awareness under the Chairmanship of the Pro-Vice-Chancellor, JMI of all the Centres. Following were present:

1. Prof. Sharfuddin Ahmad OSD to Vice-Chancellor
2. Prof. Shafeeqe Ahmad Ansari Hony. Director, IQAC
3. Prof. Zishan H. Khan Hony. Dy. Director, IQAC
4. Dr. Mansaf Alam Hony. Dy. Director, IQAC
5. Dr. Shehzad Hasan Hony. Asstt. Director, IQAC
6. Prof. M.P. Sharma Nodal Officer, Deptt. of Hindi
7. Dr. Sarfaraz Ahmad Nodal Officer, Deptt. of Persian
8. Dr. Suhaib Alam Nodal Officer, Deptt. of Arabic
9. Dr. Vijay Kumar Nodal Officer, Deptt. of Tourism, Hospitality & Heritage Studies
10. Dr. Nadim Ahmad Nodal Officer, Deptt. of Urdu
11. Dr. Naseeb Ahmad Nodal Officer, Deptt. of Commerce & Business Studies
12. Dr. SRTP Sugunakara Raju Nodal Officer, Deptt. of Political Science
13. Dr. Asiya Nasreen Nodal Officer, Deptt. of Social Work
14. Prof. Ayub Khan Nodal Officer, Faculty of Natural Sciences
15. Dr. M. Mohsin Nodal Officer, Deptt. of Bioscience
16. Dr. Ahmad Kamal Nodal Officer, Deptt. of Mathematics
17. Prof. Mohd. Zulfequar Nodal Officer, Deptt. of Physics
18. Dr. Meetu Gupta Nodal Officer, Deptt. of Biotechnology
19. Dr. Raisuddin Nodal Officer, Deptt. of Chemistry
20. Dr. Lubna Siddique Nodal Officer, Deptt. of Geography
21. Dr. Zahir Uddin Nodal Officer, Deptt. of Computer Science
22. Dr. Jasim Ahmad Nodal Officer, Deptt. of Teacher Training & Non Formal Edu.

23. Dr. Fahmeeda Khatoon Nodal Officer, Deptt. of Applied Science & Humanities
24. Dr. Dinesh Prasad Nodal Officer, Deptt. of Electronic & Comm. Engg.
25. Dr. Abrar Ahmad Nodal Officer, Deptt. of Electrical Engg.
26. Dr. S.M. Muzakkir Nodal Officer, Deptt. of Mechanical Engg.
27. Dr. M.A. Khan Nodal Officer, University Polytechnic
28. Mr. Nisar Khan Nodal Officer, Faculty of Architecture
29. Dr. Ghulam Yazdani Nodal Officer, Faculty of Law
30. Dr. Haseeb Ahsan Nodal Officer, Faculty of Dentistry
31. Dr. Saif Siddiqui Nodal Officer, Centre for Management Studies
32. Dr. Mujib Alam Nodal Officer, MMAJ Academy of International Studies

33.	Dr. Shahid Raza	Nodal Officer, Centre for Physiotherapy & Rehabilitation Centre
34.	Dr. Sujata Aishwarya	Nodal Officer, Centre for West Asian Studies
35.	Dr. Samina Hussain	Nodal Officer, Centre for Nanoscience & Nanotechnology
36.	Dr. Kaushikee	Nodal Officer, Nelson Mandela Centre for Peace & Conflict Resolution
37.	Dr. Najmul Arfin	Nodal Officer, Centre for Interdisciplinary Research in Basic Science
38.	Prof. M.H. Ilias	Nodal Officer, India Arab Culture Centre
39.	Mr. Vibodh Parthasarathi	Nodal Officer, Centre for Culture, Media & Governance
40.	Dr. M.S. Sreerekha	Nodal Officer, Sarojini Naidu Centre for Women Studies
41.	Dr. Azra Khursheed	UGC-HRDC
42.	Dr. Arvind Kumar	Nodal Officer, Centre for Distance & Open Learning
43.	Dr. Meher Fatima Hussain	Nodal Officer, Centre for Study of Social Exclusion & Inclusive Policy
44.	Prof. Mini Thomas	Nodal Officer, Centre for Innovation & Entrepreneur
45.	Prof. Farhat Nasreen	Nodal Officer, Deptt. of History & Culture
46.	Dr. M. Amarjeet Singh	Nodal Officer, Centre for North East Studies
47.	Prashant Singh Negi	Nodal Officer, Dr. K.R. Narayanan Centre for Dalit & Minorities Studies
48.	Prof. Sushant Ghosh	Director (Research)
49.	Prof. Iftexhar Ahmed	Director, AJK-MCRC
50.	Dr. M. Mohsin	Nodal Officer, Deptt of Bioscience
51.	Mr. Iqbal Ahmed Hakim	Convener

