

# JAMIA MILLIA ISLAMIA

(A Central University by an Act of Parliament. F-16-26/88-U.3.Dec.21,1988)

## Department of Commerce and Business Studies

वाणिज्य एवं व्यवसाय अध्ययन विभाग

Maulana Mohammed Ali Jauhar Marg,  
New Delhi-110025  
Tele.: 91-11-26981208/5603/6176/1717  
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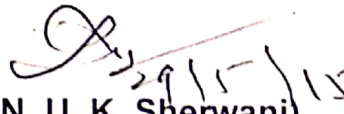


Date: 29/05/2015

A three members Committee has been constituted by the Head, Department of Commerce & Business Studies. The Committee consists of the following members:-

1. Prof. N.U.K. Sherwani – Chairman
2. Dr. Naseeb Ahmad – Member
3. Dr. D.K. Dhusia – Member

The Committee will suggest and recommend the implementation of Choice Based Credit System, introduction of Dissertation in M.Com (Business Management), and introduction an Optional Subject in M.Com (Business Management) "Introduction to Society and Politics of North-East India" w.e.f. the Academic Session, 2015-16.

  
(Prof. N. U. K. Sherwani)  
Head

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F.No.CBCS/DCBS/JMI/2015

Dept. of Commerce & Business Studies JMI

28<sup>th</sup> July, 2015

The Officer on Special Duty  
to the Vice Chancellor  
Jamia Millia Islamia,  
New Delhi – 110025.

FTS No. 281991, 281992/281991  
Date 28/7/2015

Sub.: Programme Structure of B.Com. (Hons.) and M.Com. (Business Management) under Choice Based Credit System (CBCS).

Sir,

Please find enclosed a copy of the Programme Structure of B.Com. (Hons.) and M.Com. (Business Management) under Choice Based Credit System (CBCS) with effect from Academic Session 2015-16.

This is for your kind information.

With kind regards,

Yours faithfully,

(Prof. N. U. K. Sherwani)  
Head

### Copy for information to:

1. The Dean, Faculty of Social Sciences, JMI
2. The Controller of Examinations, JMI

**DEPARTMENT OF COMMERCE AND BUSINESS STUDIES  
JAMIA MILLIA ISLAMIA, NEW DELHI**

**MINUTES OF THE MEETING OF BOARD OF STUDIES OF THE DEPARTMENT OF  
COMMERCE AND BUSINESS STUDIES, JAMIA MILLIA ISLAMIA, HELD ON  
FEBRUARY 22, 2016 AT 3:00 P.M.**

A meeting of Board of Studies (BOS) of the Department of Commerce and Business Studies, Jamia Millia Islamia, New Delhi was held on February 22, 2016 at 3:00 p.m. in Computer Lab of the Department. The following members were present:

S. No.	Name	Position
1.	Prof. N.U.K. Sherwani	Chairman
2.	Prof. Madhu Tyagi	External Member
3.	Prof. K.V. Bhanumurthy	External Member
4.	Prof. V. Saravanan	Member
5.	Prof. A. Aziz Ansari	Member
6.	Dr. Ravinder Kumar	Member
7.	Dr. M.K. Nabi	Member
8.	Dr. D.K. Dhusia	Member

Prof. U. M. Amin, Member and Dr. Naseeb Ahmad, Member & Secretary could not attend the meeting for which they requested for leave in advance.

The Chairman and Head of the Department, Prof. N.U.K. Sherwani welcomed the members of the Board and took up the agenda items as under:

**Agenda-1: Confirmation of the minutes of the meeting of BOS held on  
September 08, 09 & 10, 2015**

The minutes of Board of Studies of the Department of Commerce and Business Studies held on September 08, 09 & 10, 2015 were presented and read out by Dr. Mr. M.K. Nabi, Officiating Secretary, BOS and the Board resolved to confirm the same with the observation to continue revision of the curriculum to enrich the programmes.

**Agenda – 2: Matters related to Choice Based Credit System (CBCS)**

The Board discussed the existing curricula of B.Com. (Hons.) and M.Com. (Business Management) courses, which have been implemented under Choice Based Credit System (CBCS) w.e.f. Session 2015-16. After a thorough discussion on the matter, the Board resolved the following:

  
Head  
Department of Commerce  
& Business Studies

1

  
Department of Commerce & Business Studies  
Jamia Millia Islamia  
New Delhi-110025

- (i) The choice based papers should be chosen in the light of the UGC guidelines.
- (ii) The nomenclature of choice based papers should be General Elective-I, II, III (i.e. GE-I, II, III).
- (iii) As per the UGC guidelines, the choice based paper should not be offered to the students of the own department. It should be offered to the students of other departments.
- (iv) One of the External Members raised the issue that there should not be any choice based paper at postgraduate level. But the department has implemented it as per the instructions of the University.
- (v) Titles of the papers should be as per the UGC guidelines.
- (vi) Revision of the syllabus including choice based papers should be done. For this, a committee be constituted.

