

Jamia Millia Islamia: Performa for CV of Faculty/ Staff Members

Curriculum Vitae

1. Name : **(Dr.) Najma Amin**
2. Designation : Professor
3. Office Address : Department of Educational Studies,
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5. Email (Primary) : naming@jmi.ac.in
6. Field(s) of Specialization : Educational Psychology/Organisational
Behaviour/Guidance & Counseling/Humanistic
Psychology/Positive Psychology

7. Employment Profile:

Job Title	Employer	From	To
Lecturer/Assistant Professor	Jamia Millia Islamia	1981	1992
Reader/Associate Professor	Jamia Millia Islamia	1992	2003
Professor	Jamia Millia Islamia	2003	Till date

8. Academic Qualifications (From Highest Degree to High School):

Examination	Board / University	Year	Division/ Grade	Subjects
Ph.D	Jamia Millia Islamia	1982	-	Education
M.A.	Kanpur University	1974	I	Psychology
B.A.	Lucknow University	1970	II	English, Psychology, Geography
Intermediate	U.P. Board	1968	II	English, Hindi, Psychology, Geography
High School	U.P. Board	1966	I	English, Hindi, Maths, Home Science, Geography

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9. Academic/Administrative Responsibilities within the University

Position	Faculty/Deptt	From	To
Chairman, Admission Committee	Mushir Fatima Nursery School, Jamia Millia Isamia	1997	2004
Provost	Girls Hostel	Feb. ,1998	Nov., 2004
Officiating Head	Deptt. of Educational Studies	Several times between 1998 to 2009	
Hony Director	Jamia Self Financing School	Nov., 2004 to July, 2009	
Officiating Dean	Faculty of Education	Several times between 2008 to 2010	
Chairman Admission	Jamia Self Financing School	2009	
Head	Deptt. of Educational Studies	July 2009	Till date
Member, Advisory Committee	G.P. Day Care Centre	August, 2010	Till date
Member, Board of Studies	Deptt. of Adult & Continuing Education & Extension Education	2005	2008
Member, Constituted by the Vice-Chancellor	To Review ordinance (Number- XXXVII) relating to the re- employment of University teachers	1997	
Member	Jamia Anjuman (Court)	August, 2011	Till Date
Member of Jamia Discipline Committee	Jamia Millia Islamia	1998	2004
Member of Faculty Committee	Faculty of Education	Several time	
Centre Superintendent	UGC NET Exam	2004	2009
Centre Superintendent	Entrance Test of B.Ed. , M.Ed., & Engineering	2000	2009
Coordinator	Admission Tests Jamia School	2005	2007
Member, Reception Committee & Hospitality Committee	Jamia Millia Islamia	1999	2009
Convener	School Examination Reform Committee	2005	
Member, Editorial Board	Taleem Magazine , Faculty of Education	2006	2009
Member, Inquiry Committees	Constituted by the Vice- Chancellor	Three Times from 1999	2003
Member of the Committee	For establishing Digital Equalizer Programme in School with the Assistance of American India Foundation	2006	2009

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10. Academic/Administrative Responsibilities outside the University

Position	Institution	From	To
Member, Programme Advisory Committee(PAC)	District Institute of Education & Training(DIET) Rohini, New Delhi	1999	2002
Member, Programme Advisory Committee(PAC)	A Delhi public school Institute of Higher Education, New Delhi	2000	2001
Member, Programme Advisory Committee(PAC)	State Council of Education Research & Training (SCERT) Delhi	2000	2003
Member, Research Advisory Committee (RAC)	SCERT, Delhi	2001	2003
Nominated by the Secretary (Education) Govt of NCT of Delhi as member, Committee of Experts to supervise the evaluation and processing of Admission of ETE Entrance test results	SCERT, Delhi	2001	2003
Member of the Inspection Team	Nor then Regional Committee, NCTE, Jaipur	2008	2009
Member, Financial Grant Committee	NCTE, Delhi	2009	2011
Member of the Educational Board 'Journal of Reflections in Education'	SCERT, Delhi	2009	Till Date
Member of the Inspection Team under section 13 of NCTE Act, 1993	NCTE, Delhi	2009	2010
Member of Expert Panel (Category IV, Psychology and Education) to evaluate research projects for financial grant	ICSSR, Delhi	2009	
Member, Programme Advisory Committee(PAC)	SCERT, Delhi	2010	Till Date
Member Executive Committee	NCTE, Delhi	2010	2011
One of the member of the 3 members inspection Team constituted by NCTE, on the order of Justice of Patna High Court for Inspecting Several Colleges of Education of Bihar	NCTE, Delhi	April-May, 2010	
Member of Expert Committee to 'developmental for Teacher	NCTE, Delhi	2010	

