



**PURCHASE & INVENTORY CONTROL OFFICE
JAMIA MILLIA ISLAMIA
Jamia Nagar, New Delhi-110 025
Ph: 011-26982759**

Notice Inviting Quotations

No.Re-NIQ-08/CMC/Fire Extinguishers/RO/PICO/JMI/2017

Date:-03/05/2017

Quotations for Comprehensive Annual Maintenance Contract (CMC) of different types of Fire Extinguishers including consumables with their accessories for the period of one year, installed at various locations of JMI

Sealed quotations are invited from reputed companies/firms for periodical maintenance, inspection, and testing of all different types of Fire Extinguishers (**Total No.967**) in accordance with the instructions issued by Bureau of Indian Standards on the subject "Selections, Installation and Maintenance of First-Aid Fire Extinguishers-Code of Practice (Forth Revision)". The contract will be valid for one year from the date of award of contract (extendable for another one year, depend on the performance) and will include repairs and replacement of consumables/accessories of Fire Extinguishers, installed at various establishments/offices of Jamia Millia Islamia. Bid document with other terms & conditions can be downloaded from JMI Website: www.jmi.ac.in and be submitted with bid fee and notified EMD as per following:

Bid fee-DD (non-refundable)	Last Date for submission of bids/ Time	Estimated Cost	Venue for Submission & opening of Bids
Rs.500/-	15/05/2017 by 1.00 p.m	Rs.4.00 lakh (Approx.)	Purchase & Inventory Control Office, Jamia Millia Islamia, New Delhi 15/05/2017 at 4.00 p.m

Eligibility of Bidders-Pre Qualification

- (i) Companies/partnership firms duly registered with the Registrar of Companies/Partnership firms duly registered under the shops and Establishment Act.
- (ii) Firm that is providing similar kind of services to any of the Departments/Autonomous Institution/Universities/PSUs of Govt. of India for at least last three consecutive years.
- (iii) Firm should have an annual average turnover of Rs.20 lakhs during the last three years. Copy of IT Returns may be furnished in support.
- (iv) The bidder should not have been black listed at anytime in the past by any of the Departments/Autonomous Institutions/Universities/PSUs of Govt. of India.
- (v) In addition to above bidder should also fulfill any one of the following conditions to become eligible to offer their bids.
 - (a) Three similar completed works costing not less than Rs.3.00 lakhs; or
 - (b) Two similar completed works costing not less than Rs.5 lakhs; or
 - (c) One similar completed work costing not less than Rs.10 lakhs

Sd/-
Registrar

Terms & Conditions:

1. All bidders shall be required to deposit an EMD amount of Rs.15,000/- in the shape of DD in favour of **Registrar, Jamia Millia Islamia, New Delhi.** alongwith the tender document. The EMD amount will be returned to the unsuccessful bidders, after the finalization of the tender.
2. Performance Security: The successful bidder should deposit the Security Money @5% of the award value, which may be furnished in the form of Fixed Deposit Receipt from a Commercial Bank or Bank Guarantee from a Commercial Bank. The Performance Security should be valid for a period of sixty days beyond the date of completion of all contractual obligations of the contractor. Earnest Money will be refunded to the successful bidder on receipt of Performance Security.
3. Contract can also be cancelled if services provided by firm/contractor are not found satisfactory. The JMI's decision in this regard will be final. In that case performance security will be forfeited and stock seized.
3. The bidder will be responsible for all inclusive refilling, servicing, including their consumables and maintenance of fire extinguishers installed in Jamia Millia Islamia. Any loss or damage will be at contractors risk and cost. The firefighting equipment's will be required to be checked regularly at least once in every month for refilling/repairs as the case may be.
4. The bidders need to submit consolidated rates for entire work of regular maintenance of all fire extinguishers installed in JMI including their accessories.
5. In case any item of fire extinguisher is banned by the Govt. the same shall be brought to the notice of the JMI and in place thereof fresh provision of another type of fire extinguisher be proposed and rates given accordingly to avoid confusion.
6. The Contract will be valid for two years from the date of award of the contract. If the services are not found satisfactory, the contract can be terminated at any time without assigning any reason at the sole discretion of the Registrar, JMI. The rates quoted by the firm shall be valid for a period of two year from the date of award of the contract.
7. The successful bidder will be selected on the basis of total bid price received.
8. The successful bidder will have to furnish the name of their authorized workers engaged for proper checking of fire extinguisher. The Character and Antecedents of the workers engaged by contractor need to be got verified by the contractor. The contractor will be held responsible for any place on their parts.
9. The Representative of the Firm can visit the site for inspection of details of work by contacting the Advisor, Security, JMI, New Delhi.
10. The Contractor will have to carry out inspection of all the fire extinguisher regularly, preferably at least once in every month.
11. The Contractor shall be solely responsible in case any fire extinguisher does not effectively perform at the time of the need.
12. Regular surprise checks will be conducted by the Officers of the JMI. An lapses detected during surprise checks may also result in imposition of penalty or cancellation of the contract at the sole discretion of the JMI.
13. Jamia Millia Islamia, at its absolute discretion, reserves the right to award the contract to any party irrespective of the financial bids.
14. Jamia Millia Islamia shall not be responsible for any delay, loss or non-receipt of tender documents sent by post.

15. Over-writing, if any, should be supported by signatures.

16. The Vice Chancellor is the final authority for settlement of any dispute or subject to Delhi jurisdiction only.

Sequence of documents:

Bidders should submit the following documents in sequence with each copy of the tender documents:

- a. The rates quoted shall be inclusive of taxes as applicable/ if any.
- b. List of similar jobs executed with full address and telephone numbers of customers with satisfactory working/performance certificate(s).
- c. Name and address of Registered office, Head office, Regional office and factory of the company with name and telephone numbers of key person.
- d. Copies of PAN, Service Tax, TIN no. and returns thereof the last three years must be enclosed with the bid document.

CMC Details

S.No	Item Description	Nos. of items	Rates per unit per annum	Total Price	Remarks
1.	<u>Comprehensive Annual Maintenance Contract for One Year for refilling, servicing, testing & maintenance of 967 numbers, the details are as below:-</u>				
	a) CO2 4.5 kg	168 nos.			
	b) CO2 6.5 kg	09 nos.			
	c) CO2 6.8 kg	08 nos.			
	d) WCO2 9 litres	45 nos.			
	e) Foam type 9 liters	11 nos.			
	f) ABC 5 kg	305 nos.			
	g) ABC 6 kg	266 nos.			
	h) DCP 5 kg	155 nos.			
3.	VAT or Sales Tax, if applicable	Rs.			
4.	Service Tax, if applicable	Rs.			
Grand Total Inclusive of all taxes:					

Note: The quantity may increase or decrease.

Please submit your sealed quotations/tender personally or through Courier to the Asst. Registrar (Purchase & Inventory Control Office), Jamia Millia Islamia, New Delhi- 110025 latest by 15/05/2017.

Name and Signature of the Tenderer (with seal)

Name of the Firm:

Address with Telephone No.