#### Join as Panelist

To join a WebEx Event as Panelist, it is recommended that WebEx Client Application be installed on PC/Laptop. The steps below may be followed for installing the WebEx Application and joining the Event:

Step 1: Open the WebEx Event invitation mail and click on the Join Event button (Sample shown below)

Join my Webex event in progress.
Test Event
Thursday, May 27, 2021 2:45 pm, India Time (Mumbai, GMT+05:30)
Event number (access code): 184 992 2995 Event password: iawls Registration password: This event does not require a password for registration
Join event

#### Step 2: Click on "Join Now" button

Event Information: Test Event

Event status:	status: o Started		Join Event Now		
Date and time:	Thursday, May 27, 2021 2:45 pm India Time (Mumbai, GMT+05:30) <u>Change time zone</u>	1	To join this event, provi	ide the following information.	
Program:	MHRD-SPARC Sponsored Indo US Webinar & Lecture Series - Advanced Functional Material	F	First name:	SK	
Duration:	30 minutes	L	Last name:	Naqvi	
Description:		Ema	Email address:	skn@jmi.ac.in	
Description.		E	Event password:	•••••	
By joining this e <u>Statement</u> .	vent, you are accepting the Cisco Webex <u>Terms of Service</u> and <u>Privacy</u>	Click here	,	<ul> <li>Join Now</li> <li>→ Join by browser NEW!</li> <li>If you are the host, <u>start your event</u>.</li> </ul>	

Step 3: If you already have WebEx Application installed, the meeting/event would automatically start and you would be prompted to join.

Step 4: If this is the first time you're joining a Webex meeting/event. On Chrome browser, the following dialog box would be shown. Click on "Add WebEx to Chrome".

Step 1 of 2: Add Webex to Chrome		
Follow this one-time process to join	n all Webex meetings quickly.	
Add Webex to Chrome a	Cisco Webex Extension	
Select Add Webex to Chrome.	Select Add to Chrome in the Chrome store.	
Add Webex to Chrome		

Step 5: On the next screen click on "Add to Chrome".

Н	ome > Extensions > Cisco Webex Extension	
	Cisco Webex Extension	Add to Chrome
	Offered by: webex.com	
	★★★★ 2,525   Social & Communication   ≜ 10,000,000+ users	
	Overview Privacy practices Reviews Support Related	
	Const Heating	>
Step 6:	When prompted, click on "Add Extension" in the alert box :	
	Communicate with cooperating native applications	

Home > Extensions > Cisco Webex Ext					
0	Add Cisco Webex Extension Offered by: webex.com ***** 2,525   Social & Communication   2 10,000,000	d extension	Cancel		Checking
	Overview Privacy practices R	leviews	Support	Related	

Step 7: The WebEx Application download process would be completed by the browser and it would give an alert asking you to "Keep or Discard" the downloaded file.



Click here

Step -8: Click on the "Downloaded Application File Name" shown towards the bottom of the browser or "Click here to install WebEx".

# Step 2 of 2: Install the Cisco Webex add-on



Still having trouble? Download the add-on again or run a temporary application to join this meeting immediately.

Cisco_WebEx_Add		
Click here		

Step-9: WebEx Client Installation would start.

Starting Webex	Starting Webex
Setting the stage	Cisco Webex Event X Setting the stage
	Having trouble? Send a problem report.
Still having trouble? Run a temporary application to join this meeting immediately.	Still having trouble? Run a temporary application to join this meeting immediate

Step-10: It is advisable to click on "Test Speaker and Microphone" to test the system devices. Once you are satisfied with the speaker and microphone click on "Join Event" button to join the session.



#### On mobile phones please download WebEx Meet App from Google Playstore on Android or

App Store on iOS

For more information please refer to Cisco WebEx Help Center