



कुलसचिव कार्यालय

Office of the Registrar

F.No.: Sanitation/JMI/SHS/01/2019

25 September 2019

**OFFICE ORDER**

It has been decided that from 2nd October 2019 onwards, the entire JMI campus including all hostels, Jamia Community Centre, all canteens, shops, coffee houses will become plastic-free. All single-use plastic items like bottles, cups, glasses and other items, polythene bags and plastic items less than 50 microns (in width), Plastic cutlery including plates, plastic cups, straws, etc. Cutlery and other decorative items made from Styrofoam (thermocool) have been banned. Hence, nobody can use these items for any purpose on the campus.

The detailed list of items banned /allowed are given below:

**BANNED ITEMS**

1. Less than 200 ml drinking water PET/PETE bottles, having liquid holding capacity.
2. Plastic Mineral Water Pouch
3. Plastic bags (with handle/without handle)
4. One time use/single use disposable items made up of thermocol (polystyrene) or plastic. For example dish, spoon, cups, plates, glasses, fork, bowl, container.
5. Disposable dish/bowl used for packaging foods in canteens, Jamia Community Centre, Nehru House, Hostels etc. and straws.
6. Any compostable plastic bags except for plant nurseries, horticulture, agriculture and handling of solid waste.
7. Use of plastic and thermocol for decoration purpose

### ALLOWED ITEMS

1.	PET/PETE bottles having liquid holding capacity 200 ml and more than 200 ml. (printed with deposit and refund price or buy back price under EPR)
2.	Plastic material made up of minimum 20% recyclable plastic material and having a thickness more than 50 micron, used for wrapping the material at the manufacturing stage or integral part of manufacturing. Thermocol used for wrapping the material at manufacturing stage. (printed with manufacturer's details, type of plastic with code number and buy back price under EPR.)
3.	Plastic packaging material more than 50 micron thickness with minimum 2 grams weight used to seal groceries and grain products for wholesale and retail (printed with manufacturer's details, type of plastic with code number and buy back price under EPR.)
4.	Compostable plastic bags used for plant nurseries, horticulture, agriculture and handling of solid waste.
5.	Paper based cartoon, packaging using one or more layer of plastic.
6.	Virgin plastic bags used for milk having thickness not less than 50 microns and printed with a buy back price.
7.	Recyclable multilayered plastic
8.	Plastic items used for domestic purpose.
9.	Use of plastic for packaging of medicines, medical equipment and medical products
10.	Use of thermocol boxes to preserve fish
11.	Recyclable plastic stationery products used for office and education.

Therefore, all are requested to kindly strictly follow the above Office Order. Violators will be slapped a fine of Rs 500 on every violation.

  
(A.P. Siddiqui), IPS  
Registrar

**Copy to:**

1. All the Deans of the Faculties / DSW / HODs / Directors of Centres / All Functionaries / Principals/In-charges of Schools / Offices of Jamia
2. Chief Proctor
3. Provosts (Girls & Boys Hostels)
4. NSS/NCC Coordinators
5. OSD to Vice-Chancellor
6. Prof. In-charge, Campus Orderliness
7. Prof. In-charge, Horticulture Department
8. Prof. In-charge, B&C Department
9. In-charge, Jamia Community Centre
10. In-charge, Nehru Guest House
11. Public Relations Officer
12. Secretary to the Vice-Chancellor
13. Assistant Registrar (Property) with the request to kindly get the above Office Order circulated amongst all the canteens/kiosks.
14. Assistant Registrar, Registrar Secretariat



**(Saqib Aziz)**  
**Assistant Registrar (Sanitation)**