

A.J.K. Mass Communication Research Centre
JAMIA MILLIA ISLAMIA
(A Central University by an Act of Parliament)
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F. No. COS/AJKMCRC/2014

25th February, 2014

Minutes of the Meeting of the Committee of Studies held on
Tuesday, 18th February, 2014

A meeting of the Committee of Studies (CoS) was held on 18th February, 2014 at 03.00 p.m. in JBMRC, AJK Mass Communication Research Centre. The following members of the Committee of Studies (CoS) and the special invitees attended the meeting:

Prof. M. Obaid Siddiqui, Director	Chairman
Prof. G. P. Sharma	Member
Prof. M. Asaduddin	Member
Prof. F. B. Khan	Member
Prof. B. Diwakar	Member
Prof. Shohini Ghosh	Member
Prof. M. Kasim	Member
Dr. G. R. Syed	Member
Ms. Sabeena Kidwai	Member
Mr. Sohail Akbar	Member
Dr. K. S. Kusuma	Member
Mr. Mateen Ahmed	Member
Ms. Saumya B. Verma	Member
Mr. Atul Sinha	Member
Ms. Sonali Sharma	Member
Ms. Pragati Bhalla	Member
Ms. Ambarein Al Qadar	Member
Dr. Rajendra Mishra	Special Invitee
Ms. Richa Pant	Special Invitee
Ms. Zehra Kazim	Special Invitee
Mr. K. R. Tahiliani	Special Invitee
Mr. Danish Iqbal	Special Invitee
Mr. Mohd. Ahmad	Asstt. Registrar (Admn.)
Mr. Abad Ahmad Khan	Asstt. Registrar (Acad.)
Mr. Khalid Shamshad	Section Officer (Accounts)

The following members/special invitees of the Committee of Studies could not attend the meeting due to their prior engagements/classes/illness:

Mr. Satish Jacob
Mr. Shiv Sharma
Prof. Naazish Husaini
Prof. Shaibani Azam
Ms. Sabeena Gadihoke
Mr. M. K. Raina

Ms. Surhita Basu
Mr. M. P. Singh

The Chairman welcomed the members of the Committee of Studies and presented the agenda items for the consideration of the Committee of Studies.

COS –2014 Item 01

1. **Confirmation of the previous meeting of the Committee of Studies held on 8th November, 2013.**

The CoS approved the minutes of the said meeting wherein the amendment proposed by Ms. Sabina Kidwai were incorporated.

COS-2014:- Item – 02

2. **Consideration of list of Examiners (Internal/External) and moderators for End Semester Examination of Even Semester- May, 2014 (2nd and 4th Semester) of M. A. in Mass Communication, M. A. in Convergent Journalism, M. A. in Development Communication and M.A. in Visual Effects & Animation Courses and Annual Examination- 2014 of P. G. Diploma in Still Photography and Visual Communication, P. G. Diploma in Broadcast Technology and P. G. Diploma in Acting Courses.**

The Committee of Studies considered and approved the list of Examiners (Internal/External) and moderators for End Semester Examination of Even Semester- May, 2014 (2nd and 4th Semester) of M. A. in Mass Communication, M. A. in Convergent Journalism, M. A. in Development Communication and M. A. in Visual Effects & Animation Courses and Annual Examination- 2014 of P. G. Diploma in Still Photography and Visual Communication, P. G. Diploma in Broadcast Technology and P. G. Diploma in Acting Courses.

COS-2014:- Item – 03

3. **Consideration of revision in eligibility for admission 2014-2015 of P. G. Diploma in Acting.**

The CoS considered and approved the revision in eligibility for admission 2014-2015 of P. G. Diploma in Acting. It will now be as follows:

“Graduation in any discipline (10+2+3) from a recognized university”

COS-2014:- Item – 04

4. **Consideration of revised qualifications for the post of Research Scientist ‘A’.**

The CoS considered and approve the revised qualifications for the post of Research Scientist.

COS-2014:- Item – 05

5. **Consideration of releasing of two posts of Broadcast Technology from 12th Plan.**
The Chairman informed the members that University has not received any new teaching posts or additional money for the XIIth plan till date, thus asking the University to sanction these two posts from the XIIth plan allocation is pre-mature.

However, he asked Prof. Kasim to write a note for the consideration of Vice-Chancellor and assured him that he will forward that note to the competent authority.

COS-2014:- Item – 06

6. Consideration of suggestion received from Ms. Sabina Kidwai to change in the minutes of CoS meeting held on 8th November, 2013 of additional item- 01. She suggested to make a separate heading of (a) - Consideration of reduction of number of students in M.A. Mass Communication from academic session 2014-2015 and (b) - Consideration of revised syllabus of M.A. Mass Communication.

The Chairman informed the members that her suggestion for making separate heading of (a) - Reduction of number of students in M. A. Mass Communication from academic session 2014-2015 and (b) - Revised syllabus of M. A. Mass Communication has been considered and incorporated in the minutes.

COS-2014:- Item – 07

7. Consideration for introducing/developing a Bridge Course for Indian Students passing one year's Master Degree Program in U. K. at AJK MCRC.

The Chairman informed the house that the UGC wishes to introduce a Bridge Course for those students who complete their one year Masters degree from U.K. and other western countries so that they may be able to go into the teaching or do Ph.D. in Indian Universities. The CoS approved the proposal of introducing Bridge Course for such students from the academic session 2015-2016. A committee will be formed to design the Bridge Course taking into consideration the UGC Model Curriculum for Mass Communication.

COS-2014:- Item – 08

8. Consideration of Statement of six monthly progress report submitted by the following Ph. D scholars:

Ms. Surhita Basu	Submitted
Mr. Atul Sinha	Submitted
Mr. Amit Chawla	Submitted
Mr. Savindra Haribhaw Sawarkar	Submitted
Ms. Radhika Khanna	Submitted
Ms. Nisha Singh	Submitted
Ms. Summera Khan	Submitted
Ms. Sreeja Sasidharan	Submitted

The Committee considered and approved the six monthly Progress Report of Ms. Surhita Basu (January to June 2013) Mr. Atul Sinha (January to June 2013), Mr. Amit Chawla (July 2013 to December 2013), Mr. Savindra Haribhaw Sawarkar (January to June 2013), Ms. Radhika Khanna (July to December 2013), Ms. Nisha Singh (July to December 2013). For Summera Khan and Ms. Sreeja Sasidharan the discussion on the Progress Report is given at CoS 2014 Additional Item 12.

ADDITIONAL AGENDA ITEMS:

COS-2014:- Additional Item – 09

9. **Consideration of minor correction in marks distribution and allocation of different streams of Final Media Production of M. A. Mass Communication (Semester-II and IV).**

The CoS considered and approved minor correction in marks distribution and allocation of different streams of final Media Production of M. A. Mass Communication - Semester 2nd and 4th.

COS-2014:- Additional Item – 10

10. **Consideration of the request of Ms. Surhita Basu, Ph.D scholar, regarding change in her Ph.D title.**

The CoS considered the request of Ms. Surhita Basu to make a minor change in the extended part of her Ph.D. title. Members of the CoS were of the view that the change will only mean to limit the sample size from eight different nations to five different nations. This change in the title will not impact her research in any way. Thus this minor correction may be made by the competent authority as a special case.

COS-2014:- Additional Item – 11

11. **Consideration of proposal of Mr. Sohail Akbar requesting for the availability of space for photography studio and new DSLR cameras for M. A. Mass Communication and other courses of AJK MCRC.**

The Chairman informed Mr. Sohail Akbar that he will call a meeting of the faculty members to solve the problems related to the availability of the equipment and infrastructure and his proposal will be discussed in that meeting.

COS-2014:- Additional Item – 12

12. (i) **Consideration of letter of Dr. G. R. Syed regarding non satisfactory Progress Report of Ms. Summera Khan and Sreeja Sasidharan, Ph.D scholar.**


Dr. G.R. Syed informed the CoS that he is not satisfied with the progress of Research Scholars Ms. Summera Khan and Ms. Sreejasasidharan. He further said that whatever work is submitted to him by Ms. Sreeja Sasidharan (January to June 2013 and July to December 2013) is not upto the mark at all. After hearing the Supervisor the CoS decided that both the Research Scholars should be asked to submit the hard and the soft copies of the research work they have done so far and a Committee of Experts should be constituted to evaluate the work and decided whether they should be allowed to continue their Research.

COS-2014:- Any Other Item:

Any Other Item-01:

The CoS considered the e-mail of Ms. Radhika Khanna duly recommended by her Supervisor to give extension for one year to complete her Ph.D. and decided to extend the duration of research by one year from the date of the expiry of her research period on 17.03.2014.

The meeting concluded at 04:30 pm. with a vote of thanks from the Chair.


(Abad Ahmad Khan)
Assistant Registrar

Copy to: All members of the Committee of Studies for their comments, if any, within fifteen days



F. No. CoS/AJKMCRC/2015

28th May, 2015

Minutes of the Meeting of the Committee of Studies held on
Wednesday, 27th May, 2015

A meeting of the Committee of Studies (CoS) was held on 27th May, 2015 at 03.00 p.m. in JBMRC, AJK Mass Communication Research Centre. The following members of the Committee of Studies (CoS) and the special invitees attended the meeting:

1. Prof. Naazish Hussaini, Offg. Director	Chairman
2. Mr. Shiv Sharma	Member
3. Prof. M. Obaid Siddiqui	Member
4. Prof. F. B. Khan	Member
5. Prof. B. Diwakar	Member
6. Prof. Shohini Ghosh	Member
7. Prof. M. Kasim	Member
8. Prof. Shaibani Azam	Member
9. Dr. Sabeena Kidwai	Member
10. Dr. Sabeena Gadihoke	Member
11. Dr. G R. Syed	Member
12. Mr. Sohail Akbar	Member
13. Mr. Atul Sinha	Member
14. Dr. K. S. Kusuma	Member
15. Mr. S. K. Verma	Member
16. Ms. Sonali Sharma	Member
17. Ms. Pragati Bhalia	Member
18. Ms. Richa Pant	Special Invitee
19. Ms. Zehra Kazmi	Special Invitee
20. Ms. Amrita Kumar Ghosh	Special Invitee
21. Mr. Danish Iqbal	Special Invitee
22. Mr. K. R. Tahiliani	Special Invitee
23. Mr. M. P. Singh	Special Invitee
24. Mr. Abad Ahmad Khan, Asstt. Registrar (Acad.)	Special Invitee

The following members/special invitees of the Committee of Studies could not attend the meeting due to their prior engagements/classes/illness:

1. Mr. Satish Jacob
2. Prof. G. P. Sharma
3. Prof. M. Asaduddin
4. Mr. Mohd. Ahmad, Asstt. Registrar (Admn.)
5. Mr. Maqsd Aalam, Accounts Officer

The Chairman welcomed the members of the Committee of Studies and presented the agenda for the consideration of the Committee of Studies.

