



**PURCHASE & STORE SECTION
JAMIA MILLIA ISLAMIA
Jamia Nagar, New Delhi-110 025
Ph: 011-26982759**

**E-TENDER FOR SUPPLY & INSTALLATION OF BATTERIES ON BUY BACK
FOR UPS ON ANNUAL RATE CONTRACT BASIS**

No.NIT- 13/PSS/RO/Batteries/JMI/2021

Date:- 23/09/2021

On behalf of the Vice-Chancellor, Jamia Millia Islamia (JMI), New Delhi, India, online bids (two bids system) are invited from experienced suppliers/vendors for **Supply & Installation of Batteries on Buy back for UPS & other equipments installed at JMI on Annual Rate Contract Basis.**

The Annual Rate Contract will be awarded for a period of one year & may be extended for another years depending upon the rates & performance. Bid documents_ with other terms & conditions can be downloaded from Website: <https://mhrd.euniwizarde.com> and be uploaded as per following:

Last Date & Time for online submission of bids	Estimated cost in Rupees	Date/Time for opening of Technical Bid
08.10.2021 by 4.00p.m.	Rs.10.00 lakhs	08.10.2021 at 4.15 p.m.

In place of a Bid security, the Ministries/ Departments may require Bidders to sign a Bid securing declaration accepting that if they withdraw or modify their Bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, they will be suspended for the period of time specified in the request for bids document from being eligible to submit Bids for contracts with the entity that invited the Bids (Annexure A).

Eligibility Criteria

- In case the Distributor is not participating directly, bidder should be an authorized reseller or channel partner of the Distributor. An authorization letter from the Distributor with respect to this tender/project need to be submitted in original.
- The bidder should have supplied the quoted products and installed in three Govt./Public sector/Companies for the past three years with a total order value of about 6.00 Lakhs for each year
- The Bidders shall have annual turnover of Rs.12 lakhs for last three years.
- The firm should be registered and have valid GSTN Number

**NOTE : PLEASE NOTE THAT THE NUMBER OF SUPPLY OF BATTERIES MAY
INCREASE OR DECREASE**

E-tender Notice for – SUPPLY & INSTALLATION OF BATTERIES ON BUY BACK FOR UPS AND OTHER EQUIPMENT ON ANNUAL RATE CONTRACT BASIS AT THE JAMIA MILLIA ISLAMIA

Terms & Conditions

1. The successful bidder should submit a Demand Draft as Security Money @3% of the award value of the Annual Rate Contract at the time of acceptance of offer. JMI shall forfeit the security money in the event of breach of contract by successful service provider.
2. **Submission of Tender:** The Tenders should be submitted online only. The Tenders should be complete in all respects duly signed wherever required.
3. **Supply Order Time Period:** The supply as and when ordered by JMI during contract period should be fulfilled within 15 days.
4. **Warranty support:** The successful bidder must furnish a warranty for all items supplied for a period of one year from the date of supply of batteries.
5. **Refund of Security Deposit:** After successful completion of the work and after expiry of Warranty Period.
6. **Payment:** Payment shall be released once the order is supplied and necessary installation and satisfactory working of items is received from the concerned section. Necessary statutory deduction as applicable shall be made from the amount payable to the party. Payment will be made through e payment and required Bank, tax particulars shall be submitted.
7. **Entering into Rate Contract:** The Office will enter into rate contract individually with firm which quotes lowest rate for each item.
8. The Vice Chancellor, Jamia Millia Islamia is the final authority for settlement of any dispute.

The University reserves the right to accept or reject any or, all the tenders without assigning any reason whatsoever.

BID SECURING DECLARATION

I, _____ S/o _____, R/o _____, Aadhar No. _____,
Proprietor/Partner/Director of _____ do hereby solemnly and sincerely
declare as under:

1. That I/we are bidding for the Repair and Comprehensive Annual Maintenance Contract for Air-conditioners installed in Jamia Millia Islamia.
2. That if we withdraw or modify our Bids during the period of validity, or if the contract is awarded to us and we fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, we will be suspended for the period of time specified in the request for bids document from being eligible to submit Bids for contracts with the Jamia Millia Islamia.

