



**AJK MASS COMMUNICATION RESEARCH CENTRE  
JAMIA MILLIA ISLAMIA  
Jamia Nagar, New Delhi-110 025  
Ph: 011-26987285/26986813**

**Notice inviting quotations for disposal of Iron/steel & wooden scrap**

No.NIT-04/AJK MCRC /JMI/2019

Date:- 12/12/2019

On behalf of the Vice-Chancellor, Jamia Millia Islamia (JMI), New Delhi, India, quotations are invited for auction of iron/steel & wooden scrap on “**AS IS WHERE IS**” basis lying at the site of AJK MCRC, Jamia Millia Islamia, New Delhi 110025.

Bid documents with other terms & conditions can be obtained from Room No. 218, Administration Section, AJK MCRC, JMI or downloaded from the website: <https://www.jmi.ac.in> and submitted along with notified EMD to the address given below:

<b>EMD (Refundable)</b>	<b>Last Date &amp; Time for submission of bids</b>	<b>Venue for submission of EMD and quotations</b>	<b>Date/Time for opening of Bid</b>
Rs.25,000/-	06/01/2020 by 5.00 p.m.	Room No. 218, Administration Section, AJK Mass Communication Research Centre Jamia Millia Islamia, New Delhi-110025.	08.01.2020 at 3.30 p.m.

**PLEASE NOTE THAT THE QUANTITY OF ITEMS MAY INCREASE OR DECREASE**

**Eligibility of Bidders-Pre Qualification**

- (i) EMD Fees
- (ii) Copy of PAN/Aadhaar Card/GST Number
- (iii) The bidder should not have been black listed at anytime in the past by any of the Departments/Autonomous Institutions/Universities/PSUs of Govt. of India. Affidavit in this regard may be submitted.

## **Terms & Conditions**

1. All bidders shall be required to deposit an EMD amount of Rs.25,000/- in the shape of DD in favour of **Registrar, Jamia Millia Islamia, New Delhi** at PICO Office, Jamia Millia Islamia, Jamia Nagar, New Delhi 110025. The EMD amount will be returned to the unsuccessful bidders, after the finalization of bid.
2. The successful bidder should submit a Demand Draft as Security Money @ 90% of the award value (approx.) immediately at the time of acceptance of offer. The balance amount is to be paid immediately after the removal of scrap from JMI. JMI shall forfeit the security money in the event of breach of contract by successful bidder.
3. The items shall be sold to the bidder quoted Highest Price for entire lot. However the JMI also reserve the right to sell the material to more than one bidder according to the H-1 rates of valued items.
4. Immediately after award of the contract, following activities must be carried out:-
  - (a) The successful bidder shall be required to lift all the items from the disposal site i.e. AJK MCRC to his premises within 3 (three) working days after payment of total money.
  - (b) The successful tenderer shall take the responsibility to set right any damages caused during lifting of materials to the satisfaction of the concerned authority. On failure to do so, the entire EMD shall stand forfeited and items will be disposed to the alternate bidder.
5. Incomplete and unsigned quotations will be rejected.
6. Rates : Rates should be quoted on weight basis in Indian Rupees.
7. Penalty: A penalty of Rs.1,000/- per day will be applicable if the material is not removed from the site within time frame.
8. Over-writing, if any, should be supported by signatures.
9. The Auction Committee reserves the right to reject any or all the bids, if the prices are not found suitable without assigning any reason.
10. Bidders can visit the site for inspection of items on all working days from 10.00 a.m. to 1.00 p.m.
11. The Vice Chancellor, Jamia Millia Islamia is the final authority for settlement of any dispute.

**TENDER FOR DISPOSAL OF IRON, WOODEN & PLASTIC WASTE**

**CHECK LIST**

<b><u>Sl.No.</u></b>	<b><u>Particulars</u></b>	
1.	Name of the Tenderer	
2.	Address of the Tenderer	
3.	Telephone No./Mobile No.	
5.	PAN No./Aadhaar No./GST No.	
8.	EMD Details	

We have inspected the obsolete/used items related to the iron/steel & wooden scrap and interested to purchase the same **“AS IS WHERE IS”** basis. Our offer for items is enclosed.

**(Signature)**

**PRICE SCHEDULE**

<b>S.No.</b>	<b>Item Description</b>	<b>Rate per kg (weight-wise)</b>	<b>GST</b>	<b>Total Rate per kg (weight-wise) inclusive of GST (in Indian Rupees)</b>
1.	Iron/Steel items			
2.	Wooden furniture items			

Name and Signature of the Tenderer

Address with Telephone No.

Place: