

I have a qualification & experience of implementing & coordinating large scale programs in the human development & education domain. Proficient in grant & sub-recipient management, training & monitoring, milestone tracking & reporting. Possess an in-depth understanding of relevant skills & techniques required to lead community driven research, interventions & programs.

EDUCATION**M.Sc. (Human Development & Childhood Studies)**

Lady Irwin College, Delhi
University 2010- 2012 75.3%

B. Sc. (Home Science)

Lady Irwin College, Delhi
University 2007-2010 75%

LANGUAGES

English

Hindi

Punjabi

AREAS OF EXPERTISE

Research & Development

Documentation & Reporting

Training & Monitoring

Program & Donor Management

Communication & Networking

WORK EXPERIENCE

<p>Centre for Early Childhood Development & Research, Jamia Millia Islamia</p> <p>Assistant Professor/Fellow March 2018 - Present</p>	<p>Teaching a Master's Programme in Early Childhood Development (ECD). Contributing to the professional & institutional development for quality improvement in ECD & education services in India through scientific investigation, analysis & practice. Conducting training programs, research & impact evaluation studies for diverse organisations. Involve in designing & executing dissemination & networking events to promote the organization's agenda. Supervising dissertation projects of MA students.</p>
<p>USAID, READ Alliance</p> <p>Lead Program Officer (Contractual) March 2016 - March 2018</p>	<p>Managed 'Reading Program' Sub Grants & Partnerships. Coordinated & administered pre-award & non-financial post-award activities. Involved in formulating project goals, communicating deadlines, developing research methods, writing quarterly & annual reports with training & overseeing high-performing teams. Conducted regular monitoring and documentation of grant expenditures and grant-funded activities to ensure compliance with the federal regulations. Developed strong monitoring & evaluation frameworks along with measurable outcomes and indicators.</p>
<p>Turn Your Concern Into Action (TYCIA)</p> <p>Content Lead 2014 – Onwards</p>	<p>Along with the core team members-strategies & conduct advocacy campaigns & capacity building workshops. Oversee reports & dissemination material for donor requirements. Follow-up & builds strategies to communicate with external reviewers to ensure project specific submissions.</p>
<p>Centre for Early Childhood Education & Development (CECED), Ambedkar University Delhi</p> <p>Project Associate January 2013 - March 2016</p>	<p>Coordinated & implemented projects under the education & child development domain-like Longitudinal Impact of Early Childhood Education India Study (IECEI) by UNICEF & ASER. Comprehensive National Nutrition Survey - UNICEF & Population Council of India & Systems Approach for Better Education Results (SABER) by World Bank. Developed methods, tools & overall design of the research & evaluation studies. Communicated and coordinated across all levels of research and managed funds by multiple donors (UNICEF, CARE INDIA, WORLD BANK, BVLV, APU, PCI, Katha, CIFF etc.). Organised large scale events & training workshops. Prepared various policy briefs, reports & other dissemination material.</p>
<p>National Council of Educational Research & Training (NCERT) Junior Research Fellow</p> <p>September 2012 – January 2013</p>	<p>Designed various subject based classroom activities for grade I to V. Developed drafts for the Continuous Comprehensive Education' report for the Department of Elementary Education, NCERT- Delhi.</p>

RESEARCH & DEVELOPMENT

Mobile Creches-Consultant April 2019- July 2020	Currently leading a 5 states impact evaluation study of Mobile Crèches' health & early education intervention for children in vulnerable settings.
United Way Delhi- Life-skill Trainer February 2020	Designed & conducted impact evaluation & training workshops for 200+ MCD school teachers in Delhi on life-skills education.
WorldReader- Early Literacy Expert 2017	Developed reading content for Read to Kids India Programme & online application for parents. Reviewed & improvised stories adopted from (Katha, Pratham & Tulika Books) to support Indian context.
Hindustan Unilever Ltd.- ECD Expert 2018	Conducted a webinar- 'Socio-emotional preparedness among children & teenager' for the employees of the South Asia wing of Unilever.
Aga Khan Foundation, India- ECD practitioner July 2018	Overseen the 3 rd party impact evaluation of an Early Childhood Development intervention in Bihar conducted by JMI Research Scholar
Salaam Balak Trust Counselor January 2012	Coached children with behavior concerns & challenging situations, addressing their issues related to substance abuse, health, & stress.
Parwarish Counsellor July 2012 to September 2012	Conducted in-person sessions, training workshops, teacher engagement activities with the staff of Anand Niketan School group, Ahmedabad along with national/international schools in Delhi/NCR. Developed activity based curriculums, reference books & operational manuals.
Delhi Council of Child Welfare (DCCW, Palna) Intern 2012	Developed case studies & classroom learning activities based on action research conducted for enhancing the socio-emotional well-being reading among children.

PUBLICATIONS

Khanna, I. (March, 2020) Investigating Early Learning Opportunities for Children with Special Needs in India. Global Initiatives for Children, ExchangePress, Dimensions Educational Research Foundation.	Khanna, I. (2018). Guiding Resource for Preschool teachers in India, Navtika Journal of Early Childhood Care & Education, Vol.4, ISSN: 2348- 8824.
Research Blog: Pandemic 2020: A hit on the children's well-being & learning outcomes- http://bitly.ws/9GL2	Khanna, I., & Singh, N. (2019). Redefining Quality in Early Childhood Centres, Navtika: Journal of Early Childhood Care & Education. ISSN: 2348-8824.
Khanna, I (2019) Marginalization- An Apology for Low Learning Outcomes among Children. John Foundation Journal of EduSpark, 1(3), 1-14	Khanna, I. (2012) In Search of Intimacy: Experiences of Persons with Physical Disabilities, International Conference on Child Rights Education. Vol. 1, ISSN: 2229-4872, p. 16
Chopra, N., & Khanna, I. (2019). <i>Play as a Mechanism for Promoting Emergent Literacy among Young Children: The Indian Context</i> . In Early Childhood Education. IntechOpen	CECED, et.al (2014) I love Reading Campaign, Impact Evaluation Report, Centre for Early Childhood Education & Development (CECED), New Delhi, India

ACHIEVEMENTS

Centre for Civil Society August 2019	Completed MOOC-'Education in India - Ideas, Policies, Alternatives'.
Yale University May 2020	Completed certificate course on Coursera- 'The Science of Well-Being'.
UGC NET June 2015	Qualified UG NET Examination with 51.67 % in Home Science.
Asia-Pacific Regional Network for Early Childhood (ARNEC) 2018 onwards	Contribute to the knowledge & research platform of ARNEC as an ECCE member. Regularly participate in the active dialogue with other ECD professionals & participate in ARNEC activities & advocacy campaigns on children welfare & development.
Rehabilitation Council of India (RCI) 2012	Certified from RCI to work with children & youth with disabilities & behavioral challenges.
Landmark Forum Education 2012	Completed certified course from Landmark Forum Education on life-skills & personality development.
South Asia Forum of Early Childhood Development Professionals (SAFECDP) 2018 onwards	Member of the South Asia Forum of Early Childhood Development Professionals (SAFECDP). Provide continuous support in developing & strengthening a common voice on key ECD imperatives.