
EXPERT COMMITTEE

Prof. Talat Ahmad

Patron
Vice-Chancellor,
Jamia Millia Islamia

Prof. M. Mujtaba Khan

Officer on Special Duty, CDOL

Prof. Mohammad Miyan

Hony. Chief Advisor, CDOL,
Founder Director, CDOL

Mr. Prashant Negi

Hony. Jt. Director, CDOL

Prof. Y.P. Singh

Department of Commerce,
University of Delhi

Dr. Arvind Kumar

Hony. Jt. Director, CDOL

Prof. K.V. Bhanu Murthy

Department of Commerce,
University of Delhi

Dr. Ritu Sapra

Department of Commerce,
University of Delhi

Prof. Madhu Tyagi

School of Management,
IGNOU

Dr. Sunayana

Centre for Management Studies,
Jamia Millia Islamia

Prof. Attam Prakash

Indian Institute of Foreign Trade

PROGRAMME COORDINATOR

Mr. A Mannan Farooqui, CDOL, Jamia Millia Islamia

COURSE WRITERS

Dr Ram Singh, Room No-706, IIFT Bhawan, Qutub Institutional Area, Katwaria Sarai, New Delhi-16

Block: 1, 2 & 4: (Block 1: Documentary Framework for Export and Imports, Block 2: Term of Payments and Financing Practices Block 4: Inspection and Clearance)

Unit : 1 to 6: (Unit 1: Export Import documentary Framework, resigstration of an expert firm, licensing regulations, Unit 2: Processing of an expert order

10 to 12: Expert documents need and types, Unit 3: Export Import Documents: An overview, Unit: 4: International Business contracts-types and Formation, Unit 5: Payments terms, Instruments and methods of financing, documentary credits and collection, uniform custom of Practices (UCP) 500, Unit 6: Facilities, Incentives and procedure for pre and post shipment finance, Unit10: Quality control and reshipment Inspection –Concept, scheme and procedures, Unit 11: Excise clearance of export cargo, custom clearance of export import cargo, Unit12: Claiming duty drawback and other incentives)

Mr. K.K Jindal, B-301, Unique Apartment, Plot No -38 Sector -6 Dwarka, New Delhi-75

Block 3: (Block 3: Export Import Trade Operations.)

Unit : 7 to 9: (Unit 07 Preparing for shipment, Business risk cordage, cargo, credit and foreign exchange risk coverage risk coverage. Unit 08: Cargo Insurance, role and schemes of ECGC and commercial banks. Unit 09: Foreign Exchange regulation and formalities)

All rights reserved. Printed and published on behalf of the CDOL by the **Maktaba Jamia Ltd.**, Jamia Nagar, New Delhi-110025

October, 2016

ISBN: 978-93-82997-61-0

All rights reserved. No part of this book may be reproduced in any form or by any means, electronic or mechanical, including photocopying, recording or by any information storage or retrieval system, without permission in writing from the CDOL, Jamia Millia Islamia, New Delhi.

Cover Credits: Anupma Kumari, Faculty of Fine Arts, Jamia Millia Islamia
