

JAMIA MILLIA ISLAMIA
JAMIA NAGAR, NEW DELHI 110025
PHONE: 011-26982783

TENDER NOTICE

Sealed tenders are invited for erection of Pandal, Stalls near Ansari Auditorium on the occasion of Foundation Day Celebrations in Jamia Millia Islamia, New Delhi-110025 as per details at Annexure-I.

The Tender Document can be downloaded from Jamia website <http://www.jmi.ac.in> and submitted to the Assistant Registrar (Administration), JMI, New Delhi along with a Bank Draft of Rs. 500/- towards Tender Fee and the notified EMD(refundable) in favour of Registrar, JMI.

The last date for submission of Tender is 12th October 2017 by 1 p.m. and Tenders will be opened on the same day i.e. 12th October 2017 at 3 p.m. in the Committee Room, Registrar's Office, JMI.

Sd/-
Registrar

Dated : 28.09.2017

ANNEXURE

Sl. No.	SPECIFICATIONS	Rate(Rs.)
1	<p>TOTAL NOS. OF STALLS – 57 (SIZE 15' X 15')</p> <ul style="list-style-type: none">• EVERY STALL SHOULD HAVE SEPARATE PARTITION.• EVERY STALL SHOULD BE COVERED AFTER THE CLOSING TIME OF THE TALIMI MELA. <p>NOTE: EVERY STALLS SHALL CONTAIN CEILING FANS, QANAT, 4 TABLES,4 CHAIRS, 2 POWER POINTS, 2 HALOGEN LIGHTS</p>	
2	STAGE 40'X25'X4', SIDE WALLS, 02 GREEN ROOMS, STAIRS, MATT ON STAGE, 4 TABLES, 06 CEILING FANS AND SOFA REQUIRED FOR 1 ST TWO ROWS	
3	TWO FANCY GATES OF BAMBOO AND CLOTH PIPE POLE TENT WITH WATERPROOFING/FIRE PROOFING WITH CEILING FANS AND PROPER LIGHTING FOR SITTING OF 2000 PERSONS . PANDAL TO BE COVERED FROM INNER AND UPPER SIDES	
4	BANQUET CHAIRS - 2500 Nos.	
5	PROPER LED LIGHTING WITH DIMMERS ON EACH STAGE IS REQUIRED	
6	GENERAL LIGHTS, HALOGENS, RICE LIGHTS, DIMMERS, LIGHTS ON THE BUILDINGS, TREES AT MELA VENUE AND SURROUNDING AREAS	
7	GENERATOR SETS OF 62 KVA EACH FOR BACKUP FOR STALLS AREA - 2 Nos	
8	CHEMICAL TIOILETS PORTABLE - 6 Nos. (3 Male and 3 Female)	

9	<p>REQUIRED A VERY SOPHISTICATED SOUND SYSTEM FOR THE FOLLOWING :</p> <p>DAILY PROGRAMS EVERY STAGE PLAY PERFORMANCE PANDAL AND AMPHITHEATRE RECEPTION (P.A. SYSTEM)</p> <p>THE FOLLOWING ADDITIONAL ITEMS ARE REQUIRED:</p> <p>10 COLLAR MIKES 06 CORDLESS MIKES 15 MIKES WITH STAND 10 HANGING MIKES 10 FOOT MIKES</p>	
10	<p>LED TV 60" – 3 Nos.</p> <p>PROJECTOR SCREEN – 2 Nos.</p>	
11	<p>CCTV CAMERAs ARE REQUIRED AT THE FOLLOWING LOCATIONS:</p> <p>4 IN PANDAL 2 IN OPEN THEATRE 1 IN PARKING OF CIT 1 AT MAIN GATE 1 FACING TOWARDS ANSARI AUDITORIUM 2 FACING TOWARDS DEPARTMENT OF ENGLISH 3 MOVING CAMERA AT STALL GROUND</p>	
12	<p>TIN SHADE CABIN COMPLETE FOR CCTV CENTRAL ROOM</p>	
13	<p>PLATFORM FOR MEDIA CAMERA WITH CARPET IN PANDAL</p> <p>(12'X12' X 18")</p>	

