

JAMIA MILLIA ISLAMIA

(A Central University by an Act of Parliament)
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جامعہ
میلیہ
اسلامیہ

Office of the Registrar

No.AC-9/(1)/2014

April 3, 2014

All Deans of Faculties/DSW/HoDs/Directors of the Centres/
Schools/Offices,
Jamia Millia Islamia

Sub: Regarding preparation of Annual Report of the University for the year 2013-14.

Dear Sir/Madam,

As you are aware the preparation of Annual Report of each year is a statutory responsibility of the University. The Ministry of HRD lays greater emphasis on timely submission of the Report by the University, enabling them to place the same before the Parliament on the due date.

In this connection, it is to request you to please send the information in the prescribed proforma (**Hard and Soft Copy**), completed in all respects to Mr. Iqbal Ahmad Hakim Asstt. Registrar (O&M/Legal) e-mail address – ihakim@jmi.ac.in **latest by 5th May, 2014** positively with intimation to the office of the undersigned.

Yours Sincerely

Shahid Ashraf
(Prof. Shahid Ashraf)
Registrar

Encl: As above.

The Addl. Director, FTK Centre for Information Technolgy with the request to please display the enclosed proforma on Jamia's Website.

Annual Report from April 1, 2013 – March 31, 2014

(TO BE FILLED IN BY THE DEAN/DIRECTOR/HODs/PRINCIPALS OF SCHOOLS/HEAD OF THE CONCERNED OFFICES)

Name of Faculty/Department/Centre

Courses offered:

Courses offered	Annual Intake	Number of Applicants	Total Enrolment		
			Boys	Girls	Total
Ph. D.					
M. Phil.					
Masters in					
Bachelors in					

Seminar/Conference/Workshops organized *(Give bulleted details in running text)*

-

Number of Ph. Ds/M. Phil Degrees by Departments/Centres

Ph. D.

M. Phil.

Placement details of students (if any) *(Give bulleted details in running text)*

-

Extra/Co-Curricular Activities organized at University level/Exchange programme participation *(Give bulleted details in running text)*

-

(TO BE FILLED IN BY INDIVIDUAL TEACHING FACULTY)

(Format-B)

PROFILE

(Please delete what is not applicable)

Prof./Dr./ (Ms./Mr.)

Designation: Professor/Associate Professor/Assistant Professor

Honour/Award/Fellowship received *(Give bulleted details in running text)*

-

Presentation/Invited talk/Chair in National or International Seminar/Conference/Workshops
(Give bulleted details in running text)

-

Research Projects and Schemes undertaken *(Give bulleted details in running text)*

-

Publications /Patents *(in running text with bullets, in the order given below)*

Books/Book Chapter: *(title, co-author /co-editor if any, place of publication, publisher, Year, ISBN No.)*

-

Research Articles: *(title, co-author if any, name of journal/book in which published, volume details, year, page no (s), ISSN No.)* *(Give bulleted details in running text)*

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Review Articles: *(title, name of journal/name of publication in which published, year, page no (s), ISSN No.)*

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Patent (s); National/International: (author/co-author, Year, title, Patent number, Date and place of filing, Date and year of issue, page no (s)).

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Administrative position held at University level (*in running text with bullets*)

-

Membership of academic & professional bodies (*in running text with bullets*)

-

Consultancy assignment (if any):

(Organization, Cost, Title of Consultancy, Period)

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Note: Please do NOT mention routine type of memberships such as BoS, CoS, Faculty Committee, Selection Committee, Moderation Committee, as also Conference attended, life member since 1996 etc.