Amir

CoS – 2015 Item 01

1. **Confirmation of the minutes of the previous meeting of the Committee of Studies held on 28th January, 2015.**

The CoS approved the minutes of the last Committee of Studies meeting held on 28th January, 2015.

CoS-2015:- Item – 02

2. **Consideration of Syllabus of the Puppetry of M.Sc. (Mathematics Education) (META).**

The Committee of Studies considered and approved the syllabus of Puppetry of M. Sc (Mathematics Education META).

CoS-2015:- Item – 03

3. **Consideration of the proposal to revise passing marks for P. G. Diploma courses of AJKMCR.**

The Committee of Studies considered and approved the passing marks of all Post Graduate Diploma courses from existing 50% to 40%.

CoS-2015:- Item – 04

4. **Consideration of shifting of one paper titled “The Contemporary India & the World” of Semester-III to Semester- II of M.A. Convergent Journalism course.**

The Committee of Studies considered and approved the shifting of paper titled “The Contemporary India and the World” of Semester – III to Semester – II of M. A. Convergent Journalism course. It will be applicable from the academic session 2015-2016.

CoS-2015:- Item – 05

5. **Consideration of the proposal of Dr. K. S. Kusuma to start an optional paper titled : “Introduction to South Indian Cinema” in M. A. Mass Communication course.**

The members appreciated the proposal of Dr. K. S. Kusuma. The proposal was approved for the Academic session 2015-2016 Semester I and would be offered under the Choice Based Credit System (CBCS) in semester – I.

CoS-2015:- Item – 06

6. **Consideration of request of Dr. Sabeena Gadihoke to act as a Co-supervisor for Ms. Sonali Sharma, Ph.D scholar with Prof. Shohini Ghosh.**

The Committee of Studies considered and approved the name of Dr. Sabeena Gadihoke as Co-supervisor with Prof. Shohini Ghosh as Supervisor to supervise Ms. Sonali Sharma, Ph.D. scholar.



CoS-2015:- Item – 07

7. Consideration of extension in the tenure of Ph.D programme of Ms. Surhita Basu, Ph.D scholar for a period of 30 days w.e.f. 29.03.2015.

The Committee of Studies considered and accorded ex-post facto approval to extend the tenure of Ph.D programme of Ms. Surhita Basu, Ph.D scholar for a period of 30 days w.e.f. 29.03.2015.

CoS-2015:- Item – 08

8. Consideration of extension in the tenure of Ph.D programme of Ms. Nisha Singh, Ph.D scholar for a period of 30 days w.e.f. 26.03.2015.

The Committee of Studies considered and accorded ex-post facto approval to extend the tenure of Ph.D programme of Ms. Surhita Basu, Ph.D scholar for a period of 30 days w.e.f. 26.03.2015.

CoS-2015:- Item – 09

9. Consideration of list of courses offered by masters programme for Choice Based Credit System (CBCS) to be introduced from the academic session 2015-2016.

The Committee of Studies suggested to constitute a three members committee comprising one member from the university to review the proposal of Choice Based Credit System (CBCS).

CoS-2015:- Item – 10

10. Consideration of revised syllabus of M.A. Development Communication.

The Committee of Studies considered and approved revised syllabus of M. A. Development Communication applicable from the academic session 2015-2016.

CoS-2015:- Any Other Item:

The following matters were discussed with the permission of chair under any other item:-

Any Other Item- 01:

Dr. Sabina Kidwai informed the house that we are going to implement the new syllabus of M. A. Mass Communication from the academic session 2015-2016. Dr. Kidwai also informed the development in the purchase of equipment i.e. F5 Camera, NLE MAC Pro Editing Tables, Nikon Still Camera's, Panasonic Video Cameras, Sound Recorders, etc.

Any Other Item- 02:

Dr. K. S. Kusuma suggested that where in a particular self financing programme a contractual faculty is a coordinator, a permanent faculty should be appointed as Co-coordinator. The committee approved it with the addition that where a permanent faculty is available in self financing courses, only permanent faculty will be appointed as Coordinator.

Surhita

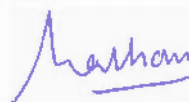
Any Other Item- 03:

The chairman informed that Communication Skill classes were conducted January to May 2015 to improve the communication skills of the students. The classes were conducted twice a week in the evening. Most of the students benefited through this course. All members appreciated her efforts and suggested that this course could be offered under the Choice Based Credit System (CBCS) in semester -- I.

Any Other Item- 04:

The revised semester based syllabus of P. G. Diploma in Broadcast Technology recommended by the expert committee set up by the Director was discussed by Committee of Studies members and approved with a modification that the title of Module 3 of the course no- DBT413 will be changed to "Design Technology for E-Content" in place of "E-Content Creation".

The meeting concluded at 04:40 p.m. with a vote of thanks from the Chair.


(Abad Ahmad Khan)
Assistant Registrar

Copy to: All members of the Committee of Studies for their comments, if any, within seven days



F. No. CoS/AJKMCRC/2016

3rd August, 2016

Minutes of the Meeting of the Committee of Studies held on
Wednesday, 27th July, 2016

A meeting of the Committee of Studies (CoS) was held on 27th July, 2016 at 11.00 a.m. in JB MRC, AJK Mass Communication Research Centre. The following members of the Committee of Studies (CoS) and the special invitees attended the meeting:

1. Prof. Iftekhhar Ahmad, Director	Chairman
2. Prof. Gita Bamezai	Member
3. Prof. Zubair Meenai	Member
4. Prof. Rashmi Doraiswamy	Member
5. Prof. G. R. Syed	Member
6. Prof. Shaibani Azam	Member
7. Prof. Danish Iqbal	Member
8. Dr. Sabina Kidwai	Member
9. Dr. Sabeena Gadihoke	Member
10. Mr. F. B. Khan	Member
11. Mr. Sohail Akbar	Member
12. Dr. K. S. Kusuma	Member
13. Ms. Sonali Sharma	Member
14. Ms. Pragati Bhalla	Member
15. Prof. Naazish Hussaini	Special Invitee
16. Mr. M. Shakeel Ahmed, Media Consultant	Special Invitee
17. Dr. Danish Iqbal	Special Invitee
18. Mr. K. R. Tahiliani	Special Invitee
19. Mr. N. A. Khan	Special Invitee
20. Mr. Satish Kumar	Special Invitee
21. Mr. Sony Thokchom	Special Invitee
22. Mr. Gowhar Farooq	Special Invitee
23. Ms. Maryam Zehra	Special Invitee
24. Mr. Mohd. Alam, Studio Incharge	Special Invitee

The following members/special invitees of the Committee of Studies could not attend the meeting due to their prior engagements/classes/illness:

1. Mr. Shazi Zaman
2. Prof. Shohini Ghosh
3. Mr. Mohd. Ahmed
4. Mr. Maqsud Aalam

The Chairman welcomed the members of the Committee of Studies and presented the agenda items for consideration of the Committee of Studies:

CoS-2016:- Item – 01

Confirmation of the Minutes of previous meeting of Committee of Studies held on 2nd March, 2016.

The Committee of Studies considered and approved the minutes of meeting held on 2nd March, 2016.

CoS-2016:- Item – 02

Consideration of list of Examiners and Moderation Committee for the Entrance Test - 2016 of Ph. D. Programme.

The Committee of Studies considered and approved the list of Examiners and moderation committee for the Entrance Test- 2016 of Ph. D. Programme. [Action: Academic Section]

CoS-2016:- Item – 03

Consideration of minutes of the meeting of the Review Committee of Qualification/Redesignation held on Tuesday, 5th March, 2016 for the post of 'Asstt. Professor (TV and Video Production) redesignated to 'Assistant Professor (Television Direction & Production)' and Unit Manager to "Video Editor".

The Committee of Studies considered and approved the minutes of the meeting of the Review Committee for Qualification/Redesignation, held on Tuesday, 5th March, 2016, for the posts of 'Asstt. Professor (TV and Video Production) redesignated to 'Assistant Professor (Television Direction & Production) and 'Unit Manager to Video Editor".

The member suggested the following minor changes in the qualification of 'Asstt. Professor (TV and Video Production) redesignated to 'Assistant Professor (Television Direction & Production):

Essentials: Under point no. (iv) of Minutes – “Two years professional and teaching experience of Television programme production/Direction with high end professional grade equipments and software on single and multi camera set-up.”

Desirable: Point no. (i) of Minutes – “May be deleted.” [Action: Section Officer]

CoS-2016:- Item – 04

Consideration of revise syllabus and distribution of marks of P. G. Diploma in Still Photography & Visual Communication for semester mode applicable from the academic session 2016- 2017.