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Education Institutions'		
Member of Expert Committee to develop 'Codes of Professional Ethics of Teachers	NCTE, Delhi	2010

11. Fellowship

Year of Award	Name of the Fellowship	Awarding Organization	From (Month/Year)	To (Month/Year)
July 1975	Junior Research Fellowship (JRF)	NCERT, New Delhi	July 1975	July 1980

12. Details of Academic Work

(i) Curriculum Development

- Invited as resource person by the Department of Teacher Education & Extension in structuring the Syllabus of 'Human Learning and cognition' for M.Ed. Programme of being taught in Regional Institute of Education, NCERT, New Delhi.
- Member of the Committee of experts constituted by NCTE Hqrs., New Delhi for the Development of 'Manual for Teacher Education Institutions' New Delhi.
- Participated as member of core group of the committee for developing 'Codes of Professional Ethics of Teachers' constituted by NCTE, Delhi (2010).
- Participated in reviewing the book published by NCERT entitled 'Introduction to Psychology for Class XII' (2005)
- Participated as resource person in the structuring the syllabus of the 'Handbook of Practicum for Teachers' prepared by Department of Teacher Education and Extension NCERT, New Delhi

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(ii) Courses taught at Postgraduate and Undergraduate levels

M.Phil, M.Ed., M.Ed. (Elementary Education), M.A. (Educational Planning & Administration), B.Ed

(iii) Projects guided

Since 1981 more than 100 research projects at M.Phil and Post graduate level have been guided. Some of the research projects guided are as under:

Sr. No	Name of the Students	Title of the Projects Guided
1.	Shailly	A study of relationship between organizational culture and teachers' commitment (2004-05)
2.	Manu Chauhan	Applying Thought In School – A Study Of an Innovative Educational Training Programme (2004-05)
3.	Charu Bajaj	A study of level of aspiration and job satisfaction among school teachers of Delhi (2004-05)
4.	Vandana	A study of the teachers' understanding of child-centered approach and its' implementation in the teaching-learning process (2004-05)
5.	Poonam Rani	A study of non-formal education programme of children of 6-14 years of Nehru Bal Samiti (2004-05)
6.	Ritu Gupta	An evaluative study of science textbook for class vi prepared by SCERT, Delhi (2005-6)
7.	Virendra	A study of the perception of mathematics teachers towards mathematics laboratory in schools (2005-6)
8.	Sanjay Kumar	A study of the role of political science as perceived by the teachers in promoting international understanding among students (2005-6)
9.	Bakhteyar Ahmad	Adjustment problems faced by students in English medium residential schools-- a case study of Aravali public school, Mewat (2005-6)
10.	Manvinder Kaur	A study of efforts made by schools to enhance environmental awareness among students at elementary level (2006-07)
11.	Yashika Bhutani	A study of the attitude of teachers' towards activity-based approach in teaching mathematics at elementary stage (2006-07)
12.	Geetika Sehgal	A study of teachers self efficacy and problems faced by them during teaching learning process (2006-07)