The Nodal Officers who could not attend the meeting due to their pre-occupation are: Dr. Mohd. Mushtak, Deptt. of Islamic Studies, Prof. Nisar ul Haq, Faculty of Social Science, Dr. M.A. Baig, Deptt. of Economics, Prof. Ilyas Husain, Deptt. of Educational Studies, Mr. Sarfaraz Masood, Deptt. of Computer Engg., Mr. Hafeez Ahmad, Deptt. of Applied Art, Ms. Mrinal Kulkarni, Deptt. of Art History & Art Appreciation, Mr. Mamoon Nomani, Deptt. of Art Education, Mr. Shah Adul Faiz, Deptt. of Painting, Mr. Mir Imtiyaz, Deptt. of Sculpture, Dr. Neelima Chopra, Centre for Early Childhood, Dr. Shubhada Kaul, Centre for European & Latin American Studies, Dr. Azam Shibli, Barkat Ali Firaq Centre, Dr. S.M. Amir, Jamia Premchand Archives & Literary Centre, Mr. Md. Meraj Uddin, Zakir Hussain Institute of Islamic Studies and Dr. Naushad Alam, Academy of Professional Dev. of Urdu Medium Teachers.

At the outset, the OSD to the Vice-Chancellor welcomed the Nodal Officers and other dignitaries and conveyed the message of the Vice-Chancellor in general that the submission of data/information to NIRF should be taken very carefully. He also re-iterated that whatever information is sought in the format of NIRF, it should be adopted as regular practice to evolve methodology for updating the data on the basis of it. Further, the Nodal Officers' responsibility is very important to look after the similar assignments with utmost care by striving such methods which could be beneficial for furnishing the information to IQAC/O&M Branch well in time and also to update the information including the placement of their students and indulgement of them in Higher Studies etc. by holding meetings in the Deptt. and Faculty level. Simultaneously, they may also advise with the help of the HoD to Faculty Members of their Deptts./Centres to upload the information the information on Google form

individually. Thereafter, the OSD to the Vice-Chancellor had requested the Hony. Director, IQAC to take up the agenda of the meeting.

Following agenda was taken up and discussed:

NIRF Data Submission Presentation:

The Hony. Director, IQAC made a presentation of NIRF data submission wherein, in the beginning, he apprised that the date of registration for NIRF was 30.09.2016 and the date for online Data Capturing System (DCS) is 17.10.2016 whereas the last date for data upload is 19.11.2016. Thereafter result announcement shall be by April 1st, 2017. He pointed out the registration category wherein three categories are found i.e. 1. Overall (University Ranking), 2. Engineering (Discipline Specific) and 3. Law (Discipline Specific).

The NIRF Ranking Parameters and Weightages-2016 consisting on five scales parameters i.e. (i). Teaching, Learning & Resources, (ii). Research and Professional Practice, (iii). Graduation Outcomes, (iv). Outreach and Inclusivity and (v). Perception.

The Hony. Director also apprised that the publication data will be taken from Scopus and WOS etc. by the NIRF. Therefore, utmost care shall be taken in uploading the data consisting of the parameters mentioned above. He also further apprised that a few new formats have been devised and shall be uploaded on JMI website very soon which are as follows:

1. Format for Entrepreneurship Data
2. Format for Consultancy Input Data
3. EDP Input Data
4. Research Project Input Data
5. Students Input Data

The Hony. Director, IQAC apprised that under students input data the details of top universities where our graduates/passed out have been enrolled or vice-versa to pursue higher studies. Further, he also clarified that the data of regular programmes running in the University to be given excluding Part-Time and Self-Financing courses as well as Certificates and Diploma courses including enrollments therein to inculcate the required teacher-student ratio.

In the end, the OSD to the Vice-Chancellor advised that before uploading the data a meeting of the all the Deans and other dignitaries may be convened in the 1st week of November, 2016 for further verification and confirmation.

The Meeting ended with a vote of thanks to the Chair at 1:45 pm



(Prof. Shafeeque Ahmad Ansari)

Hony. Director - IQAC