The Committee of Studies considered and approved the syllabus and marks distribution of P. G. Diploma in Still Photography & Visual Communication for semester – 1st only and constituted a committee comprising of the following members to review the syllabus of semester – 2nd :



- (i). Mr. F. B. Khan, Convenor
- (ii). Mr. Sohail Akbar, Member
- (iii). Mr. Dhiraj Paul, Member
- (iv). Mr. William Chaung, Member

The committee is requested to submit its report on or before 1st August, 2016 so that the students do not suffer. [Action: Mr. F. B. Khan]

CoS-2016:- Item – 05

- i. Consideration of shifting of *Contemporary India and the World* subject from Semester – 3 to Semester – 2 and *Public Relations and Corporate Communication/Advertising* subject from Semester – 4 to Semester – 2. applicable from the academic session 2016- 2017 of M. A. Convergent Journalism Course.

The Committee of Studies considered and approved the shifting of *Contemporary India and the World* subject from Semester – 3 to Semester – 2 and *Public Relations and Corporate Communication/Advertising* subject from Semester – 4 to Semester – 2 applicable from the academic session 2016- 2017.

- ii. Consideration of three specializations subjects, i.e., (a) Print and Photojournalism, (b) Broadcast Journalism (TV and Radio) and (c) Online Journalism (Multimedia and Interactive Journalism) for Semester – 4 applicable from the academic session 2016- 2017.

The members of Committee of Studies suggested to review the specializations subjects and also give your suggestion on how the specialisation subjects will be implemented with the existing facilities. A detailed proposal may be submitted in the next Committee of Studies meeting for its approval.

[Action: Mr. Gowhar Farooqu]

CoS-2016:- Item – 06

Consideration of request of Prof. Shaibani Azam for the review of Syllabus of M. A. Visual Effects and Animation applicable from the academic session 2016 - 2017.

The Committee of Studies considered and approved the syllabus and marks distribution of Semester 1st, 2nd and 3rd and suggested to break – up the Final Production project in three units of 100 marks each. The Course Coordinator was suggested to decide whether the students have to clear/pass the three units. The above matter will be placed before the next Committee of Studies meeting for its approval and consideration.

[Action: Course Coordinators - MVEA]



CoS-2016:- Item – 07

Consideration of subjects & syllabus to be offered to the Credit Based Choice System (CBCS) students of semester 1st and 3rd for the academic session, 2016-2017.

The Committee of Studies considered and approved the following subjects and syllabus of Credit Based Choice System (CBCS) for Semester 1st and 3rd applicable from the academic session 2016-17.

Theory courses for Semester 1st & 3rd.

Students of 1st Semester will Opt only ONE Theory Course from the following:

S.No.	Theory Course	Timing of Teaching
1.	South Indian Cinema	Friday After Noon
2.	Film Appreciation	Friday After Noon
3.	Visual Communication	Saturday After Noon
4.	Media Law Ethics	Saturday After Noon
5.	Health Communication	Saturday After Noon

Skilled Enhancement courses for Semester 3rd Only

Students of 3rd Semester will Opt only ONE Skill Enhancement course and ONE Theory Course of the above courses

S.No.	Skill Enhancement Course	Timing of Teaching
1.	Radio Jockey	Friday After Noon
2.	Voice Acting	Friday After Noon
3.	Yoga for Wellness	Saturday After Noon

The total intake in each subject will be 50 including the Jamia students.

[Action: Course Coordinators - CBCS]

CoS-2016:- Item – 08

Consideration of request of Ms. Princi Sharma, Ph. D scholar to appoint a co-supervisor to supervise her Ph.D work.

The Committee of Studies considered the request of Ms. Princi Sharma, Ph.D scholar and approved that the Director may guide the Ph.D scholar in the absence of her supervisor, Prof. M. Obaid Siddiqui.

[Action: Director & Academic Section]



Additional Item:

Additional Item- 01:

Consideration of syllabus of Entrance Test- 2016 of Ph.D in Mass Communication and Journalism (Practice Based).

The Committee of Studies considered and approved the syllabus of Entrance Test- 2016 of Ph.D in Mass Communication and Journalism (Practice Based) with minor changes. Dr. Sabeena Gadihoke suggested to include "*Film, Media & Cultural Studies*" under Communication Theory. The members considered her request.

[Action: Ph. D Course Coordinator & Academic Section]

Additional Item- 02:

Consideration of revised syllabus of M. A. Mass Communication applicable from the academic session 2016-17.

Dr. Sabina Kidwai and Dr. Sabeena Gadihoke briefed before the house that some overlapping topics has been removed and some units have been clubbed together. The Committee of Studies considered and approved the minor changes in the syllabus, applicable from the academic session 2016-2017 and suggested to prepare a revise syllabus accordingly to present before the next Committee of Studies meeting for its consideration and approval.

[Action: Course Coordinator- Mass Communication]

Additional Item- 03:

Consideration of list of teaching faculty to teach RJing and Voice Acting for CBCS students for the academic session 2016-17.

The Committee of Studies considered and approved the list of teaching faculty to teach RJing and Voice Acting for Credit Based Choice System (CBCS) students for the academic session 2016-2017.

[Action: Course Coordinator- CBCS & Academic Section]

Additional Item- 04:

Consideration of request of Mr. Atul Sinha, Ph.D scholar to extend his study leave till 20th December, 2016.

The Committee of Studies reviewed the request of Mr. Atul Sinha, Ph.D scholar. Prof. Shaibani Azam, Course Coordinator, M. A. Visual Effects & Animation told that we have acute shortage of guest faculty of subject which Mr. Atul Sinha teaches, therefore his request may be regretted.

[Action: Course Coordinator- MVEA & Academic Section]

Any Other Item- 01:

Dr. Sabina Kidwai discussed the shortage of classroom. The Chairman suggested that Multi Media Lab. and Old Studio, Classroom (Ground Floor) may be used by the M. A. Convergent Journalism course and Class Room No. 3 and 4 of New Building will be used by M. A. Mass Communication course. The members approved the proposal in principle.

[Action: Course Coordinator- MMC, MCJ & Section Officer]



Any Other Item- 02:

The Chairman raised the issue of work Portfolio being submitted by the candidates at the time of Interview of all courses comprising more marks than the interview marks. The committee suggested to consider this issue at a later stage for the next admission.

Any Other Item- 03:

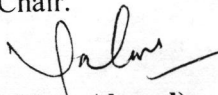
The Chairman raised the issue of Orientation Programme of newly admitted students of all courses. He suggested to constitute a committee of all course coordinators to decide the parameter for inviting alumni for felicitation from the next academic session. A committee will be formed to suggest the parameters. [Action: All Course Coordinators & Section Officer]

Any Other Item- 04:

Mr. Mohd. Alam, Studio Incharge requested the faculty members to send requisition for the booking of all facilities including equipments at least one week advance.

[Action: All Course Coordinators & Studio Incharge]

The meeting concluded at 12:55 p.m. with a vote of thanks from the Chair.


(Iftekhar Ahmed)
Director & Chairman

Copy to: All members of the Committee of Studies for their comments, if any, within seven days.

F. No. CoS/AJKMCRC/2017

7th April, 2017

Minutes of the Meeting of the Committee of Studies held on
Thursday, 6th April, 2017

A meeting of the Committee of Studies (CoS) was held on 6th April, 2017 at 03.30 p.m. in JB MRC, AJK Mass Communication Research Centre. The following members of the Committee of Studies (CoS) and the special invitees attended the meeting:

1. Prof. Iftekhar Ahmed, Director	Chairman
2. Prof. Gita Bamezai	Member
3. Prof. Rashmi Doraiswamy	Member
4. Prof. Shohini Ghosh	Member
5. Prof. G. R. Syed	Member
6. Prof. Danish Iqbal	Member
7. Dr. Sabina Kidwai	Member
8. Mr. F. B. Khan	Member
9. Dr. K. S. Kusuma	Member
10. Ms. Sonali Sharma	Member
11. Ms. Fathima N.	Member
12. Ms. Pragati Paul	Member
13. Mr. Atul Sinha	Member
14. Dr. Danish Iqbal	Special Invitee
15. Mr. N. A. Khan	Special Invitee
16. Mr. Gowhar Farooq	Special Invitee
17. Mr. Maqsud Aalam, Section Officer	Special Invitee

The following members/special invitees of the Committee of Studies could not attend the meeting due to their prior engagements/classes/illness:

1. Mr. Shazi Zaman
2. Prof. Zubair Menai
3. Prof. Sabeena Gadihoke
4. Prof. Shaibani Azam
5. Mr. Sony Thokchom
6. Mr. Mohd. Alam

The Chairman welcomed the members of the Committee of Studies and presented the agenda items for consideration of the Committee of Studies:

COS-2017:- Item – 01

Confirmation of the Minutes of previous meeting of the Committee of Studies held on 24th – 25th October, 2016.

The members of Committee of Studies considered and approved the minutes of meeting held on 24th – 25th October, 2016.



COS-2017:- Item – 02

Consideration of list of Examiners (Internal/External) and moderators for End Semester Examination of Even Semester- May, 2017 (2nd and 4th Semester) of M. A. in Mass Communication, M. A. in Convergent Journalism, M. A. in Development Communication, M. A. in Visual Effects and Animation, P. G. Diploma in Still Photography and Visual Communication Course, M.Sc. Mathematics Education (META) and Credit Based Choice System (CBCS).

The members of Committee of Studies considered and approved the list of Examiners (Internal/External) and moderators for End Semester Examination of Even Semester- May, 2017 (2nd and 4th Semester) of M. A. in Mass Communication, M. A. in Convergent Journalism, M. A. in Development Communication, M. A. in Visual Effects and Animation, P. G. Diploma in Still Photography and Visual Communication Course, M.Sc. Mathematics Education (META) and Credit Based Choice System (CBCS).

[Action: Academic Section]

COS-2017:- Item – 03

Consideration of request of Mr. F. B. Khan, Course Coordinator to convert P.G. Diploma in Still Photography and Visual Communication into master programme from the academic session 2017-2018.

