Registration Requirements for Foreign Nationals in FRRO
(Foreign Regional Registration Offices)

Registration is required for:

As mentioned on website of "BUREAU OF IMMIGRATION, Ministry of Home Affairs, Govt. of India" link http://boi.gov.in/content/registration-requirements-foreign-national and concerned with the University, that every Foreigner visiting India on Student Visa(S) (including those coming for study of Yoga, Vedic Culture, Indian system of dance and Music), Research Visa(R), valid for more than 180 days is required to get himself / herself registered with concerned FRRO , within 14 days of his/her first arrival, irrespective of the duration of his / her stay. Even in other Visa types, if the Indian Visa has a stipulation/ observation/ Special endorsement for registration made by Indian Mission / Embassy on the Indian Visa for less than 180 days, the Foreigners are required to be registered

FORM–S (Foreign Students Information System) is used to capture information about foreign nationals admitted in Indian educational institutions. It is mandatory for all educational institutions in India admitting foreign students for various courses to register themselves first. After their user-id approved by the competent authority i.e. FRRO/ district FRO concerned, the said institution will be able to fill the details of foreign students in Form-S viz (Student Profile, Performance etc. in case of application for extension).

Documents required for the FSIS No.:

1. S- Form & Bonafide Certificate (Download from the website and duly filled in and signed & stamped by the concerned Authorities mentioned in the form)
2. Copy of the admission/registration folio
3. Passport copy
4. Visa copy

Submit S-Form & Bonafide Certificate along with required documents to the following Office

Office of the Foreign Students Advisor
Room No.20, Old SRK Hostel (Gate No. 8), Jamia Millia Islamia
91-11-26981717 Extn. 1760
Email ID: fsa@jmi.ac.in

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Note:

MODIFICATION OF STUDENT INFORMATION

a) Passport Information can be updated

b) Visa Information can be updated

c) Personal Particulars & Profile cannot be changed after creating SFORM number.

d) Provision has been given for modification of personal profile present/current

e) S- FORM of the student to be deleted and create fresh/new SFORM for the student

STUDENT EXIT

a) Exit provision has been given with valid reason

b) Exited student cannot be re-entered using same SFORM Number

c) Fresh SFORM Number to be generated for old and exited student

PHOTO UPLOAD

a) One time Student Photo upload provision has been given

b) Photo alteration is not allowed

c) Exited student photo cannot be uploaded

d) Old student photo can be uploaded

ACADEMIC PERFORMANCE

a) Detailed slot wise attendance monitoring is provided

b) Underperform student is highlighted

BONAFIDE CERTIFICATE

a) Uniform student bonafide format has been provided, bonafide may be printed in the Institution letter head