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13.	Virender Kumar	A study of effectiveness of cooperative learning approach in teaching concepts of mathematics at primary level (2006-07)
14.	Zeba Tabassum	A study of effect of computer assisted instructions in learning of chemistry at senior secondary level (2006-07)
15.	Gaurav Singh Bafila	A study of scientific attitude and locus of control of the science and the non-science students at senior secondary level
16.	Halima Khatoon	A study of effectiveness of remedial reading programme for slow learners (2006-07)
17.	Afroz	A comparative Study Of The Supervisory Roles Of Principals Of Private And Government Secondary Schools Of Delhi (2007-08)
18.	Suman	A study of participation of boys and girls in co-curricular activities at upper primary level (2007-08)
19.	Mohd. Suhail	A study of burnout among teachers working on permanent and contractual basis (2007-08)
20.	Jasmeen Bhatia	A study of teachers' perception relating to sex education at elementary and secondary school level (2007-08)
21.	Shamsheeda	A study of parental encouragement in relation to academic achievement of girl child education at elementary level (2007-08)
22.	Md. Obaidullah Khan	A study of the effectiveness of ICT in teaching and learning of geography at secondary level (2007-08)
23.	Rashmi Gautam	Aggression among adolescent: a study of perception of teachers and their adolescent students about the causes of aggression (2008-09)
24.	Md. Jawaid Hussain	A study of the recruitment scheme and training programmes of 'Panchayat Prarambhik Shikshaks' working in elementary schools of Bihar (2008-09)
25.	Divya	A study of effectiveness of inquiry training model in teaching science at secondary level (2008-09)
26.	Md. Tafseer Alam	A study of class VI Urdu textbook, prepared by NCERT, from the view point of national integration (2008-09)
27.	Kavita Ghosh	A study into the environmental studies transactional curriculum of class iii with reference to the extent and scope of its connection with the natural and socio-cultural context in Pauri Garhwal (2008-09)
28.	Sana Tabassum	The role of NGO's in educating the children of migrant worker: a case study of Deepalaya (2008-09)
29.	Nupur Aggarwal	A study of students miscues while reading aloud in Hindi in MCD primary school (2008-09)

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30.	Srawanti Chhatteji	A study of transactional strategies used in the teaching of English at elementary level in Kendriya Vidyalayas (2009-10)
31.	Rekha	A study of the effectiveness of ICT in teaching and learning of environmental study at primary level (2009-10)
32.	Sunita Kumari	A study of teachers' perceptions towards changed textbooks of political science class-IX (2010-11)
33.	Neha Sharma	A psycho-social study of physically disabled learners in inclusive schools of Delhi (2010-11)
34.	Deepti Bajpai Mishra	A study of online teaching process and its relative advantages and disadvantages from online teachers perspective in India scenario (2010-11)
35.	Deepti Srivastva	A study of problems faced by physics teachers in teaching at the senior secondary level (2010-11)

13. Details of Major R&D Projects-Undertaken

Title of Project	Funding Agency	Duration		Status
		From	To	Ongoing/ Completed
Participation of Muslim parents in the education of Girl child	Institute of Objective Studies, New Delhi	1996	2000	Completed

14. Number of PhDs guided

Name of the PhD Scholar	Title of PhD Thesis	Role(Supervisor/ Co-Supervisor)	Year of Award
Sara Begum	A Study of Factors Affecting Cognitive Abilities Among Visually Handicapped and Sighted Children Studying At Primary Levels of Schooling	Supervisor	1994
Mehnaz Mehmood Ansari	Cognitive and Social Development Among Working and School Going Children in Bhadoi, U.P.: A Comparative Study	Supervisor	1997
Jessy Abraham	A Study of Peer Counseling for Evolving a Strategy to Train Peer Counselors in the Teacher Training Colleges in Delhi	Supervisor	1998

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Shamshad Ali	A Comparative Study of the Leadership style, interpersonal Relationship and Effectiveness of the Promoted and Recruited Principle of Delhi	Supervisor	2001
Geetanjali Prashar	A Study of Structuring the Classroom Learning Environment to Enhance the Creativity of the Students in English Language Teaching	Supervisor	2003
Ismat Jahan Siddiqui	A Study of Stress and Coping Strategies among the University Administrators.	Supervisor	2009
Azeem C.M.	Identification of Guidance Needs of Muslim Adolescents of Malabar.	Supervisor	2010
Durdana Hussain	A Study of Parenting Styles Emotional Maturity and Academic Achievement Among Adolescents.	Supervisor	2010
Jyoti Bhalla	A Study of Factors Affecting the Use of Computers by the School Teachers in Teaching-Learning Process.	Supervisor	2011
Letha N.C.	A Study of Parental Involvement and Career Aspiration of Students at Senior Secondary Level.	Supervisor	2011