The members of Committee of Studies suggested Mr. F. B. Khan, Course Coordinator of P.G. Diploma in Still Photography and Visual Communication to put up a complete proposal for the master course before the faculty meeting, along with the filled up prescribed form, issued by the administration. Once the proposal is approved in the Faculty meeting, this matter may be taken up in the meeting of the Committee of Studies. The members recommended a committee of the following persons to review the proposed syllabus, required infrastructure, faculty, fee structure, placement and requirement of support staff for the proposed course:

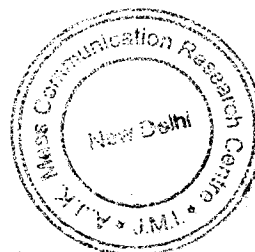
- | | | |
|----|------------------------|----------|
| 1. | Mr. F. B. Khan | Convenor |
| 2. | Prof. Sabeena Gadihoke | Member |
| 3. | One External member | Member |

The members of the Committee of Studies suggested to make an effective proposal based on facts, need of the course, and source of funding. [Action: Course Coordinator & Section Officer]

COS-2017:- Item – 04

Consideration of request of Prof. Danish Iqbal regarding bifurcation of Photography (Elective) and Radio Production (Elective) paper of 2nd semester of M. A. Mass Communication course.

The members of Committee of Studies considered and approved bifurcation of Photography (Elective) and Radio Production (Elective) paper of 2nd semester of M. A. Mass Communication course. [Action: Concerned faculty members]



COS-2017:- Item – 05

Consideration of syllabus of Credit Based Choice System (CBCS) and M.Sc. Mathematics Education (META) of following subjects applicable from the academic session 2016-17.

- i. Theatre and Poetry for the Exploration of Self
- ii. Writing for Print Media
- iii. Understanding Music
- iv. New Media
- v. MOOC and E-Learning

The members of Committee of Studies considered and approved the above syllabus of Credit Based Choice System (CBCS) and M.Sc. Mathematics Education (META) applicable from the academic session 2016-17.

Several members of the CoS raised the difficulties faced by the students of MCRC due to CBCS courses which is quite time consuming. Both the students and teachers find less time for their regular courses which are production oriented. Hence the members of CoS suggested to waive off the CBCS courses for MCRC students from the next academic session, i.e., 2017-2018. [Action: Academic Section]

COS-2017:- Item – 06

Consideration of statement of six monthly progress report submitted by the following Ph. D scholars :

- | | |
|-----------------------------------|-----------------------|
| 1. Mr. Atul Sinha | 7. Mr. Sunil Kalai |
| 2. Mr. Savindra Haribhaw Sawarkar | 8. Ms. Pragati Bhalla |
| 3. Ms. Anandana Kapur | 9. Ms. Princi Sharma |
| 4. Ms. Sonali Sharma | 10. Ms. Shruti Nagpal |
| 5. Ms. Nagma Sahi Ansari | 11. Ms. Uzma Falak |
| 6. Mr. Tawseef Majeed | |

The members of Committee of Studies considered and approved the six monthly progress report of the above Ph.D scholars. [Action: Academic Section]

COS-2017:- Item – 07

For information: Vice – Chancellor, JMI has given ex-post facto approval for extension of duration of Mr. Savindra H. Sawarkar, Ph.D scholar, for submission of thesis w.e.f. 20.12.2016.

The members of Committee of Studies endorsed the same as ex- post facto approval for extension of duration already granted by the competent authority.

[Action: Academic Section]



COS-2017:- Additional Item- 01:

Collaboration of AJK MCRC with Prime Focus Technologies

The Chairman informed the house that a meeting with Prime Focus Technologies regarding collaboration with AJK MCRC was held on 03.02.2017 at 03:00 p.m. The following areas of collaboration between Prime Focus Technologies and AJK MCRC were discussed:

1. Exchange of Faculty of AJK MCRC and professionals of Prime Focus Technologies (PFT)
2. Internship for students of AJK MCRC and studio facilities at PFT, Mumbai
3. Workshop by professionals of PFT for AJK MCRC students
4. Opportunities of employment to MCRC student in PFT
5. Research facilities to the students of MCRC at PFT, and
6. Scholarship to the students of AJK MCRC

The member of CoS expressed reservation on the collaboration in view of the past experiences with other such organizations. Since the PFT, want to offer various help to MCRC, we can go ahead for a Memorandum of Understanding (MoU).

[Action: Ms. Pragati Paul & Section Officer]

COS-2017:- Additional Item- 02:

Constitution of the Departmental Research Committee (DRC)/Centre's Research Committee (CRC) by Committee of Studies to consider the applications for admission to the Ph.D programme.

The members of CoS suggested to follow the notification vide no. Ac-9(2)/RO/2017 dated 30th March, 2017 issued by Registrar, JMI to constitute a Centre's Research Committee (CRC) for consideration of the applications for admission in Ph.D programme.

[Action: Ph.D Course Coordinator]

COS-2017:- Additional Item- 03:

Consideration of proposed changes in the Media and Cultural Studies subject for semester 2nd and 3rd of M. A. Mass Communication course.

The members of CoS considered and approved the following changes in the Media and Cultural Studies subject of M. A. Mass Communication course for Semester 2nd and 3rd :

1. The photography modules in semester 2nd and 3rd have been combined into one module [Unit- 1] that will be taught only in semester 2nd.
2. Unit – 2 in semester 2nd (Image and Seeing: A cultural evolution) has been shortened.
3. Introduction to Film Studies has been moved from semester 3rd to semester 2nd.
4. Unit- 1 in semester 2nd (Introducing Media and Cultural Studies – 1) has been moved to semester 3rd. [Action: Course Coordinator, M. A. Mass Communication]

COS-2017:- Additional Item- 04:

Consideration of shifting of papers of M. A. Visual Effects & Animation.

The members of CoS considered and approved the shifting of following papers from one semester to the next semester for better output:

1. To retain Illustration/Gaming (Elective) subjects in semester 2nd.
2. To shift Business and Management Skills from semester 4th to semester 3rd.



3. To propose a change in the Final Production paper of semester 4th. Currently the students are allowed to make individual products using any medium they have been taught – 2D/3D/Experimental Animation or a Game or even a Graphic Novel with an animated trailer.

The members agreed to the proposal of the Course Coordinator to alternatively allow the students to take up their Final Production (studio based) as a paid intern and submit an independent production for the Final Viva Voce. The attendance in this case would be maintained by the concerned organization/studio to be submitted to the Centre on monthly basis.

Further the student would submit the production at various stages for internal assessment.
[Action: Course Coordinator, M. A. Visual Effects & Animation]

COS-2017:- Additional Item- 05:

Regularization of all self financed courses of AJK MCRC.

The Course Coordinators of M. A. Convergent Journalism, M. A. Development Communication, M. A. Visual Effects and Animation, P. G. Diploma in Still Photography and Visual Communication, P. G. Diploma in Broadcast Technology and P. G. Diploma in Acting informed the members that these self financed courses are running for the last ten years. They want these courses to be regularized by MHRD/UGC.

The members suggested for filling up the prescribed form issued by the administration for sending to MHRD/UGC, through proper channel, for the regularization.

[Action: All Course Coordinator]

COS-2017:- Additional Item- 06:

Approval of the MOOC courses to be offered by AJK MCRC.

The Incharge CEC presented the following six MOOC courses for necessary approval to be launched on SWAYAM platform through CEC. The CoS members approved the following courses in principle.
[Action: Incharge, CEC]

S. No.	Course Title	Name of SME/PI	Credit
01.	Introduction to Audio-Visual Media	Dr. K. S. Kusuma Asstt. Professor	04
02.	Advertising & Public Relations	Dr. K. S. Kusuma Asstt. Professor	04
03.	Writing for Mass Media	Prof. F. B. Khan Prof.(Media & Communication)	02
04.	Photojournalism	Prof. F. B. Khan Prof.(Media & Communication)	04
05.	Design & Graphics	Prof. F. B. Khan Prof.(Media & Communication)	04
06.	Computer Applications for Mass Media	Prof. F. B. Khan Prof.(Media & Communication)	04



COS-2017:- Additional Item- 07:

Vision of AJK MCRC for the next 15 years.

The chairman presented the minutes of faculty meeting held on 5th April, 2017 for integration of courses as a vision for the Centre. This may be worked out in phases. To achieve the target of 15 years vision of AJK MCRC the Centre needs the following works to be done:

1. Regularization of the self - financed courses
2. An auditorium/screening facility for 300 – 400 persons.
3. Large classrooms with 100 seats - 4 numbers
4. Classrooms of 30 students each - 10 numbers
5. Two labs: one each for Virtual Reality and Holography respectively
6. Two small Radio (Talk) studios
7. Two sound booths
8. 40 editing units with a capacity of 5 students to sit in each.

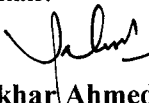
The Course Coordinator were requested to work out the details within two weeks for further action. Members suggested to apply for funding by the agencies like JICA, COL, CDA etc for MCRC projects. **[Action: Course Coordinators & Section Officer]**

COS-2017:- Additional Item- 08:

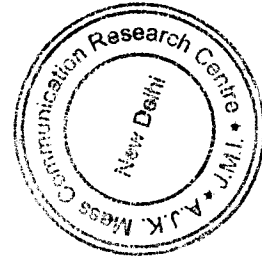
Data for All India Survey on Higher Education (AISHE)- MHRD.

The Honorary Director, Internal Quality Assurance Cell (IQAC) had sent a format which has already been forwarded to all the faculty members to provide the details as required by MHRD. It will help in ranking of our University as well as our Centre. All are requested to send the same on or before 7th April, 2017. **[Action: All regular faculty members]**

The meeting concluded at 05:15 p.m. with a vote of thanks from the Chair.


(Iftekhar Ahmed) 7/4/17
Director & Chairman

Copy to: All members of the Committee of Studies for their comments, if any, within seven days.





