



**PURCHASE AND INVENTORY CONTROL OFFICE  
JAMIA MILLIA ISLAMIA  
Jamia Nagar, New Delhi-110025  
Ph: 011-26982759**

**E-Tender for Comprehensive AMC of CCTVs, DVRs & UPS alongwith  
all Accessories for JMI**

No.NIT-26/CMC/CCTV/PICO/JMI/2019-II

Date: - 03.04.2019

On behalf of the Vice-Chancellor, Jamia Millia Islamia (JMI), New Delhi, India, online bids (two bids system) are invited from reputed companies/firms for the CAMC of **CCTVs (different make like CP Plus, Secure Eye, Hikvision and different model like IP, Analog HD and Analog) (Total Nos. 400) & DVRs (Total Nos.75)** alongwith all accessories (including Hard Disk with UPS) installed in the different departments/centres of Jamia Millia Islamia, New Delhi. The CAMC will be awarded for the period of one year and may be extended for another year subject to satisfactory performance and other terms and conditions. Bid documents with other terms & conditions can be downloaded from Website: <https://eprocure.gov.in> and be uploaded along with notified EMD as per following:

<b>EMD (Refundable)</b>	<b>Last Date &amp; Time for online submission of bids</b>	<b>Venue for submission of EMD</b>	<b>Estimated cost in Rupees</b>	<b>Date/Time for opening of Technical Bid</b>
Rs.13,000/-	10.04.2019 by 1.00 p.m.	Purchase & Inventory Control Office, Jamia Millia Islamia, New Delhi	Rs.6.5 lakh	11.04.2019 at 3.00 p.m.

**Please note that the quantity of CCTVs & DVRs and accessories may increase or decrease.**

**Eligibility of Bidders-Pre Qualification**

- (i) Firm that is providing similar kind of services to any of the Govt.Department/Autonomous Institution/Universities/PSUs of Govt. of India.
- (ii) The bidder should not have been black listed at anytime in the past by any of the Departments/Autonomous Institution/Universities/PSUs of Govt. Of India.
- (iii) In addition to above bidder should also fulfill any one of the following conditions during last 7 years to become eligible to offer their bids.
  - (a) Three similar completed works costing not less than Rs.2.60 lakhs; or
  - (b) Two similar completed works costing not less than Rs.4.00 lakhs; or
  - (c) One similar completed works costing not less than Rs.5.20 lakhs;

## Terms & Conditions:

1. All bidders shall be required to deposit an EMD amount of Rs.13,000/- in the shape of DD in favour of **Registrar, Jamia Millia Islamia, New Delhi** at PICO Office, JMI. The EMD amount will be returned to the unsuccessful bidders after the finalization of the CMC of CCTVs & DVRs.
2. The successful bidder should submit a Bank Draft as Security Money @5% of the award value of the CAMC at the time of acceptance of offer. JMI shall forfeit security money in the event of breach of contract by the successful service provider.
3. Immediately after award of the contract (within 15 days) following activities be carried out:-
  - (a) Checking of running condition of all CCTVs DVRs including Hard disks.
  - (b) Checking function of BNC Connectors & DC Connectors.
  - (c) Checking of Power Supply from AC to DC.
  - (d) Cleaning of Lenses.
4. Routine maintenance service at least once in 45 days includes:
  - (a) Checking of proper running condition of all CCTVs & DVRs including hard disks
  - (b) Cleaning of Lenses
  - (c) Checking the proper fixing of wiring of cables
  - (d) Checking of working condition of BNC and DC Connectors etc.
5. The replacement/repair work shall carry a warranty of 1 year from the date of repair/replacement.
6. It may be ensured that only genuine spare parts of authorised brand should be used during CAMC.
7. Payment: Will be made on quarterly basis (after submission of satisfactory performance report duly endorsed by the Monitoring Office). Proper record of servicing and repair etc. of the breakdown/maintenance should be kept by the firm.
8. Contract: Will be comprehensive (including spare parts replacement of all connectors, power supply, hard disk, lenses, etc.)
9. The bidder should have enough infrastructures to maintain the above equipments of different makes/models/capacities.
10. Full time Resident Engineers/Technicians (on site) from 9:30 a.m. to 5:30 p.m to be deputed. Also as and when needed.
11. Resolution time:
  - A) 2 hours maximum in normal condition**  
*(if not done within time period, the penalty of Rs.500/-per day shall be imposed).*
  - B) 2 days maximum in case of change of parts etc.**  
*(if not done within time period, the penalty of Rs.1000/-per day shall be imposed).*
  - C) Rewinding & Replacement of Compressor within five days.**  
*(if not done within time period, the penalty of Rs.1000/-per day shall be imposed).*
12. If the monitoring office of JMI feel that services of the company are poor or company has callous attitude towards maintenance of CCTV/DVRs etc, then deduction will be made from the company's bill or even the company will be blacklisted which will be decided by a Committee.
13. Parts replacement as & when needed, free of cost.
14. Attendance: Engineer/Technician must report to the Proctor office on every working day and record his attendance in the respective Attendance Register. In case of urgent complaint, Engineer should visit the respective deptt/office directly and then report to Proctor office immediately after attending the complaint/solving the problem(s).
15. Engineer/Technician should have enough experience in the respective fields.
16. Frequent change of Engineer/Technician shall not be allowed. Profile of Engineer/Technician should be submitted in Proctor office. Every Engineer/Technician should have valid I.Card for identification.
17. No Extra charge will be paid for the transfer of CCVTs from one place to another place, if needed.
18. Issuance of tender documents should not automatically be construed that the bidder is considered qualified.
19. In the evaluation and comparison of bids; Jamia Millia Islamia reserves the exclusive right to reject any or all tenders.