PARTICULARS OF THE FIRM SUBMITTING THE TENDER

1. Name of the Firm/Contractor : _____
2. Registered address with Telephone No : _____
3. Name & Address of Branch, if any : _____
4. Type of Organization. : _____
(whether sole proprietorship/
partnership/Private Limited for
Cooperative body etc. attach Proof) : _____
5. Name of proprietor/partners/Directors : _____
of the Organization/Firm : _____

Furnish the information along with photocopies of all the documents

6. Registration No. _____
7. PAN No. _____
8. Experience Total No. of years _____

I/We hereby certify that the above mentioned particulars are true and correct.

**Authorized Signatory
Seal**

TERMS AND CONDITIONS

1. Each page of the tender form should be duly filled and signed by the tenderer with his official seal.
2. Bidder should have experience in the field for at least 7 years and should provide documentary evidence of similar products for 10 similar events.
3. Erection and testing should be completed at least 48 hours before the event (excluding stage erection). Stage erection work should be completed 03 days before the scheduled date of programme.
4. Work/event tentative date : By the last week of October 2017 (29, 30, 10.2017)
5. **A sum of Rs 20,000/-**, is required to be deposited as Earnest Money Deposit, with the tender in the shape of Bank Demand Draft in favour of the Registrar, JMI and Demand Draft should be attached with the tender inside the sealed cover. The same will be retained as security deposit for successful bidder refundable after successful completion of the event.
6. Payment will be made after completion of the event.
7. Up to date Income-Tax Clearance Certificate with PAN.
8. Up to date Sale-Tax Clearance Certificate with TIN No.
9. Letter of Authorization from the manufacturer wherever applicable.
10. A certificate of similar products such as Stage & Tent Items with amount mentioned above to be issued by the Govt. Dept / PSUs from any competent authorities.
11. The rates quoted by the Tendered should be quoted in words and figures including all taxes and transportation.
12. The rates should be written in English. One must enter the rates for all items.
13. The bid must be submitted as per Annexure-I. TENDER FOR HIRE, ERECTION OF STAGE & TENTS, The bids should be submitted in sealed covers and marked as under:-

“TENDER FOR HIRE, ERECTION OF STAGE & TENTS”, separately addressed to “The Asst. Registrar (Admn.), JMI giving name and address of the Tenderer. The tender documents must be signed in Ink on each page with the official seal by the tenderer.
14. The tenders of those firms which do not conform exactly according to the specification will be rejected.

Penalty :-

15. The Earnest money deposit shall also be forfeited if the bidder fails to meet the needs of the work as mentioned above.

16. In case of un-successful tenders, the Earnest money will be refunded within a month of the finalization of the tender on submission of pre-receipt.

17. The rates should be quoted in figures as well as in words in case any discrepancy is there, the rates in words will prevail.

18. The JMI authority may terminate the contract at any time without giving any notice if the work carried out is not satisfactory and reserves the right of cancelling the tender at any time without reasons.

19. If the approved tenderer fails to accept order/and/or failed to carry out the work as ordered as per tender conditions, the order will be cancelled and the security deposit will be forfeited.

20. If any dispute, difference or rejection whatsoever shall arise in any way connected with or arising out of this contract or in operation any part thereof or the rights, duties or otherwise, the decision of the Vice-Chancellor, JMI shall be final and binding.

21. The right to reject any or all the tenders so received without assigning any reason is retained by the Registrar, JMI.

22. The tenders may be summarily rejected in the following cases also:-

(i) The earnest money is not paid.

(ii) The rates are not quoted in words.

(iii) The corrections are not initialed.

(iv) The over-writing is done.

(v) The tender form is not filled without initials up and signed by the tenderer on each page with seal.