

PURCHASE AND INVENTORY CONTROL OFFICE
JAMIA MILLIA ISLAMIA, New Delhi-25
TELE FAX-26982759

NIQ-24/Equipments/RO/PICO/JMI/2017

13.07.2017

NOTICE INVITING QUOTATIONS

Sealed quotations are invited from the reputed Suppliers/Vendors/Manufacturer to purchase various Equipments for Department of Social Work, Jamia Millia Islamia, New Delhi-110025

ELIGIBILITY CRITERIA

1. The Quotation under sealed cover duly super scribed "**NIQ-24/Equipments/RO/PICO/JMI/2017**" should reach the Office of '*The Asst. Registrar (PICO), Registrar Office, Jamia Millia Islamia, New Delhi-110025* on or before 18.07.2017 up to 01:00 p.m.
2. No quotation after the last date shall be entertained.

Sd/-
Asst. Registrar (PICO)

Terms and conditions

1. Quotation must be submitted in the enclosed format and strictly as per given Specifications & quality in Annexure. Any deviation from this, may lead to rejection of the quotation.
2. The rates should be quoted in words as well as in figures in respect of the item.
3. The quotation must be valid for six months from the date of opening of the quotation. No change in prices and change in terms & condition will be permitted.
4. Rate should be quoted FOR JMI.
5. GST should be mentioned separately.
6. Payment shall be made after the delivery, installation & commissioning.
7. The Vice-Chancellor, JMI, shall be the final authority for settlement of any dispute and his interpretation of any clause/term/condition(s) of this document shall be final and binding and the jurisdiction of Court of Law shall be Delhi/New Delhi.

Signature.....

Name of authorized signatory:

Name of Firm.....

Address with rubber Stamp.....

Dated.....

Financial Bid

S. No.	Items/Descriptions	Qty. (Approx)	Rate: (Rs.) Unit Price	Amount
1.	Laptop: Core i3/4GB RAM/1TB Hard Drive/Windows 10 Preinstalled/Weight upto 2.2 kg only	1		
2.	Laser Multifunction Printer: Functions: Print, Photocopy, Scan Print Quality Black: At least 600x600 dpi Processor Speed: At least 600 MHz	1		
3.	Digital Voice Recorder: Built in USB:4GB expendable via Micro SD cards Recording format: MP3/MP4	2		
4.	Digital Camera: 20 MP Sensor 6x Optical Zoom Lens	1		
5.	GST			
6.	Any other charges, if any			
7.	Warranty/Guaranty			
	Total Amount			

(Signature of Authorized Signatory with seal)

Name:

Designation:

Phone No:

E-mail:

Seal:

Place.....

Date.....