F. No. CoS/AJKMCRC/2018

28th February, 2018

Minutes of the Meeting of the Committee of Studies held on
Monday, 29th January, 2018

A meeting of the Committee of Studies (CoS) was held on **29th January, 2018 at 03.00 p.m.** in the Conference Room, AJK Mass Communication Research Centre. The following members of the Committee of Studies (CoS) and the special invitees attended the meeting:

1. Prof. Iftekhar Ahmed, Director	Chairman
2. Prof. Gita Bamezai	Member
3. Prof. Rashmi Doraiswamy	Member
4. Prof. G. R. Syed	Member
5. Prof. M. Kasim	Member
6. Prof. Shaibani Azam	Member
7. Prof. Sabeena Gadihoke	Member
8. Dr. Sabina Kidwai	Member
9. Mr. F. B. Khan	Member
10. Dr. K. S. Kusuma	Member
11. Dr. Fathima N.	Member
12. Mr. Mateen Ahmed	Member
13. Ms. Pragati Paul	Member
14. Mr. Anugyan Nag	Member
15. Ms. Maryam Zehra	Member
16. Mr. Shakeel Ahmed, Consultant	Special Invitee
17. Dr. Danish Iqbal	Special Invitee
18. Mr. Gowhar Farooq	Special Invitee
19. Mr. Mohd. Alam, Maintenance Engineer	Special Invitee
20. Mr. Maqsud Aalam, Section Officer	Special Invitee

The following members/special invitees of the Committee of Studies could not attend the meeting due to their prior engagements/classes/illness:

1. Mr. Shazi Zaman
2. Prof. Zubair Menai
3. Prof. Shohini Ghosh
4. Prof. Danish Iqbal
5. Dr. Atul Sinha
6. Mr. Sony Thokchom

The Chairman welcomed the members of the Committee of Studies and presented the agenda items for consideration of the Committee of Studies:

COS-2018:- Item – 01

Confirmation of the Minutes of previous meeting of the Committee of Studies held on 13th October, 2017.

The members of Committee of Studies considered and approved the minutes of meeting held on 13th October, 2017.



COS-2018:- Item – 02 (A)

(i) Consideration of Syllabus of the integrated M.Phil/Ph.D. Programme from the academic session 2017 – 18 proposed by Prof. (Dr.) Sabeena Gadihoke.

Prof. Sabeena Gadihoke proposed the syllabus of M.Phil/Ph.D. to the members for their comments and suggestions. The members approved the following syllabus of integrated M.Phil/Ph.D. Programme with minor modification:

S. No.	Name of Paper/Module	Name of Instructor/faculty	Internal Asstt.	Theory Exam.	Credits
01.	An Introduction to Research Methodologies	Prof. (Dr.) Sabeena Gadihoke (Coordinator)/Dr. K. S. Kusuma/Dr. Fathima N./Faculty from Jamia and Guest Faculty	25	75	04
02.	Academic and Creative Writing	Prof. Shohini Ghosh	25	75	04
03.	Critical Theory and Media Studies	Mr. Anugyan Nag/ Guest Faculty	25	75	04
04.	M. Phil. Dissertation Seminar	Prof. (Dr.) Sabeena Gadihoke	25	75	04

Prof. Sabeena Gadihoke informed the Committee CoS that the purpose of a paper on Academic and Creative Writing was required to improve the writing of the thesis. Prof. Gita Bamezai suggested that one module of New Media be included in the existing above syllabus.

The members suggested to put up the syllabus, as per the new Ph.D. ordinance to Centre Research Committee (CRC) for its approval. Prof. Sabeena Gadihoke informed that the meeting of CRC is scheduled to be held on 6th February, 2018.

[Action : Prof. Sabeena Gadihoke]

(ii) Appointment of Supervisors and Research Advisory Committee (RAC) members for recently admitted students of M.Phil/Ph.D.

The supervisors of the recently admitted scholars will be appointed by the Centre's Research Committee (CRC). [Action : Prof. Sabeena Gadihoke]

COS-2018:- Item – 02 (B)

Reporting Item: Consideration of the constitution of Centre's Research Committee (CRC). The Vice - Chancellor has already approved the Committee to look after the admissions in the Ph.D. programme as per the ordinances. The committee will work for three years w.e.f. 18.10.2017.

The Chairman informed that the Vice Chancellor has approved the members of Centre's Research Committee (CRC) for three years w.e.f. 23.11.2017 in anticipation of the approval of Committee of Studies. However, the members of Committee of Studies have approved the same in its meeting held on 29.01.2018. The members of CRC approved the same in principle. [Action : Prof. Sabeena Gadihoke]



COS-2018:- Item – 02 (C)

Reporting Item: The following five (05) candidates were selected for “Ph.D. Programme in Mass Communication and Journalism (Practice Based)” – in December, 2017:

(i). Mr. Saroj Kumar, (ii) Mr. M. Gowhar Farooq Bhat, (iii) Mr. Uthaman Mangalathu Kochuraman, (iv) Ms. Apoorva Sinha and (v) Ali M. A. Abushak-ICCR fellow. Out of these five, only three have joined the programme.

The Chairman informed that the following three scholars have got admission in “Ph.D. Programme in Mass Communication and Journalism (Practice Based)” – December, 2017.

S. No.	Roll No.	Name of Candidates	Title of Synopsis	Date of Registration
01.	R3223028	Mr. Saroj Kumar	“New Media and Dalit Community: A study of Portrayal and Representation”.	21.12.2017
02.	R3223034	Mr. M. Gowhar Farooq Bhat	“Association with Landscape: Experience and memories of Kashmiris with Landscape of conflict through an immersive documentary”.	21.12.2017
03.	R3223037	Mr. Uthaman Mangalathu Kochuraman	“Success and failure of Dalits art in contemporary India: Analyzing the trajectory of visual language present in the representations of the socially marginalize communities in modern kerala”.	21.12.2017

Prof. Sabeena Gadihoke, Ph.D. Coordinator informed that out of three only two students are attending the course work. Mr. Uthaman Mangalathu Kochuraman has informed that after getting NOC he will join the course work. Mr. Ali M. A. Abushak, ICCR fellow and Ms. Apoorva Sinha, did not join. The members approved the selection of students for Ph.D. programme. [Action : Prof. Sabeena Gadihoke]

COS-2018:- Item – 02 (D)

Consideration of cancellation of admission in Ph. D. programme of Ms. Uzma Falak.

The Ph.D. Coordinator informed that Ms. Uzma Falak has requested for the cancellation of her admission in Ph.D. programme w.e.f. 27.07.2017 due to personal reasons. The members approved the cancellation from the roll of Ph.D. programme.

[Action : Academic Section]



COS-2018:- Item – 02 (E)

Consideration of report of the committee constituted to review the research work done by Mr. Tawseef Majeed, Ph.D. scholar.

The members suggested to put up the matter of Mr. Tawseef Majeed, a Ph.D. scholar, in the next meeting of Centre's Research Committee (CRC) as per the new Ph.D. ordinance.

[Action : Academic section]

COS-2018:- Item – 02 (F)

Consideration of appointment of Co- supervisor of following Ph.D. scholars.

- i. Ms. Pragati Paul, Ph.D. scholar, and
- ii. Ms. Princi Sharma, Ph.D. scholar

The Coordinator informed the members that Ms. Pragati Paul and Ms. Princi Sharma have been registered as Ph.D. scholars at AJK Mass Communication Research Centre on 29th September, 2015 under the supervision of Prof. M. Obaid Siddiqui.

Prof. M. Obaid Siddiqui is currently under suspension. Both the scholars have requested for the appointment of their Co-Supervisor.

The members suggested to write Prof. Shushant Ghosh, Hony. Director, Research to know whether the old or the new Ph.D. Ordinances would apply to them for appointment of Supervisors.

[Action : Academic section]

COS-2018:- Item – 02 (G)

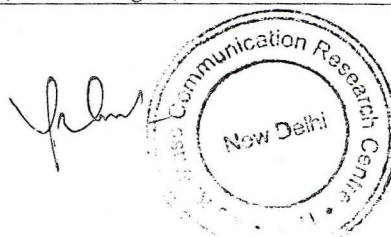
Consideration of six monthly progress report submitted by the following Ph. D. scholars :

The Coordinator informed that the following Ph.D. scholars have submitted their six monthly progress report.

The members suggested that progress report of all registered scholars may be discussed in the upcoming CRC meeting.

[Action : Prof. Sabeena Gadihoke]

S.No.	Name of Scholars	Status of Progress report submission
01.	Ms. Sonali Sharma	January, 2017 to June, 2017
02.	Ms. Nagma Sahi Ansari	On leave to attend York University SICI fellowship 2016-17 w.e.f. 4/8/17
03.	Mr. Tawseef Majeed	Consideration of report submitted by committee to review the research work
04.	Ms. Anandana Kapur	March 2017 to August, 2017 (On leave from September, 2017 to June, 2018 (Fulbright Nehru Scholar)
05.	Mr. Sunil Kalai	September, 2016 to June, 2016
06.	Ms. Pragati Paul	September, 2016 to February, 2017
07.	Ms. Princi Sharma	July, 2016 to December, 2016
08.	Ms. Shruti Nagpal	March, 2017 to August, 2017



COS-2018:- Item – 03

Consideration of syllabi of papers of Choice Based Credit System (CBCS) applicable from the academic session 2018.

Dr. Sabina Kidwai briefed the committee on the syllabus of “Introduction of Environment and Wildlife Filmmaking”. She said the course has been proposed by her keeping in view the importance of environment and wildlife. The in- house and some of the guest faculty will cover the topics of the course. The members suggested her to develop a module wise syllabus. The members appreciated her efforts and approved with minor modification.

The syllabus of “Film Genres” has been proposed by Mr. Anugyan Nag for the CBCS course. He briefed the syllabus to the members. The members appreciated his efforts and approved with minor modification.