15. Participation in Workshops/ Symposia/ Conferences/ Colloquia /Seminars/ Schools etc. (mentioning the role)

Date (s)	Title of Activity	Level of Event (International / National/ Local)	Role (Participant/ Speaker/ Chairperson, Paper presenter, Any other)	Event Organized by	Venue
Dec. 1989	Fifth Conference of Comparative Education	International	Participant	Comparative Society of India	F/o Education, Jamia Millia Islamia, New Delhi
1993	Sixth Annual Conference of All	National	Paper Presentation	All India Association	Manglore, Karnataka

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	India Association of Educational Research			for Educational Research	
Jan. 1996	National Seminar on Priority Areas in Research in Primary Education	National Seminar	Speaker	Ed.CIL, Technical Support Group DPEP	New Delhi
Dec. 1996	All India Muslim Women's Education Conference	National Conference	Paper Presentation	The Seethakathi Trust & All Indian Islamic Foundation Chennai	Crescent School, Vandalur, Chennai
March 1997	National Seminar on AIDS: In Search of Comprehensive Solution.	National	Paper Presentation	PEACE, Saharanpur	Jamia Millia Islamia, New Delhi
Oct. 1997	All India DAV Conference on Catalytic Leadership in Education	National Conference	Speaker	DAV College Managing Committee	Chitra Gupta Road New Delhi
Nov. 1997	Workshop on Women's participation in Decentralized Planning	National Workshop	Participant	Institute of Applied Manpower Research Indraprastha Estate	Indraprastha Estate, Mahatma Gandhi Marg, New Delhi-110002
Dec. 1999	Workshop on Research Methods formulating of Problems	National	Resource Person	Deptt. of Advance and Continuing Education and Extension Education	Jamia Millia Islamia, New Delhi-25
Nov. 2000	Seminar on 'IT for All'	National	Participant	F/o Engineering & Technology	Jamia Millia Islamia, New Delhi-110025
Jan. 2001	Conference on 'Convergence 2001-An Agenda for change'	National	Summarization of a session	Institute of Higher Education, Delhi Public	Delhi Public School, R.K.

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				School Society	Puram, New Delhi
Feb. 2002	Management of Higher Education in 21 st Century Challenges	National Conference	Participant	MHRD & AICTE Sponsored/ Faculty of Engineering	Jamia Millia Islamia, New Delhi-110025
June 2003	Research Seminar on Impact of DPEP on Primary Education	National	Participant	Jamia Millia Islamia & Ed. CIL's Technical Support Group for DPEP	Deptt. of Educational Studies, Jamia Millia Islamia, New Delhi
June 2003	Seminar on Arabic Nisab & Teacher Training	National	Paper Presentation	MESCO, Hyderabad in collaboration with Deptt. of Educational Studies	Jamia Millia Islamia, New Delhi-110025
May 2004	Inservice Teacher Training Workshop	Local	Speaker	Katha (NGO)	Demonstration Block, Kalkaji Extn., New Delhi
22-23 May 2004	Workshop on the Role of NGO's in promoting Guidance and Welfare	Local	Resource Person	IGNOU	Jamia Millia Islamia
Nov. 2004	Conference on Minority Welfare and Education	National	Participant	Centre for Distance & Open Learning in collaboration with Ministry of Human Resource Development, Govt. of India	Jamia Millia Islamia, New Delhi-110025
March 2005	5 Days Workshop on Review of Urdu version of the	National	Resource Person	Deptt. of Educational Psychology &	NCERT, Sri Aurobindo