20. Jamia Millia Islamia, at its absolute discretion, reserves the right to award the contract to any party irrespective of the financial bids and also award the contract to more than one party.
21. Tender documents sent by post will not be entertained.
22. Bills should be produced in the prescribed format serially printed incorporating GST Registration / IT PAN No., etc. as per standard.
23. Over-writing, if any, should be supported by signatures.
24. The Authorized Representative of the bidder can visit the University premises and see the installation of cameras and DVRs on any working day during office hours only.
25. The tender will be for a period of one year which can be extended for one more year subject to the satisfactory performance. However, if the performance is found unsatisfactory at anytime during the contract, the Competent Authority can cancel the contract with immediate effect.
26. Technical and financial bids are to be uploaded separately.
27. The Vice Chancellor is the final authority for settlement of any dispute.

#### **Renewal of Annual Maintenance Contract (AMC)**

If the services provided by the Contractor are found to be satisfactory, the Comprehensive Annual Maintenance Contract (CMC) can be further extended for the period of one year with mutual consent and as per the terms and conditions of the Tender.

### **TECHNICAL BID (to be uploaded)**

Bidders should upload the following documents in technical bid:

- a. Copies of IT return for the last three years.
- b. GST Registration number and certificate.
- c. Copy of PAN Card
- d. Duly signed Affidavit that the bidder has not been black listed anytime in the past by any Govt. Department/Autonomous Institutions/Universities/PSUs of Govt. of India.
- e. In addition to above bidder should also fulfil any one of the following conditions within last 7 years to become eligible to offer their bids for CAMC. Satisfactory completion certificate work may be attached mentioning clearly the type of work, duration (date of commencement & completion) and amount of completion of work.
  - i. Three similar completed works costing not less than Rs.2.60 lakhs; or
  - ii. Two similar completed works costing not less than Rs.4.00 lakhs; or
  - iii. One similar completed works costing not less than Rs.5.20 lakhs;

### **Note**

1. The work orders/award letters will not be considered as completion certificate.
2. Technical Bids and Financial bids are to be uploaded separately.
3. Each document shall be duly signed and stamped by the vendor.
4. All future corrigendum/amendments, if any, will be published on Jamia website: [www.jmi.ac.in](http://www.jmi.ac.in) and CPPP website only. All the prospective bidders are therefore requested to visit the websites regularly for any such change/update.

**Financial Bid (to be uploaded)**

**CAMC of CCTV, DVR**

<b>S.No.</b>	<b>Item Description</b>	<b>Rates per unit per annum</b>	<b>GST</b>	<b>Total (in Rs.)</b>
1.	<u>Comprehensive AMC of CCTV alongwith all Accessories</u> (All models & makes)	Rs.		
2.	<u>Comprehensive AMC of DVRs alongwith hard Disc</u> (All models & makes)	Rs.		
3.	1 KVA UPS	Rs.		
4.	Wire, if applicable (in meters)	Rs.		

**Note:**

1. Please fill the rates unitwise. Bulk rates will not be considered.
2. The quantity of CCTVs, DVRs and accessories may increase or decrease.

Name and Signature of the Tendered (With seal)

Name of the Firm:

Address with Telephone/Mobile No./e-mail