The members suggested to get the syllabi of all other CBCS courses that had not been presented in the meeting approved by Committee of Studies. The remaining CBCS papers will be sent to the CoS members for their suggestions, if any. They also suggested that feedback from the faculty members and students be taken to improve the courses in each of the semester after the courses are completed.

Dr. K. S. Kusuma pointed out that the UG students of Virginia University (VA) US are attending the CBCS classes with the PG students of MCRC. He was told that the MoU will be checked for this purpose. He also suggested to organize a presentation of CBCS syllabus if it is given to outside/guest faculty.

[Action : Student’s Advisor & Academic Section]

COS-2018:- Item – 04

Consideration of request of Dr. K. S. Kusuma for the allotment of classes in M. A. Mass Communication.

Dr. K. S. Kusuma has requested for teaching a core paper in M. A. Mass Communication as the paper, ‘Traditional Media’, which he taught in the past has been removed from the revised syllabus of M. A. Mass Communication. Dr. Sabina Kidwai suggested him to teach a paper on “New Media” which is an elective subject in Semester –III. Dr. K. S. Kusuma accepted to teach the paper, “New Media in Semester – III of M. A. Mass Communication course. This was approved by the committee. It was agreed in principle that in future any faculty member can propose a new idea to the Committee of Studies for teaching in any of the courses of the Centre.

[Dr. K. S. Kusuma and M. A. Mass Comm. Course Co-ordinator]



COS-2018:- Item – 05

Consideration of proposal of Prof. Danish Iqbal to start an “*Institutional Memory Programme*”.

The chairman informed that Prof. Danish Iqbal has shown his interest in establishing an “*Experimental Institutional Memory Programme*” where we may keep and maintain institutional memories related to important events, publications, achievements of the faculty members, students and staff for reference and record.

Prof. Danish Iqbal also proposed that our students are good photographers and avid bloggers. We may start this programme by deputing one student from each course who will work voluntarily. The activities of Centre will be uploaded on the website of Jamia Millia Islamia. The members approved the proposal.

[Prof. Danish Iqbal and Dr. K. S. Kusuma]

COS-2018:- Any Other Item – 01

Consideration of proposal of Ms. Maryam Zehra for New Props and a room to store these props.

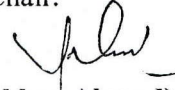
Ms. Maryam Zehra has proposed to allocate Rs. 50,000/- for the purchase of new Props for the students of M. A. Mass Communication (TV Production). She also requested to provide one room for storage of these Props. The members approved the proposal in principle.

The members felt that rooms are required for an Archive, Ph.D. scholars and Props. The committee of the following persons will locate the room and suggest the Director in fifteen days.

- i. Prof. M. Kasim
- ii. Dr. Sabina Kidwai
- iii. Ms. Maryam Zehra
- iv. Mr. Mohd. Alam, ME
- v. Mr. Maqsood Alam, SO

[Ms. Maryam Zehra & Section Officer]

The meeting concluded at 05:15 p.m. with a vote of thanks from the Chair.


(Iftekhar Ahmed)
Director & Chairman

Copy to: All members of the Committee of Studies for their comments, if any, within seven days.





F. No. CoS/AJKMCRC/2018

08th October, 2018

Minutes of the Meeting of the Committee of Studies held on
Tuesday 18th September, 2018

A meeting of the Committee of Studies (CoS) was held on 18th September, 2018 at 11.00 a.m. in the JB MRC Conference Room, AJK Mass Communication Research Centre. The following members of the Committee of Studies (CoS) and the special invitees attended the meeting:

1.	Prof. Iftekhar Ahmed, Director	Chairman
2.	Prof. Gita Bamezai	Member
3.	Prof. Shohini Ghosh	Member
4.	Prof. M. Kasim	Member
5.	Prof. Danish Iqbal	Member
6.	Prof. Sabeena Gadihoke	Member
7.	Dr. Sabina Kidwai	Member
8.	Mr. Sohail Akbar	Member
9.	Dr. Fathima N.	Member
10.	Mr. Mateen Ahmed	Member
11.	Dr. Atul Sinha	Member
12.	Mr. Anugyan Nag	Member
13.	Ms. Maryam Zehra	Member
14.	Mr. Shakeel Ahmed, Consultant	Special Invitee
15.	Dr. Danish Iqbal	Special Invitee
16.	Mr. Sony Thokchom	Special Invitee
17.	Mr. Imran Alam	Special Invitee
18.	Mr. Mohd. Alam, Maintenance Engineer	Special Invitee
19.	Mr. Maqsud Aalam, Section Officer	Special Invitee

The following members/special invitees of the Committee of Studies could not attend the meeting due to their prior engagements/classes/illness:

1. Mr. Shazi Zaman
2. Prof. Rashmi Doraiswamy
3. Prof. Zubair Menai
4. Prof. G. R. Syed
5. Dr. F. B. Khan
6. Dr. K. S. Kusuma
7. Mr. Gowhar Farooq
8. Mr. Alfred Thumlhiti

The Chairman welcomed and presented the agenda items to be considered by the Committee of Studies. These are:



COS-2018:- Item – 01

Confirmation of the Minutes of previous meeting of Committee of Studies held on 26th March, 2018.

The members of Committee of Studies considered and approved the minutes of the meeting held on 26th March, 2018. [Action: Academic Section]

COS-2018:- Item – 02

Consideration of request of Dr. K. S. Kusuma regarding correction in minutes of Committee of Studies held on 26th March, 2018.

Dr. K. S. Kusuma did not come for the meeting when it started despite being told about it. The members of Committee of Studies then felt that since Dr. Kusuma is not present to explain his grievances, the matter should not be discussed.

The members approved the minutes of 26th March, 2018 meeting.

[Action: Academic Section]

COS-2018:- Item – 03

Consideration of payment of admission fee in two semesters for first year students of all courses of Mass Communication w.e.f. academic session 2019-20.

The Chairman informed the members that every year MCRC receives applications from the students requesting to allow them to pay admission fee in two instalments in the first year. The members recommended setting up of a committee to look into the matter. It was also suggested that the committee should have a nominee of Finance Officer since it is a financial matter of the university. The following members were suggested in the committee:

- i. Dean Students Welfare
- ii. Director, AJK MCRC
- iii. A person from finance office to be nominated by the Registrar
- iv. Section Officer, AJK MCRC - Convenor

[Action: Academic Section]

COS-2018:- Item – 04

Requirement of additional teaching positions in the prescribed format along with the teaching workload required by the Registrar, JMI for the further submission to the UGC.

The Chairman told the members that the faculty members to submit the requirement of additional teaching positions in their respective courses in the prescribed format along with their teaching workload on or before 31st September, 2018 for further action.

[Action: Academic Section & Faculty members]

COS-2018:- Item – 05

Consideration of suggestions given by Prof. Rashmi Doraiswamy, Offg. Director, AIS for the better functioning of AJK MCRC.

Prof. Doraiswamy, on the request of AJK MCRC Director, has suggested some measures for better functioning of the Centre. The Chairman put the suggestions before the members for consideration and approval. Her suggestions are as under:

- a. Appointment of Course Coordinators on rotation basis. The course coordinators will be responsible for the day to day running of concerned programmes.



- b. Work could also be deputed by setting up committees according to seniority and rotation basis and faculty members would be involved in the decision making process.
- c. All important decisions could be taken in the faculty meetings before placing them in the Committee of Studies or Board of Management meetings. It will reduce the time of Committee of Studies for prolonged debate/discussion on the concerned issues.
- d. MCRC should offer production oriented/technique-based, professional courses, organize conferences, workshops & symposia and publish journals on important contemporary issues, in spite of their regular teaching and M.Phil/Ph.D. works.

The members accepted the above suggestions given by Prof. Doraiswamy. The faculty also suggested to have monthly presentation by an MCRC faculty or outside expert to the MCRC faculty and students. [Action: Academic Section & Course Coordinators]

COS-2018:- Item – 06

Consideration of revised syllabi, marks and credits of semester 1st and 3rd of the following courses to be applicable from July, 2018:

- | | |
|--|--------------------------------------|
| i. M. A. Mass Communication | ii. M. A. Convergent Journalism |
| iii. M. A. Development Communication | iv. M. A. Visual Effects & Animation |
| v. PG Dip. Still Photography & Visual Com. | vi. PG Dip. Broadcast Technology |

The Chairman said that each course coordinator has prepared the curriculum and syllabus based on the guidelines of the UGC. He appreciated the work done by all course coordinators. It will be applicable from the academic session July, 2018. The members approved the same.

[Action: Academic Section & Course Coordinators]

COS-2018:- Item – 07

Consideration of request/points of Mr. Anugyan Nag to introduce Media & Cultural Studies – I & II in semester I and II.

Mr. Anugyan Nag told the members that he is teaching theory in three master courses & M.Phil/Ph.D. programme. He explained that due to heavy theoretical teaching continuously for three or six hours, it is tiring for the students and him. Prof. Shohini Ghosh told she will look into the issue & help him to overcome the difficulty.

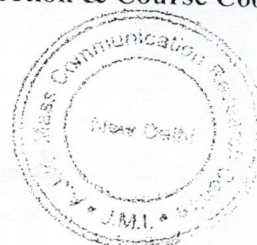
Mr. Anugyan also requested for the following:

- a. The syllabus of Media & Cultural Studies- I (MCS-I) to be shifted to Media & Cultural Studies - II (MCS-II) and vice – versa.
- b. The MCS - I to be offered in semester – I instead of semester- II and MCS- II to be offered in semester - II instead of semester – III.
- c. Critical Theory & Media Studies which is currently offered to the M.Phil/Ph.D. students during their course work has overlapping topics with MCS-II and classes are combined for the first three units.
- d. The MCS- I paper has relevance in the MCJ and MDC course, this paper to be offered across the master programme.

The members acknowledged his problems and approved the shifting of syllabus from MCS-I to MCS-II. This change will be applicable from semester -I, academic session 2019-20.

