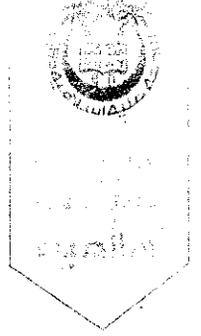


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Office of the Registrar

MOST URGENT

AC-1(1)/RO/2012

November 16, 2012

All Deans of Faculties/Directors of the Centres,
Jamia Millia Islamia

Subject: Regarding Annual Convocation-2012.

Sir,

As per the practice in previous years, the Degrees/Diplomas and Medals will be distributed to the students (who have passed their Degrees/Diplomas in the year 2011) in their respective Faculties/Centres on the same day after the Convocation is over. For this purpose, the Degrees/Diplomas are being supplied by the Examination Branch to the concerned faculties/centres well in advance. The candidates marked absent shall pay Rs. 100/- to the Jamia before he/she is admitted to the Degree. The concerned offices must obtain the receipt of returning the gowns before handing over the Degrees/Diplomas to them.

It is, therefore, requested to please make necessary arrangements in their respective Faculties/Centres for distribution of the Degrees/Diplomas to the recipients after the due verification of their identities.

Yours faithfully,

(Prof. S. M. Sajid)

Registrar

Copy to:

1. The Controller of Examinations, JMI, for information and necessary action.
2. The Hony. Director, FTK-CIT (Convocation-2012) for display on the website for information of the recipients of Degrees/Diplomas.
3. Dr. Ameena Kazi Ansari, FSA for announcements of such arrangement for information of the recipients.

M. U. K. 383
20/11/12