Name

Signature

Company/Partnership/Proprietorship Name with seal

Address

Mobile Number

Aadhar Number

COMMERCIAL DETAILS

(To be submitted on Firm's Letter head)

1.	Name and Address of Bidder	
2.	Telephone No. / Mobile No. / FAX No.	
3.	Email ID	
4.	Month and Year of Establishment	
5.	PAN and GSTIN Number	
5.	Local Office Address in Delhi	

SIGNATURE OF THE BIDDER & STAMP

Date:

Place:

Note: The tenderer with seal should sign each page of the tender and upload same along with Annexure – B

UNDERTAKING

(To be submitted on Firm's Letter head)

I/We have read and understood General Terms and Conditions contained in the JMI Tender. I/We do hereby declare that all the details provided in this tender bid are true to the best of my/our knowledge and belief and any misrepresentation of facts will render me/us liable to any action as may be deemed fit by the Jamia Millia Islamia.

I/We do hereby also accept that JMI have the right to accept or reject this application and not to issue invitation to Tender to me/us.

I/We undertake to communicate promptly to JMI any changes in the condition or working of the firm. It is also certified that we have not been blacklisted by any organization of Government of India including Central Vigilance commission (CVC) in the last three years. The undersigned is fully authorized to sign and submit this application form on behalf of the organization, he/she represent. We authorize JMI to approach individuals, employees, firms and corporations to verify our competence and general reputation.

AUTHORISED SIGNATORY OF THE FIRM WITH SEAL

Place:

Dated:

AGENCY TURNOVER

(To be submitted on chartered Accountant's Letter head)

Name of the Firm : _____

GSTIN & PAN Details : _____

Period	Turnover
2017-18	
2018-19	
2019-20	

It is certified that the details provided above are correct and I have gone through relevant records to come out with the figures quoted above.

SIGN AND SEAL
Authorized Chartered Accountant

Place:

Dated:

TECHNICAL BID (to be uploaded)

Bidders should upload the following documents in technical bid:

- a. Copies of IT return along with Balance Sheet for the last three years showing a turnover of at least Rs.10.00 lakhs.
- b. GST Registration number and certificate.
- c. Copy of PAN Card
- d. Bid securing declaration as per Annexure A.
- e. Commercial details as per Annexure C.
- f. The bidder should not have been black listed at anytime in the past by any of the Departments/Autonomous Institutions/Universities/PSUs of Govt. of India. Undertaking on letter head of the company/firm mentioned at Annexure D to be uploaded.
- g. Certificate from the Chartered Accountant as per Annexure E.
- h. An authorization letter from the Distributor with respect to this tender/project need to be submitted in original.
- i. Copies of orders from three Govt./Public sector/Companies for the past three years with a total order value of about 5.00 Lakhs for each year along with satisfactory installation/completion of work.

Note

1. Technical Bids and Financial bids are to be uploaded separately.
2. Each document shall be duly signed and stamped by the vendor.
3. All future corrigendum/amendments will be published on JMI website only and no separate newspaper shall be released for the same. All the prospective bidders are therefore requested to visit the website regularly for any such change/update.

FINANCIAL BID

S.No.	Equipment & Specifications	Quantity (approx)	Unit Rate (including GST)	Total (including GST)
(1)	(2)	(3)	(4)	(5) (3) x (4)
1.	7 Ah 12 V Smf Exide with Buy back Old Battery	500		
2.	7 Ah 12 V Smf Quanta with Buy back Old Battery			
3.	17 Ah 12 V Smf Exide with Buy back Old Battery	50		
4.	17 Ah 12 V Smf Quanta with Buy back Old Battery			
5.	18 Ah 12 V Smf Exide with Buy back Old Battery	10		
6.	18 Ah 12 V Smf Quanta with Buy back Old Battery			
7.	26 Ah 12 V Smf Exide with Buy back Old Battery	50		
8.	26 Ah 12 V Smf Quanta with Buy back Old Battery			
9.	42 Ah 12 V Smf Exide with Buy back Old Battery	25		
10.	42 Ah 12 V Smf Quanta with Buy back Old Battery			
11.	9 Ah 12 V Smf Exide with Buy back Old Battery	10		
12.	9 Ah 12 V Smf Quanta with Buy back Old Battery			
13.	65 Ah 12 V Smf Exide with Buy back Old Battery	10		
14.	65 Ah 12 V Smf Quanta with Buy back Old Battery			
15.	12 Ah 12 V Smf Exide with Buy back Old Battery	15		
16.	12 Ah 12 V Smf Quanta with Buy back Old Battery			
17.	100 Ah 12 V Smf Exide with Buy back Old Battery	50		
18.	100 Ah 12 V Smf Quanta with Buy back Old Battery			
19.	Packaging & forwarding charges, if any			
	Grand Total			