[Action: Academic Section & Course Coordinators]

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COS-2018:- Item – 08

Consideration of revised rules & regulation for issuance of equipments from technical store and penalty to be imposed on the lost//damaged/delayed return of equipment.

The members considered and approved the revised rules & regulations of issuance of equipments and penalty to be imposed on the lost/damaged/delayed return of equipments. The penalty will be charged semester wise and not yearly or on completion of the course.

The members also suggested to exclude the travelling time from the allotted shift(s) for outdoor shooting due to traffic situation in Delhi. No extra time will be granted if students are shooting in and around Jamia neighbourhood. The members approved the same.

The faculty members suggested the need for upgrading various software. They also suggested to buy the antivirus software immediately.

To improve the working of production and technical units, the committee members suggested to get the help of following faculty members to understand the working & related issues of the following:

- | | | |
|---------------------------|-----|-------------------------|
| i. Prof. Sabeena Gadihoke | for | Camerapersons |
| ii. Prof. M. Kasim | for | Engineers & Technicians |
| iii. Mr. Mateen Ahmad | for | Sound Recordist |

These faculty members will give a report in six months with their suggestions.

Mr. Mohd. Alam was advised by committee to organize a meeting of the faculty members with technical staff for the purpose of improving the functioning of the technical units. The committee also suggested to give overtime to the technicians as per the university rules.

Action: Academic Section & Store Officer]

COS-2018:- Item – 09

Consideration and approval of syllabi of the following CBCS courses July 2018:

- | | |
|---|---------------------------------------|
| 1. Introduction to Environment and Wildlife Films | 2. Creative News Writing |
| 3. Introduction to Television Studies | 4. Art & Culture of Italy, |
| 5. Gender and Media | 6. Essential of Science Communication |
| 7. Child Protection & Role of Media | |

The members considered and approved the above syllabi of CBCS applicable from July, 2018. The Chairman informed the committee that the following papers of CBCS are being sponsored by the outside agencies:

- | | |
|--|---------------------------------------|
| 1. Essentials of Science Communication | Ministry of Science & Technology |
| 2. Child Protection & Role of Media | Ministry of Women & Child Development |
| 3. Art & Culture of Italy | Embassy of Italy, Delhi |
| 4. Gender and Media | Oxfam India Ltd. (NGO) |

The members appreciated the efforts of the Director and Ms. Maryam Zehra, Students Advisor in running the CBCS courses.

Prof. Danish Iqbal, Time-Table/Facilities Incharge and Ms. Maryam Zehra, Student Advisor raised the issue of technicians assigned for the faculty. Prof. Danish said that one of the two technicians assigned to address technical issues is not punctual and is required to be trained. The other technician, Mr. Mussarat, is good but due to his ill - health he is unable to attend most of the technical problems.



Guest faculty member, who take CBCS classes on Saturdays, have been complaining about lack of technical support from the technicians which affect their teaching. The members suggested to replace the technician on priority basis.

[Action: Academic Section & Maintenance Engineer]

COS-2018:- Item – 10

Consideration of the following Massive Open Online Courses (MOOC) courses on SWAYAM online platform started by MHRD:

Name of the Courses	Courses		Credits	No. students enrolled	Name of Faculty
	Start Date	End Date			
Advertising & Public Relations	17/08/2018	07/12/2018	04	769	Dr. K. S. Kusuma
Introduction to Audio Visual Media	17/08/2018	30/11/2018	04	407	Dr. K. S. Kusuma
Design and Graphics	06/08/2018	30/11/2018	04	1135	Prof. F. B. Khan
Writing for Mass Media	13/08/2018	10/12/2018	04	903	Prof. F. B. Khan
Introduction to Mass Communication	06/08/2018	30/12/2018	04	519	Prof. F. B. Khan
Computer Application	20/03/2018	30/05/2018	04	2670	Prof. F. B. Khan
Photo Journalism	20/03/2018	30/05/2018	04	837	Prof. F. B. Khan

The chairman informed that the above MOOCs courses have already started under SWAYAM platform and has been approved by the Vice – Chancellor and Registrar of JMI in anticipation of approval of the CoS, BoM, AC and EC. The Controller of Examinations has arranged online proctored examinations of EMMRC, Pune students with the help of FTK- CIT, Jamia Millia Islamia. The committee approved the above courses. [Action: Mr. Majaz A. Siddiqui]

COS-2018:- Item – 11

Consideration of the following request of Prof. Sabeena Gadihoke with regard to M.Phil/Ph. D. programme:

- Cancellation/Deregistration of M.Phil/Ph.D. admission of Mr. Uthaman Magalathu Kochuraman.
- Status of Mr. Ali Abushak, M.Phil/Ph.D.
- The intake of M.Phil/Ph.D. students twice a year as per the new Ph.D. Ordinance.
- The No. of semesters given to M.Phil students to write their dissertation as per Jamia &UGC rules.

Prof. Sabeena Gadihoke briefed about the above points as follows:

- Professor Sabeena Gadihoke appraised the Committee of Studies (CoS) that M.Phil. candidate Mr. Uthaman Magalathu Kochuraman did not join classes from January, 2019 as he did not have a no objection certificate from his institute. However, this had not been followed up by any written communication by him. This was subsequently raised in notes by her and the Director dated April 5, 2018 and August 10th, 2018 to the concerned official in the university who suggested that this be placed in front of the CoS and CRC and then cancellation of admission be initiated. The members suggested that the office of the administration write a letter to Mr Uttaman asking

[Handwritten signature]



why despite taking admission in January, 2018, he has been absent from classes and not submitted six monthly reports or sent any written communication regarding his inability to attend classes in this semester. In such situation as per Para 10 of the University's Ordinance 09 (IX) the centre would have the right to cancel his admission. The members also suggested that a formal approval to do so be taken from the competent authority after this. This item should also be placed for correction in the minutes in the next meeting of the CRC. **[Action: Academic Section]**

B. Professor Gadihoke informed the CoS about the status and difficulties faced by Mr Ali Abushak who is an ICCR sponsored candidate from Gaza in Palestine. He joined the course work at the end of February and has serious language issues because of difficulty in communicating in English. Two notes requesting that Mr Ali be allowed to re join course work in January, 2019 after he has been coached in English was also sent to the Hony. Director (Research), JMI. This was followed by a meeting with the Pro – Vice Chancellor who suggested that these decisions should be taken by the internal bodies of the centre. The CoS agreed and decided that Mr. Ali would be allowed to re join in January, 2019 after placing his case before the CRC as well. The members also suggested that Professor Gadihoke explore the option of Mr. Ali doing a joint M.Phil/Ph.D. with the Department of Arabic, Jamia Millia Islamia provided Mr. Ali is agreeable to this. **[Action: Professor Gadihoke]**

C. The University has mandated that M.Phil. intake be done twice a year, once for NET qualified candidates and the next for those who sit for an entrance exam. Professor Gadihoke pointed out how running a semester offering 4 courses twice a year would put immense strain on the faculty who teach these courses as many of them already have heavy teaching hours for their Masters and CBCS courses. This was acknowledged. The CoS suggested that this be placed before the CRC and then the University for possible solutions. One of these solutions could be to offer only two courses per semester allowing each successive batch to take these courses in alternate semesters. This as Professor Gadihoke pointed out could only work if the university allowed M.Phil. students to take two semesters to do course work and another two semesters to write their dissertation (which is the pattern laid down by the UGC). Clarification may be sought on this. **[Action: Professor Gadihoke]**

D. Dr. F.B Khan who has recently completed his Ph.D. from Monad University in Hapur requested through an email dated 14th September, 2018 that Ms. Nagma Sahi Ansari who was his Ph.D. student three years ago (she was transferred to Dr. K. S. Kusuma because of a technical reason) be registered again under him. This was turned down by the CoS as the student has now worked extensively with her supervisor Dr. K. S. Kusuma. Professor F. B. Khan may take fresh students to supervise in the next session i.e. January, 2019. **[Dr. F. B. Khan & Dr. K. S. Kusuma]**



COS-2018:- Item – 12

Consideration of request of Dr. Sabina Kidwai regarding a letter sent by Mr. Sunil Kalai, Ph.D. scholar requesting her to exempt him to mark everyday attendance.

Dr. Sabina Kidwai briefed about the progress report of Mr. Kalai. She informed that he is a lecturer and cannot fulfil the mandatory Ph.D. attendance regulations. She was asked to put-up his matter with relevant documents to the competent authority.

[Action: Dr. Sabina Kidwai & Academic Section]

COS-2018:- Item – 13

Consideration of statement of six monthly progress report submitted by the following Ph. D. scholars :

S.No.	Name of Scholars	Status of Progress report submission
01.	Ms. Sonali Sharma	January, 2018 to June, 2018
02.	Ms. Nagma Sahi Ansari	January, 2018 to June, 2018 (Due)
03.	Mr. Tawseef Majeed	January, 2018 to June, 2018
04.	Ms. Anandana Kapur	January, 2018 to June, 2018
05.	Ms. Pragati Paul	January, 2018 to June, 2018
06.	Ms. Princi Sharma	January, 2018 to June, 2018
07.	Ms. Shruti Nagpal	January, 2018 to June, 2018
08.	Mr. Sunil Kalai	Not submitted from January, 2018 to June, 2018

The members considered the progress report submitted by the above scholars and advised to review the work through presentation from time to time. [Action: Academic Section]

COS-2018:- Item – 14

Consideration of request of Prof. M. Kasim for the re-allocation of post of Associate Professor to the PG Diploma in Broadcast Technology.