**Agenda – 3: Appointment of Panel of Examiners and Moderators for B.Com. (Hons.) Semesters 2<sup>nd</sup>, 4<sup>th</sup> & 6<sup>th</sup> and M. Com. (Business Management) Semesters 2<sup>nd</sup> & 4<sup>th</sup> Examinations-May, 2016**

The Panel of Examiners and Moderators for B. Com. (Hons.) Semesters 2<sup>nd</sup>, 4<sup>th</sup> & 6<sup>th</sup> and M. Com. (Business Management) Semester 2<sup>nd</sup> & 4<sup>th</sup> Examinations-May, 2016 was placed by the Head of the Department before the Board and the same was approved by the Board.

**Agenda – 4: Ph.D. related matters:**

- (i) **Extension of Fellowship:** The following Ph.D. Scholars of the Department submitted applications for further extension of the tenure of their fellowship with up-gradation:

S. No.	Name	Extension/Up-gradation
1.	Md. Dauod Ciddikie	Non-NET
2.	Mohd. Anwar	Non-NET
3.	Rashmi Goel	Non-NET
4.	Ruchi Gupta	Non-NET
5.	Alam Ahmad	UGC-JRF to UGC-SRF
6.	Sadaf Taj	MANJRF to MANSRF

The Board considered granting of further extension under rules upto two years in case of Non-NET Fellowship. In respect of UGC-JRF to UGC SRF and MANJRF to MANSRF, the Board further resolved to constitute a three members committee for up-gradation of their Fellowship under rules.



Head  
Department of Commerce  
& Business Studies  
Jamia Millia Islamia, Jamia Nagar  
New Delhi-110025

Department of Commerce & Business Studies  
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New Delhi-110025



- (ii) **Forwarding of Six-Monthly Progress Reports:** Six Monthly Progress Reports of all the Ph.D. Scholars were placed before the Board and the same were reviewed. The same shall be forwarded to the Office of the Dean, Faculty of Social Sciences, Jamia Millia Islamia. A list is enclosed at **Annexure-I**.
- (iii) **Transfer of Ph.D. Scholars:** As per the written request made by Dr. Ravinder Kumar, the matter of the following three Ph.D. Scholars was placed before the Board for transferring them from their current supervisors to Dr. Ravinder Kumar:
1. Mohd. Anwar
  2. Lalita Singh
  3. Rajeev Kumar Bhardwaj

In this regard, the Board resolved that Mohd. Anwar and Lalita Singh will continue their research work under their current supervisors. On written request of Rajeev Kumar Bhardwaj, the Board allowed him to carry on his research work under the supervision of Dr. Ravinder Kumar on the approved topic "**Relationship among Emotional Intelligence, Self-Efficacy and Job Satisfaction: Impact on Teaching Effectiveness of College and University Teachers**".

- (iv) Further, the Board suggested to design a Proforma for transfer/change of supervisor.


**Agenda – 5: Any Other Item:** No other item was presented.

The meeting ended with a vote of thanks to the Chair.



(Prof. N.U.K. Sherwani)  
Chairman & HOD

Head  
Department of Commerce  
& Business Studies  
Jamia Millia Islamia, Jamia Nagar  
New Delhi-110025



(Dr. M.K. Nabi)  
Officiating Secretary

Department of Commerce & Business Studies  
Jamia Millia Islamia  
New Delhi-110025


# Department of Commerce and Business Studies

## B. Com (Hons.) Programme

### Programme Structure under Choice Based Credit System (CBCS) (w.e.f. Session 2015 - 2016)

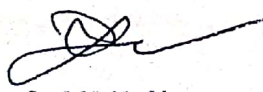
The B. Com. (Hons) Programme is a Three years (6 semester) Programme as per the details given below

