



**Security Centre**

Maulana Mohammed Ali Jauhar Marg, New Delhi-110025  
Tel.: 011-26985985, Extn.: 1900, 1901, 1902

Security Centre
File Tracking System
FTS No. 478990
Dated. 24.09.2018

सुरक्षा केंद्र

20 Sep, 2018

File No. SC/26

To:

All Deans of faculties/DSW/HODs/  
Directors of Centres/Institutes/Offices/  
Principals/In-Charges

NOTICE

In order to strengthen the existing security system in the university, the vehicles owned by each and every staff and student must have authorized stickers. Besides, it also facilitates the security guards to identify the authorized vehicles and allow them to enter in concerned departments/office for parking at earmarked parking places.

2. However, it has been noticed that numbers of vehicles are moving in the university campus without proper stickers. It is unnecessarily creating inconvenience to security guards as well as to vehicle owners.

3. In view of above, it is requested that all concerned using vehicles without stickers shall submit their applications for stickers to this office immediately. The vehicles without stickers shall not be allowed to enter in the university campus with effect from 10<sup>th</sup> Oct, 2018.

4. Prescribed application form may be downloaded from the University website <http://jmi.ac.in>

*Mansaf Alam*  
(Dr. Mansaf Alam) 20/9/18  
Advisor, Security

Copy to: -

Hony. Director, FTK CIT, JMI – with the request that this notice may kindly be uploaded on the website of the Jamia Millia Islamia immediately.

To;  
Advisor, Security  
Jamia Millia Islamia  
New Delhi-25

(Through Proper Channel)

**Subject: Request for issuance of sticker for vehicle**

Sir,

Kindly issue a sticker for parking of my vehicle as per details given below: -

Name of Applicant	
EMP/Student ID	
Contact Number	
Department	
Type of Vehicle (Tick)	Two Wheeler Four Wheeler
Type of Stickers (Tick)	Teaching Non Teaching Student (Except IGNOU, Distance Learning and Coaching & Career Planning Classes)
Vehicle Number	
Any Remarks	Please attach photocopies of following documents:- 1. RC 2. Driving License 3.JMI Identity Card

Yours sincerely,

Dated:

\_\_\_\_\_  
Signature of Applicant

**(Signed by the HOD with Office Seal)**