(Signature of the authorized person) (Name of Firm with Contact Number & Seal)

Instructions to Bidder for online participation

1. Bidders/Vendors/Suppliers/Contractors must get themselves registered by payment of 2000/- exclusive onetime fee for 1 Year on the portal for participating in the e-tenders published by the department. Detailed registration help manual is available in bidder help manual kit.
2. Bidders must provide the details of PAN number, registration details etc as applicable and submit the related documents. The user id will be activated only after submission of complete details.
3. Bidders must have a valid email id and mobile number.
4. Bidders are required to obtain Class 3 Digital Certificates (Signing & Encryption) as per their company details.
5. Once bidder DSC is mapped with the user id, the same DSC must not be used for another user id on the same portal. However bidder can update the digital certificate to another user id after unmapping it from the exiting user id.
6. Bidders now can login with the activated user Id & DSC for online tender submission process in this portal.
7. Bidders can upload required documents for the tender well in advance under My Documents and these documents can be attached to the tender during tender participation as per the tender requirements. This will save the bid submission duration/time period and reduce upload time of bid documents.
8. Bidders must go through the downloaded tender documents and prepare and upload bid documents as per the requirements of the department.
9. Bidders are advised to read complete BoQ/SoQ/Price Bid/Financial Bid and Terms & Conditions before quoting rates in the bid document.
10. Any modification/replacement in BoQ/SoQ/Price Bid/Financial bid template is not allowed. Bidders must quote only in predefined fields in the bid sheet and save the bid sheet. After saving, the same bid sheet must be uploaded in the portal.
11. Bidders must pay required payments (Tender fee, EMD, Tender Processing Fee etc as available on the portal) as mentioned in the tender document, before submitting the bid.
12. Bidders are recommended to use PDF files for uploading the documents and file size must not cross 5MB. Only price bid sheet will be in Excel format.
13. The bidders must ensure to get themselves registered on the portal at least 1 week before the tender submission date and get trained on the online tender submission process. For tender submission and registration process bidders are advised to refer respective manuals on website. Tender inviting Authority/Department will not be held responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders due to local issues like internet connectivity/PC speed/etc...
14. Offline Submission of bids/documents/rates by the bidders will not be accepted by the department, under any circumstance.
15. After final submission of the bid, a confirmation message and bid submission acknowledgement will be generated by the portal. The bid submission acknowledgement contains details of all documents submitted along with bid summary, token number, date & time of submission of the bid and other relevant details. Bidder can keep print of the bid submission acknowledgement.

16. If bidder is resubmitting the bid, bidder must confirm existence of all the required documents, financial bid and again submit the bid. Once submitted, the bid will be updated.

17. Submission of the bid means that the bid is saved online; but system does not confirm correctness of the bid. Correctness of the bid will be decided by tender inviting authority only.

18. The time displayed in the server is IST(GMT 5:30) and same will be considered for all the tendering activities. Bidders must consider the server time for submission of bids.

19. Bid documents being entered by the Bidders/Vendors/Contractors will be encrypted at the client end and the software uses PKI encryption techniques to ensure security/secretcy of the data. The submitted bid documents/data become readable only after tender opening by the authorized individual.

For E-Tendering Help/Support in participation or guidance: -

Helpdesk No. – 01149606060 or you may contact to below persons for any clarifications

Navneet – 9560364871