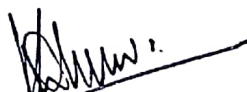
SEMESTER I				
Paper	Subject/ course	Course Type	Duration of Exam. (Hrs)	Credits
BC 1.1	Financial Accounting	Core Course	3	4
BC 1.2	Business Economics	Core Course	3	4
BC 1.3	Business Law	Core Course	3	4
BC 1.4	Business Organisation and Management	Choice Based Course	3	4
SEMESTER II				
BC 2.1	Business Statistics	Core Course	3	4
BC 2.2	Corporate Law	Core Course	3	4
BC 2.3	Business Ethics and Corporate Governance	Core Course	3	4
BC 2.4	Business Communication	Skill Enhancement Course (SEC)	3	4
SEMESTER III				
BC 3.1	Cost Accounting	Core Course	3	4
BC 3.2	Business Mathematics	Core Course	3	4
BC 3.3	Fundamentals of Financial Management	Core Course	3	4
BC 3.4	Human Resource Management	Core Course	3	4
BC 3.5	Environmental Studies	Ability Enhancement Course (AEC)	3	4




SEMESTER IV				
BC 4.1	Corporate Accounting	Core Course	3	4
BC 4.2	Principles of Marketing	Core Course	3	4
BC 4.3	Business Environment	Core Course	3	4
BC 4.4	Fundamentals of Investment Management	Core Course	3	4
BC 4.5	Retail Management	Choice Based Course		
SEMESTER V				
BC 5.1	Income Tax	Core Course	3	4
BC 5.2	Computer Applications in Business	Core Course	3	4
BC 5.3	Management Accounting	Core Course	3	4
BC 5.4	Auditing	Core Course		
BC 5.5	Fundamentals of Entrepreneurship	Choice Based Course	3	4
SEMESTER VI				
BC 6.1	Indian Financial System	Core Course	3	4
BC 6.2	Indirect Tax	Core Course	3	4
BC 6.3	Insurance and Risk Management	Core Course		
BC 6.4	Industrial Relations	Core Course	3	4
BC 6.5	Stock Market Operations and Investment	Choice Based Course	3	4

Prepared by Committee for Choice Based Credit System (CBCS)

  
(Prof. N.U.K. Sherwani)  
Chairman

  
(Dr. B. K. Dhusia)  
Member

  
(Dr. Naseeb Ahmad)  
Member

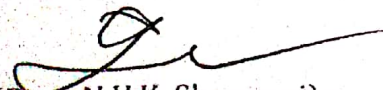
Department of Commerce & Business Studies  
JAMIA MILLIA ISLAMIA, NEW DELHI

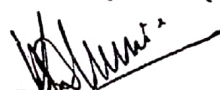
**M.Com (Business Management)**


Programme Structure under Choice Based Credit System (CBCS)  
(w.e.f. Session 2015 - 2016)

Paper	Subject/ course	Course Type	Duration of Exam. (Hrs)	Credits
<b>SEMESTER - I</b>				
MC 1.1	Management Concepts and Organisational Behaviour	Core Course	3	4
MC 1.2	Managerial Economics	Core Course	3	4
MC 1.3	Statistical Analysis	Core Course	3	4
MC 1.4	Accounting for Managerial Decisions	Core Course	3	4
MC 1.5	E - Commerce	Choice Based Course	3	4
<b>SEMESTER - II</b>				
MC 2.1	Business Environment	Core Course	3	4
MC 2.2	Financial Management and Policy	Core Course	3	4
MC 2.3	Marketing Management	Core Course	3	4
MC 2.4	Research Methodology	Core Course	3	4
MC 2.5	Entrepreneurship Design and Development	Choice Based Course	3	4
<b>SEMESTER - III</b>				
MC 3.1	Corporate Accounting & Disclosure	Core Course	3	4
MC 3.2	Corporate Tax Management	Core Course	3	4
MC 3.3	Human Resource Management	Choice Based Course	3	4
MC 3.4	Tourism Management	Ability Enhancement Course (AEC)	3	4
MC 3.5	Project Work	Core Course		4
<b>SEMESTER - IV</b>				
MC 4.1	Strategic Management	Core Course	3	4
MC 4.2	Corporate Legal Framework	Core Course	3	4
MC 4.3	Industrial Relations	Core Course	3	4
MC 4.4	Investment Management	Choice Based Course	3	4
MC 4.5	Customer Relationship Management	Skill Enhancement Course (SEC)	3	4

Prepared by Committee for Choice Based Credit System (CBCS)

