

Curriculum-Vitae

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2. Designation: Associate Professor
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6. Field(s) of Specialization: Elementary Education,
English Language Teaching,

7. Employment Profile

Job Title	Employer	From	To
Associate Professor	Department of Teacher Training & Non Formal Education (IASE)	14.06.2009	To date
Reader	Department of Teacher Training & Non Formal Education (IASE)	14.06.2006	13.06.2009
Lecturer	Department of Educational Studies	07.08.1998	13.06.2006
Lecturer (Ad Hoc)	Department of Educational Studies	17.11.1997	15.05.1998
Research Fellow	National Institute of Educational Planning & Administration	09.07.1996	17.11.1997
Lecturer	South Delhi Polytechnic for Women	16.10.1995	24.04.1996

8. Academic Qualifications (From Highest Degree to High School):

Examination	Board / University	Year	Division/ Grade	Subjects
Ph.D. (Edu.)	Jamia Millia Islamia	2003	-	Primary Education
M.Phil. (Edu.)	-do-	1995	-	Open and Distance learning
M.Ed.	-do-	1993	1 st	Educational Research, Educational Technology
B.Ed.	-do-	1992	2 nd	Teaching of English & Teaching of History
M.A.	University of Delhi	1991	2 nd	English Literature
B.A. (Hons.)	-do-	1989	2 nd	Main :English Literature Subsi: History, Hindi
Intermediate	Council For Indian School Certificate Examination	1986	1 st	English (Literature & Language) History, Political Science, Hindi.
High School	Council For Indian School Certificate Examination	1984	1 st	English, History, Civics, Geography, Hindi, Physics, Biology, Chemistry & Mathematics

9. Academic/Administrative Responsibilities within the University

Position	Faculty/Department/Centre/Instituti	From	To
Incharge, Attendance	Department of Educational Studies	1999	2006
Coordinator, PGEA	Department of Educational Studies	2002	2006
Faculty Placement Coordinator	Faculty of Education	2009	To date
House Advisor	Department of Teacher Training & Non Formal Education (IASE)	2007	To date
Co-ordinator, Refresher Course in Education	Academic Staff College, JMI	April 2011	

Coordinator, Capacity Building in Functional English for Teachers of the Jamia Schools	Faculty of Education	June, Sept and Dec.2010 May, Sept and Dec.2011	
Identification Officer, Engineering Entrance Exam	Faculty of Engineering &Technology	2011	
Member, Advisory Committee (Schools)	Jamia Millia Islamia	2014	2015

10. Academic/Administrative Responsibilities outside the University

Position	Institution	From	To
Advisor, election Committee	Staff Selection Commission	2009	2011
Member , Selection Committee,	Kendriya Vidyalaya Sangathan	2007	2009
Member, Moderation Board,	School of Education, IGNOU	2008	To date
Member, Moderation Board	STRIDE, IGNOU	2013	To date
Expert, Workshop on Curriculum revision of Educational Technology of the B.Ed. and M.Ed. Courses	CIET-NCERT		26 th -28 th Dec 2011
Expert Development of Audio-video and Print Materials Bank for Upper Primary and Secondary Stage by NCERT	NCERT	27 th - 29 th Feb 2012	

11. Awards, Associateships etc.

Year of Award	Name of the Award	Awarding Organization

12. Fellowships

Year of Award	Name of the Fellowship	Awarding Organization	From (Month/Year)	To (Month/Year)

13. Details of Academic Work

- i. Curriculum Development Updated syllabi of Educational Technology, for M.Ed. (Spl. Edu), Teaching of English for B. ED.(Spl.Edu.)
- ii. Courses taught at Postgraduate and Undergraduate levels M. Phil (edu.), M.Ed., M.Ed.(Spl.Edu.), B. Ed. (Nur.), B.Ed. (Spl. Edu.) and DE TE
- iii. Projects guided at Postgraduate level: About 20 dissertations at the M. ED. level
- iv. Other contribution(s): Delivered lectures in different Orientation Programmes and Refresher Courses organized by the ASC, JMI.

14. Details of Major R&D Projects

Title of Project	Funding Agency	Duration		Status
		From	To	Ongoing/ Completed

15. Number of PhDs guided

Name of the PhD Scholar	Title of PhD Thesis	Role(Supervisor/ Co-Supervisor)	Year of Award
Ms. Neelam Makhija	A Study of the Clinical Teaching Programme of Schools of Nursing	Supervisor	2010
Mr. Zafar Iqbal	An Evaluative Study of In-service Programme on ICT for Primary Teachers run by MCD Science	Supervisor	2014

16. Participation in Workshops/Symposia/Conferences/Colloquia/Seminars/Schools etc. (mentioning the role)

Date (s)	Title of Activity	Level of Event (International / National/ Local)	Role (Participant/ Speaker/ Chairperson, Paper presenter, Any other)	Event Organized by	Venue
5 th Jan to 21 st March 2012	Teaching English to Young Learners	International	Participant	University of Maryland, Baltimore County	online
5 th Jan to 19 th Feb 2012.	Action Research in Educational Technology	National	Participant	CIET-NCERT	Online
19 th – 24 th March 2012	Professional Development Programme for Senior Faculty	National	Participant	Academic Staff College, Jamia Millia Islamia	ASC, JMI
21 st Aug 2014 to 23 rd Aug. 2014	International Conference on English – From Classes to Masses	International	Paper presenter	English Language Teachers' Association of India	Vivekanand Global University, Jaipur

