

JAMIA MILLIA ISLAMIA

(A Central University by an Act of Parliament)
Maulana Mohammed Ali Jauhar Marg, New Delhi-110025

Office of the Registrar

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File No.B-12/Admin/RO/-

20.07.2026

Office Order

The Competent Authority, JMI on the recommendation of a Committee has very kindly approved the following revised rates for booking /hiring charges of Dr. M.A. Ansari Auditorium/ Safdar Hashmi Amphitheatre & Front Lawn/ Fountain Lawn of M.A. Ansari Auditorium, w.e.f. 01.08.2026.

Particular	Category	Hiring Charges in rupees (Auditorium)
Dr. M.A. Ansari Auditorium		
Auditorium charges	Official/VC, Registrar	Nil
	External with AC	50,000/- up to 8 hrs. 2,000/- per hrs. beyond 8 hrs.
	Internal/Departmental With AC	30,000/- 8 hours.
	Internal/Departmental	5,000/-
Auditorium staff Honorarium (On Saturday, Sunday, Holidays & before and after Office hrs.) to be paid by the hirer	External	6,000/-
	Internal/ Departmental	10,000/-
Security Deposit (Refundable)	Official VC Registrar	Nil
	Internal/ Departmental	10,000/-
	External	30,000/-
Safdar Hashmi Amphitheatre		
Theatre Charges	Official	Nil
	Internal/Departmental	15,000/- up to 8 hrs
	External	30,000/- 8 hrs.
	Students	3,000/- up to 8 hrs.
Auditorium staff Honorarium	Official	Nil
	Internal/ Departmental	5000/-
	External	6000/-
	Students	2000/-
Security Deposit (Refundable)	Official	Nil
	Internal/Student	10,000/-
	External	30,000/-
Front Lawn / Fountain Lawn of the Dr. M. A, Ansari Auditorium		
	Internal/Departmental	20,000/- up to 8 hrs.
	External	30,000/- up to 8 hrs.
Auditorium staff Honorarium (No. Of Staff)	Official	Nil
	Internal/ Departmental	5,000/-
	External	6000/-
Security Deposit	Internal/ External	10,000/ 20,000/-

1. 18% GST will be Charged extra as Applicable.
2. In case of Booking is cancelled, 25% amount will be deducted from the hiring/booking amount.
3. Front Lawn / Fountain Lawn Cleaning charges 2500/- per Program for Sanitation Charges.
4. Front Lawn / Fountain Lawn maintenance charges Rs.2000/- per program for Horticulture Charges.
5. Honorarium charges will be deposited in the account office for the payment to the staff involved during the program in a separate account head created for the same. Payment would be distributed through individual account number in the ratio 36% (Auditorium/Hall staff), 32% (Sanitation staff) and 32% (Horticulture Staff).
6. Honorarium will be paid to the staff engaged on (Saturday/Sunday/Holidays & beyond the office Hours) as per the norms.


(Prof. Md. Mahtab Alam Rizvi)
Registrar

Copy to:

1. The All Deans/Directors/HODs/COE/University Librarian/Principal University Polytechnic/DRs/ARs & Head of section, Principal Schools, JMI
2. The Dean Student's Welfare, JMI
3. The Finance Officer, JMI
4. The Hony. Director, CIT, upload on Jamia website
5. The Secretary to VC/Registrar, JMI
6. The Concerned file B-12


(Hari Narayan)
Assistant Registrar (Admn.)