  
(Prof. N.U.K. Sherwani)  
Chairman

  
(Dr. D. Dhusia)  
Member

  
(Dr. Naseeb Ahmad)  
Member





**Department of Commerce and Business Studies  
Jamia Millia Islamia, New Delhi**

**Bachelor of Commerce (Honours)**

**Course Structure and Syllabus**

**(w.e.f. Session 2015-16)**

**under**

**Choice Based Credit System**

The B. Com. (Hons.) is a three-year (6 semesters) programme as per the details given below:

Year	Semester	Semester
First	I	II
Second	III	IV
Third	V	VI

Paper No.	Paper Title	Paper type	Credits (hours)	Tutorial (hour)	Marks			Duration of Exam (hours)
					Internal	En-term	Total	
<b>Semester-I</b>								
BC 1.1	Financial Accounting	Core	4	1	25	75	100	3
BC 1.2	Business Economics	Core	4	1	25	75	100	3
BC 1.3	Business Law	Core	4	1	25	75	100	3
BC 1.4	Business Organization and Management	CBC*	4	1	25	75	100	3
<b>Semester-II</b>								
BC 2.1	Business Statistics	Core	4	1	25	75	100	3
BC 2.2	Corporate Law	Core	4	1	25	75	100	3
BC 2.3	Business Ethics and Corporate Governance	Core	4	1	25	75	100	3
BC 2.4	Business Communication	SEC*	4	1	25	75	100	3
<b>Semester-III</b>								
BC 3.1	Cost Accounting	Core	4	1	25	75	100	3
BC 3.2	Business Mathematics	Core	4	1	25	75	100	3
BC 3.3	Fundamentals of Financial Management	Core	4	1	25	75	100	3
BC 3.4	Human Resource Management	Core	4	1	25	75	100	3
BC 3.5	Environmental Studies	AEC*	4	1	25	75	100	3
<b>Semester-IV</b>								
BC 4.1	Corporate Accounting	Core	4	1	25	75	100	3
BC 4.2	Principles of Marketing	Core	4	1	25	75	100	3
BC 4.3	Business Environment	Core	4	1	25	75	100	3
BC 4.4	Fundamentals of Investment Management	Core	4	1	25	75	100	3
BC 4.5	Retail Management	CBC*	4	1	25	75	100	3

Semester-V								
BC 5.1	Income Tax	Core	4	1	25	75	100	3
BC 5.2	Computer Applications in Business	Core	4	1	25	75	100	3
BC 5.3	Management Accounting	Core	4	1	25	75	100	3
BC 5.4	Auditing	Core						
BC 5.5	Fundamentals of Entrepreneurship	CBC*	4	1	25	75	100	3
Semester-VI								
BC 6.1	Indian Financial System	Core	4	1	25	75	100	3
BC 6.2	Goods & Services Tax and Customs Law	Core	4	1	25	75	100	3
BC 6.3	Insurance and Risk Management	Core	4	1	25	75	100	3
BC 6.4	Industrial Relations	Core	4	1	25	75	100	3
BC 6.5	*Stock Market Operations and Investment	CBC*	4	1	25	75	100	3

\*Choice Based Course

\*Skill Enhancement Course

\* Ability Enhancement Course

\* This paper has been introduced w.e.f. Session 2017-18



**Department of Commerce and Business Studies  
Jamia Millia Islamia, New Delhi**

**Bachelor of Business Administration (BBA)**

**Course Structure and Syllabus**

**(w.e.f. Session 2016-17)**

**Under**

**Choice Based Credit System (CBCS)**

BBA is a three-year (6 Semesters) programme as per the details given below:

Year	Semester	Semester
First	I	II
Second	III	IV
Third	V	VI

Paper No.	Paper Title	Course type	Credits (hours)	Tutorial (hour)	Marks			Duration of Exam (Hours)
					Internal	End-term	Total	
<b>Semester-I</b>								
	General English - I	Compulsory	4	1	25	75	100	3
BBA-101	Financial Accounting	Core	4	1	25	75	100	3
BBA-102	Business Law	Core	4	1	25	75	100	3
BBA-103	Business Economics	Core	4	1	25	75	100	3
BBA-104	Principles of Management	CBC*	4	1	25	75	100	3
<b>Semester-II</b>								
	General English - II	Compulsory	4	1	25	75	100	3
BBA-201	Business Statistics	Core	4	1	25	75	100	3
BBA-202	Corporate Law	Core	4	1	25	75	100	3
BBA-203	Business Ethics	Core	4	1	25	75	100	3
BBA-204	Business Communication	SEC**	4	1	25	75	100	3
<b>Semester-III</b>								
BBA-301	Cost Accounting	Core	4	1	25	75	100	3
BBA-302	Business Mathematics	Core	4	1	25	75	100	3
BBA-303	Fundamentals of Finance	Core	4	1	25	75	100	3
BBA-304	Human Resource Management	Core	4	1	25	75	100	3
BBA-305	Environmental Studies	AEC***	4	1	25	75	100	3

