

FORMAT FOR THE STATUS OF EQUIPMENTS, TOOLS & MACHINERY

Name of the Faculty & Department: *Department of English*

Sl. No.	Name of the Equipment/Tools/Machinery	Cost (Rs.)	Date of Purchase	Utilization Ratio	Remarks
1.	<i>Can. photocopier Machine</i>	<i>1,04,199/-</i>	<i>25/06/2007</i>		
	<i>Model No. - IR 2020</i>				

- Note : 1. If the equipments/items procured recently, but not installed, shall be furnished under the remarks column indicating the expected date of installation.
 2. List of equipments costing Rs.1.00 Lac and above shall be submitted.

[Signature]
 27/11/12
 HOD