17. Workshops/ Symposia/ Conferences/ Colloquia/Seminars Organized (as Chairman/ Organizing Secretary/ Convenor / Co-Convenor)

Title of Activity	Level of Event (International/ National/ Local)	Date (s)	Role	Venue
Refresher Course in Education	National	April 2011	Co-ordinator,	ASC, JMI
Capacity Building in Functional English for Teachers of the Jamia Schools	Local	June, Sept and Dec. 2010 May, Sept and Dec. 2011	Coordinator	Faculty of Education

18. Invited Talks delivered

Topic	Date	Inviting Organization
Classroom Communication,	July2011	Academic Staff College, JMI
Managing Diversity in Classroom	10 th Apr.2012	Academic Staff College, JMI
Diversity in Knowledge Society	30 th Apr.2012	Academic Staff College, JMI
Developing Rubrics for Evaluation in English	16 th May2012	SCERT
Managing Diversity in Classroom	10 th Apr.2013	Academic Staff College, JMI
Developing Conversations	25 th Sept 2013	Faculty of Education, JMI
Organising Group work in Classroom	14 th May 2014	Faculty of Education, JMI
Child Development	29 th May 2014	Mushir Fatima Nursery School, JMI
Book Review	4 th Jul. 2014	Academic Staff College, JMI
Managing Diversity in Classroom	26 th Aug. 2014	Academic Staff College, JMI

19. Membership of Learned Societies

Type of Membership (Ordinary Member/ HonoraryMember /Life Member)	Organization	Membership No. with date
Life Member	IATE	
Member	ELT@I	

20. Academic Foreign Visits

Country	Duration of Visit	Programme

21. Publications

(A) Refereed Research Journals:

Author(s)	Title of Paper	Journal	Volume (No.)	Page numbers	Year	Impact Factor of the Journal (Optional)
Dr. Rajendra Pal & Dr. Syedah Fawzia Nadeem	Professional Development of Teachers Through Asynchronous Made	The Ravenshaw Journal of Educational Studies	Vol.1 Issue 1	Pages 33 to 38	Dec. 2012	
Dr. Syedah Fawzia Nadeem & Dr. Saima Saeed	Old Medium, New Possibilities: Community radio for Community Empowerment	Horizon – The Journal of Education	Vol 3 No.1	Pages 1 to 8	Jan 2013	
Dr. Syedah Fawzia Nadeem	Teaching Life Skills through NSS- CCA	Journal of Social Science and Linguistics	Vol. 2 No. 2	Pages 117 to 121	Dec. 2012	

(B) Conferences/Workshops/Symposia Proceedings

Author(s)	Title of Abstract/ Paper	Title of the Proceedings	Page numbers	Conference Theme	Venue	Year
Syedah Fawzia Nadeem	Teaching English Sounds to Beginners: Some Experiences and Implications			English – From Classes to Masses	Vivekananda Global University, Jaipur	2014

(C) Books & Monographs

Author(s)	Title of Book/Monograph	Name of Publishers	Year of Publication	ISSN/ISBN Number
Syedah Fawzia Nadeem	Sharing Responsibility for Primary Education	Academic Excellence	2008	81-88684-84-8
Syedah Fawzia Nadeem & Neelam Makhija	Clinical Teaching Programme in Schools of Nursing	Marks Books	2012	987-93-83131-01-0

D) Units

Topic	Programme	Year	Institution
Building Partners	In-service Teacher Education for inclusive Education	2008	DEP-SSA,IGNOU, Delhi
Block 2, Unit-5 Understanding Adolescent Learners	Bachelor of Vocational Education & Training	2009	SOVET,IGNOU
Unit I– Mathematical Experiences of the Pre School Child which contribute to Conceptual Development	Diploma in Pre-Primary Teachers Training	2010	Directorate of Distance Education, The University of Kashmir
Unit II–Use of Appropriate Vocabulary Expressing the following Mathematical Concepts: Sorting, Shapes, Size, One to one Correspondence, Ordering, Position, Conservation, Relation, Neighbourhood and Symmetry	Diploma in Pre-Primary Teachers Training	2010	Directorate of Distance Education, The University of Kashmir
Unit 1 -Concept of Integrated Learning & Its Implications	Diploma in Elementary Education	2011	School of Education, IGNOU, Delhi
Unit II -Learning Process with Focus on Integration.	Diploma in Elementary Education	2011	School of Education, IGNOU, Delhi
Unit III– Types of Integrated Learning	Diploma in Elementary Education	2011	School of Education, IGNOU, Delhi
Unit IV –Integration : Issues and Challenges	Diploma in Elementary Education	2011	School of Education, IGNOU, Delhi