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	book “Introduction to Psychology Part-2,” published by NCERT, New Delhi			Foundation of Education	Marg, New Delhi-110016
Feb. 2007	National Level Seminar Cum-Workshop on Research Methodology in Education & Allied Disciplines	National	Participant	Deptt. of Educational Studies	Jamia Millia Islamia, New Delhi-25
June 2008	National Workshop-Cum-Meeting on ‘Development of Resource Package (Refrence Material) on ‘Human Learning and Cognition’.	National	Resource Person	Deptt. of Teacher Education and Extension	NCERT, Sri Aurobindo Marg, New Delhi-110016
July 2008	National Workshop-Cum-Meeting on ‘Development of Resource Package (Reference Material) on ‘Human Learning and Cognition’.	National	Resource Person	Deptt. of Teacher Education and Extension	NCERT, Sri Aurobindo Marg, New Delhi-110016
Aug. 2008	Workshop on Special Provision for Education of SC Children under SSA and Teachers’ Perception about Effect of Learning Achievement & Social Behaviour	National	Resource Person	Deptt. of Elementary Education	NCERT, Sri Aurobindo Marg, New Delhi-110016
Nov. 2008	Workshop for the Development of tools as part of programme Evaluation Studies under Technical Cooperation Fund (TCF) for SSA	National	Resource Person	Deptt. of Elementary Education	NCERT, Sri Aurobindo Marg, New Delhi-110016

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30-31 July 2009	Workshop for Preparation of Practicum Handbook for Teachers	National	Resource Person	Deptt. of Teachers Education & Extension	NCERT, New Delhi
Dec. 2010	National Conference on 'Code of Professional Ethics for Teachers'	National	Discussant	NCTE	PHD, Building, Hauz Khas, New Delhi

16. Invited Talks delivered

Topic	Date	Inviting Organization
Individual Differences : Management of Heterogeneous Groups	31 st May, 1995	Institute of Advanced Studies In Education(IASE), Faculty of Education, Jamia Millia Islamia, New Delhi-25
Prompting Creativity in the Class Rooms	23 rd March, 1996	Academic Staff College, Jamia Millia Islamia, New.Delhi-25
i) Conflict Management ii) Case Study on conflicting situation	17 th April, 1996	Management Development Programme (Sponsored by U.G.C.) Jamia Millia Islamia, New Delhi-25
Prompting Creativity Through Education	20 th May, 1996	Institute of Advanced Studies in Education(IASE), Faculty of Education, Jamia Millia Islamia , New Delhi-25
Conflict Management in Schools	13 th Jun, 1996	State Council of Educational Research & Training(SCERT) Varun Marg, Defence Colony, New Delhi- 24
Conflict Management and Case Study on Conflicting Situation	13 th August 1996	Management Development Programme (Sponsored by U.G.C.) Jamia Millia Islamia, New Delhi-25
Comprehensive Training to Enhance Creativity Among Students	16 th August, 1996	District Institute Education and Training, Bhola Nath Nagar, Shahdara, Delhi-32
Conflict Management in School	17 th October, 1996	State Council of Educational Research & Training(SCERT), Varun Marg, Defence Colony, New Delhi
i) Rearing of Child/Student: A Psycho- Islamic Approach	18 th October, 1996	Academic Staff College, Jamia Millia Islamia, New Delhi-25
ii) Educational Psychology	19 th October, 1996	Academic Staff College, Jamia Millia Islamia, New Delhi-25

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Innate potentialities of the Children	29 th November, 1996	State Council of Educational Research & Training(SCERT) ,Varun Marg, Defence Colony, New Delhi-24
Stress Management	13 th February, 1997	Govt. of India, National Institute of Criminology and Forensic Science, Ministry of Home Affairs, Sector-3, Outer Ring Road, Rohini, Delhi-85
Innate potentialities of the Children	9 th October, 1997	SCERT(State Council of Educational Research & Training) , Defense Colony, New Delhi-24
Principals of the Rural Colleges	20 th November, 1997	National Institute of Educational Planning and Administration A/w Delhi-16
Conflict Management	9 th December, 1997	National Institute of Educational Planning and Administration, New Delhi-16
i) Conflict Management ii) Case Study on Conflicting Situation	16 th December, 1997	Management Development Programme (Sponsored by U.G.C.), Jamia Millia Islamia, New Delhi
Psychology of Students	21 st May, 1999	Academic Staff College, Jamia Millia Islamia, New Delhi-25
Psychology of Students	06 th September, 1999	Academic Staff College, Jamia Millia Islamia, New Delhi-25
Stress Management	14 th September, 1999	Academic Staff College, Jamia Millia Islamia, New Delhi
Extension Lecture on Stress Management Principals & Staff of DIETS	22 nd December, 1999	District Institute of Education & Training, Ansari Road, Darya Ganj, New Delhi-62
Conflict – Management	12 th February, 2000	Management Development Programme, Academic Staff College, Jamia Millia Islamia, Jamia Nagar, New Delhi-25
Stress Management	30 th February, 2000	Academic Staff College, Jamia Millia Islamia, New Delhi-25
Subject Presentation	10 th March, 2000	Academic Staff College, Jamia Millia Islamia, New Delhi-25
Psychology of College Students	17 th July, 2000	Academic Staff College, Jamia Millia Islamia, New Delhi-25
How to decide about the Educational career of children	29 th November, 2001	External Service Division, All India Radio, New Delhi
Conflict Management : In-service Programme for Heads on school Leadership	9 th March, 2002	District Institute of Education & Training(DIET), Darya Ganj, New Delhi-62