Semester-IV								
BBA-401	Corporate Accounting	Core	4	1	25	75	100	3
BBA-402	Fundamentals of Marketing	Core	4	1	25	75	100	3
BBA-403	Fundamentals of Investment	Core	4	1	25	75	100	3
BBA-404	Organizational Behaviour	Core	4	1	25	75	100	-
BBA-405	Entrepreneurship and Small Business Management	CBC*	4	1	25	75	100	3
Semester-V								
BBA-501	Quantitative Techniques for Management	Core	4	1	25	75	100	3
BBA-502	Accounting for Managers	Core	4	1	25	75	100	3
BBA-503	Fundamentals of International Finance	Core	4	1	25	75	100	3
BBA-504	Advertising and Brand Management	Core	4	1	25	75	100	3
BBA-505	Summer Internship	Core	2	-	-	-	100	-
BBA-506	Retail Management	CBC*	4	1	25	75	100	3
Semester-VI								
BBA-601	Insurance and Risk Management	Core Paper	4	1	25	75	100	3
BBA-602	Financial Institutions & Markets	Core Paper	4	1	25	75	100	3
BBA-603	Marketing of Services	Core Paper	4	1	25	75	100	3
BBA-604	Industrial Relations	Core Paper	4	1	25	75	100	3
BBA-605	Corporate Planning & Strategic Management	CBC*	4	1	25	75	100	3
BBA-606	Survey Project	Core	4	-	-	-	100	-

\* Choice Based Course

\*\* Skill Enhancement Course

\*\*\* Ability Enhancement Course



**Department of Commerce and Business Studies  
Jamia Millia Islamia, New Delhi**

**M.Com. (Business Management)**

**Course Structure and Syllabus**

**(w.e.f. Session 2015-16)**

**under**

**Choice Based Credit System**

The M.Com. (Business Management) a two-year (4 Semesters) programme as per the details given below:

Year	Semester	Semester
First	I	II
Second	III	IV

Paper No.	Paper Title	Paper type	Credits (hours)	Tutorial (hour)	Marks			Duration of Exam (hours)
					Internal	En-term	Total	
<b>Semester-I</b>								
MC 1.1	Management Concepts and Organizational Behaviour	Core	4	1	25	75	100	3
MC 1.2	Managerial Economics	Core	4	1	25	75	100	3
MC 1.3	Statistical Analysis	Core	4	1	25	75	100	3
MC 1.4	Accounting for Managerial Decisions	Core	4	1	25	75	100	3
MC 1.5	E - Commerce	*CBC	4	1	25	75	100	3
<b>Semester-II</b>								
MC 2.1	Business Environment	Core	4	1	25	75	100	3
MC 2.2	Financial Management and Policy	Core	4	1	25	75	100	3
MC 2.3	Marketing Management	Core	4	1	25	75	100	3
MC 2.4	Research Methodology	Core	4	1	25	75	100	3
MC 2.5	Entrepreneurship Development	*CBC	4	1	25	75	100	3
<b>Semester-III</b>								
MC 3.1	Corporate Accounting & Disclosure	Core	4	1	25	75	100	3
MC 3.2	Corporate Tax Management	Core	4	1	25	75	100	3
MC 3.3	Human Resource Management	*CBC	4	1	25	75	100	3
MC 3.4	Tourism Management	*AEC	4	1	25	75	100	3
MC 3.5	Project Work	Core	4	1	25	75	100	3
<b>Semester-IV</b>								
MC 4.1	Strategic Management	Core	4	1	25	75	100	3
MC 4.2	Corporate Legal Framework	Core	4	1	25	75	100	3
MC 4.3	Industrial Relations	Core	4	1	25	75	100	3
MC 4.4	Investment Management	Core	4	1	25	75	100	3
MC 4.5	Customer Relationship Management	*CBC/ SEC	4	1	25	75	100	3

\*Choice Based Course

\* Ability Enhancement Course

\*Skill Enhancement Course