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Psychology of College Student	15 th April, 2002	Academic Staff College, Jamia Millia Islamia, New Delhi-25
Psychology in Teaching	10 th May, 2002	Academic Staff College, Jamia Millia Islamia, New Delhi-25
Stress and its Management	June, 2003	Institute of Advanced Studies In Education(IASE), Faculty of Education, Jamia Millia Islamia, New Delhi-25
Stress Management	24 th September, 2003	AICTE Staff Development Programme , Jamia Hamdard, (Hamdard University), Hamdard Nagar, New Delhi-62
Psychology of College Students	2 nd March, 2004	Academic Staff College, Jamia Millia Islamia, New Delhi-25
Psychology for Effective Teaching	18 th May, 2004	Academic Staff College, Jamia Millia Islamia, New Delhi-25
Developmental Psychology for Madarsa Teachers	16 th December, 2004	IASE, Jamia Millia Islamia, New Delhi-25
Nurturing Success among the students of Elementary school children	2009	Academy of Professional Development of Urdu Teachers, Jamia Millia Islamia, New Delhi-25
Stress Management	May, 2009	Academic Staff College, Jamia Millia Islamia, New Delhi-25
Psychology of the College Students	June, 2010	Academic Staff College, Jamia Millia Islamia, New Delhi-25
Identity and Empowerment in Teacher Education - Psychological Perspective	25 th April, 2011	Academic Staff College, Jamia Millia Islamia, New Delhi-25

17. Membership of Learned Societies

Type of Membership (Ordinary Member/ Honorary Member / Life Member)	Organization
Ordinary Member	Delhi Education Society
Life Member	All India Association of Educational Research

18. Publications

Refereed Research Journals:

Author(s)	Title of Paper	Journal	Volume (No.)	Page numbers	Year
Najma Amin	Illusion and Reality in Teacher Accountability	Education and Society : The Journal with a Mission	1	15 - 18	1989

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Asha Bhatnagar Najma Amin & Jessy Jacob	Peer counseling in Educational Scenario	Indian Educational Review	36		1995
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19. (a) Books Published

Author(s)	Title of Book/Monograph	Name of Publishers	Year of Publication
Najma Amin	Participation of Muslim Families in the Education of Girl Child	Abhijeet Publication, Delhi	2003
Najma Amin	Assessment of Cognitive Development of Elementary School Children-A Psychometric Approach	Academic Excellence, Delhi	2004

(b) Articles/Monographs Published in Edited Books

Author(s)	Articles	Title of Books	Name of Publishers	Year of Publication
Najma Amin	Role of Female Teachers in Pre-School Education	Muslim Women in India since Independence (Edited by Hashia, H.)	Institute of Objective Studies, N. Delhi	1998
Najma Amin	Rearing of the Child: A Psycho-Islamic Approach	Social Psychological Dimensions of Muslim: The Post Independence Scenario (Edited by Hashia, H.)	Institute of Objective Studies, N. Delhi	1998

(c) Book Reviews Published

Author(s)	Title of Books	Reviews Published	Volume	Page No	Year of Publication
James M.K. and Bery Z.P. ; Jossy Bass Publisher	The Leadership Challenge : How to Get Extraordinary Things Done	Indian Journal of School Management	1	68-69	1989
Yadav, R.S.	An Advanced Theory of Cognitive Learning (Theory, Research and Practice): Agra National Psychological Corporation, 1989	Education & Society: The Journal with a Mission	1	71-72	1990