Prof. M. Kasim briefed about the post of Associate Professor (Broadcast Technology) and Assistant Professor (Media Technology) which were allocated for to the PG Diploma in Broadcast Technology in 2006. Subsequently, as per CoS decision vide Minutes dated 8th April 2011, these posts were temporarily re-named as Associate Professor (Research) and Assistant Professor (Development Communication) to use them for other courses with the condition that these posts will be released to the PG Diploma in Broadcast Technology course from the 12th plan grants. The post of Associate professor (Research) is still lying vacant. As the PG Diploma in Broadcast Technology course is being run with the guest faculty, it was decided that the post may be returned back to the PG Diploma in Broadcast Technology course.

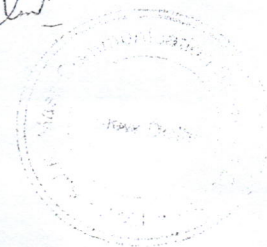
[Action: Section Officer/Prof. M. Kasim]

COS-2018:- Item – 15

Consideration of request of Prof. Sabeena Gadihoke to convert the post of Associate Professor (Cinematographer) to Assistant Professor (Cinematographer).

Prof. Sabeena Gadihoke briefed about the conversion of the post of Associate Professor – Cinematographer to Assistant Professor- Cinematographer. She explained that the recent qualification laid down by UGC is master's degree with at 55% marks and Ph.D. in the concerned discipline and minimum of eight years of experience of teaching/research in an academic position equivalent to that of Assistant Professor in a University.

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The post had been advertised many times but no suitable candidates were found. Hence keeping in view the requirement of course it is proposed to convert this position from Associate to Assistant Professor (Cinematographer). The members agreed on her suggestion and constituted a committee comprising of the following members to review the qualification for Assistant Professor:

- i. Prof. M. Kasim
- ii. Prof. Sabeena Gadihoke
- iii. Dr. Fathima N.
- iv. One member to be nominated by the Vice – Chancellor

The members suggested that the above committee constituted will review the qualification of Assistant Professor - Cinematographer for M.A. Mass Communication course may submit its report in the next CoS meeting for its consideration and further necessary action.

[Action: Section Officer]

COS-2018:- Any Other Item – 01

The chairman informed that Mr. F. B. Khan has been awarded Ph.D. Degree in Journalism & Mass Communication from Monad University on 23rd July, 2018. He has published three research papers in UGC journals. The members congratulated Dr. F. B. Khan.

[Action: Academic Section]

COS-2018:- Any Other Item – 02

1. The chairman informed that the following two courses shall be offered by Prof. Shohini Ghosh and Prof. Sabeena Gadihoke for CBCS from January- to April, 2019.

1. The Many Lives of the Photograph: An Introduction to Photography Studies – Prof. Sabeena Gadihoke.

2. Action and Cinema - Prof. Shohini Ghosh

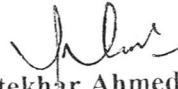
[Action: Academic Section]

COS-2018:- Any Other Item – 03

2. Some of the faculty members viz. Prof. Danish Iqbal, Prof. M. Kasim, Mr. Mateen Ahmad and Dr. K. S. Kusuma have requested for old Audio Workstation of MCRC in their rooms for academic purpose.

[Action: Maintenance Engineer]

The meeting concluded at 04:30 p.m. with a vote of thanks from the Chair.


(Iftekhar Ahmed) 8/10/18
Director & Chairman

Copy to: All members of the Committee of Studies for their comments, if any, within Seven days.



F. No. CoS/AJKMCRC/2019

6th May, 2019

**Minutes of the Meeting of the Committee of Studies held on
Thursday, 4th April, 2019**


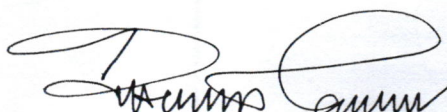
A meeting of the Committee of Studies (CoS) was held on **4th April, 2019 at 03.00 p.m.** in the JB MRC Conference Room, AJK Mass Communication Research Centre. The following members of the Committee of Studies (CoS) and the special invitees attended the meeting:

1. Prof. Shohini Ghosh, Offg. Director	Chairperson
2. Prof. Ranjani Mazumdar	Member
3. Prof. Simi Malhotra	Member
4. Prof. Wahajuddin Alvi	Member
5. Prof. G. R. Syed	Member
6. Prof. Shaibani Azam	Member
7. Prof. M. Kasim	Member
8. Prof. Danish Iqbal	Member
9. Prof. Sabeena Gadihoke	Member
10. Dr. Sabina Kidwai	Member
11. Dr. F. B. Khan	Member
12. Dr. K. S. Kusuma	Member
13. Dr. Fathima N.	Member
14. Mr. Mateen Ahmed	Member
15. Dr. Atul Sinha	Member
16. Mr. Anugyan Nag	Member
17. Ms. Maryam Zehra	Member
18. Mr. M. Shakeel Ahmed	Special Invitee
19. Dr. Danish Iqbal	Member
20. Mr. Imran Alam	Special Invitee
21. Mr. Alfred Thumlhiti Monsang	Special Invitee
22. Mr. Mohd. Alam, Maintenance Engineer	Special Invitee
23. Mr. Mazharul Haq Ansari, Asstt. Registrar	Special Invitee

The following members/special invitees of the Committee of Studies could not attend the meeting due to their prior engagements/classes/illness:

1. Mr. Mayank Kumar Agrawal
2. Mr. Sohail Akbar
3. Mr. Gowhar Farooq
4. Mr. Sony Thokchom

The Chairperson welcomed new external members and faculty members and introduced them to the other members of the Committee of Studies She presented the agenda items for consideration by the members of the Committee.



COS-2019:- Item – 01

Confirmation of the Minutes of previous meeting of Committee of Studies held on 31th October, 2018.

The members of Committee of Studies considered and approved the minutes of meeting held on 31st October, 2019. [Action: Academic Section]

COS-2019:- Item – 02

Consideration of list of Examiners (Internal/External) and moderators for End Semester Examination of Even Semester- May, 2019 (2nd and 4th Semester) of M. A. in Mass Communication, M. A. in Convergent Journalism, M. A. in Development Communication, M. A. in Visual Effects & Animation & Choice Based Credit System (CBCS), P. G. Diploma in Still Photography and Visual Communication Course, P. G. Diploma in Broadcast Technology, P. G. Diploma in Acting (Annual), M.Phil/Ph.D. and M.Sc. Mathematics Education (META).

The members of Committee of Studies considered and approved the list of Examiners (Internal/External) and moderators for End Semester Examination of Even Semester- May, 2019 (2nd & 4th Semester) of M. A. in Mass Communication, M. A. in Convergent Journalism, M. A. in Development Communication, M. A. in Visual Effects & Animation & Choice Based Credit System (CBCS), P. G. Diploma in Still Photography and Visual Communication Course, P. G. Diploma in Broadcast Technology, P. G. Diploma in Acting (Annual), M.Phil/Ph.D. and M.Sc. Mathematics Education (META).

[Action: Academic Section]

COS-2019:- Item – 03

Consideration of proposed date sheet of Even Semester Examinations (May-2019) of semester 2nd & 4th of the following courses:

- | | |
|--|--------------------------------------|
| i. M. A. Mass Communication | ii. M. A. Convergent Journalism |
| iii. M. A. Development Communication | iv. M. A. Visual Effects & Animation |
| v. P. G. Diploma in Still Photography and Visual Communication | |
| vi. P. G. Diploma in Broadcast Technology | vii. M. Sc. In Mathematics Education |
| viii. Choice Based Credit System (CBCS) | |

The members of Committee of Studies considered and approved the above-proposed date sheets with minor changes/shifting of papers.

Dr. Kusuma pointed out that this year's end-semester exam dates along with the admissions work had cut into more than a month of the vacations. Other faculty members concurred and observed that this was not only inconvenient for those whose families lived out of station but that it also had an adverse effect on their research and writing because its is during the vacations that teachers could concentrate on their own research. Dr. Kusuma suggested that in the future we should try and conduct simultaneous exams. of different papers to prevent the end-semester exam. from stretching through the vacations. [Action: Academic Section]



COS-2019: - Item – 15

Consideration of request of Mr. Saroj Kumar, Ph.D. Scholar regarding the approval for the change of title of synopsis of Ph.D.

The Chairman informed that the scholar has been registered in December, 2017 and has completed his course work. The members of Committee of Studies considered and approved the changes in the title of Mr. Saroj Kumar, Ph.D. scholar. [Action: Academic Section]

S. No.	Existing Title	Approved Title
01.	"New Media and Dalit Community - A Study of Portrayal and Representation".	"New Media and Dalit Identity - Possibilities for Diverse Articulations".

COS-2019:- Item – 16

Consideration of request of the following Ph.D. Scholars regarding the approval of Non – NET UGC Senior Fellowship from the academic session 2017-18 onwards:

- i. Ms. Anandana Kapur
- ii. Mr. Tawseef Majeed
- iii. Ms. Nagma Sahi Ansari

The members of Committee of Studies considered and approved the Non – NET UGC senior fellowship from the session 2017-18 onwards for the above scholars.

[Action: Academic Section]

COS-2019:- Item – 17

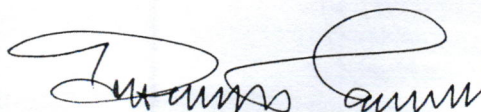
Consideration Statement of six monthly progress report submitted by the following Ph.D. scholars:

S.No.	Name of Scholars	Status of Progress report submission
01.	Ms. Sonali Sharma	Up to Date December, 2018
02.	Mr. Tawseef Majeed	Up to Date January, 2019
03.	Ms. Princi Sharma	Up to Date January, 2019
04.	Ms. Shruti Nagpal	Up to Date December, 2018
05.	Ms. Anandana Kapur	Not Submitted (Due from June - Dec, 2018)
06.	Ms. Pragati Paul	Not Submitted (Due from June - Dec, 2018)
07.	Ms. Nagma Sahi Ansari	Not Submitted (Due from June - Dec, 2018)
08.	Mr. Sunil Kalai	Not Submitted (Due from June - Dec, 2018)

The Chairperson reported that with the exception of Mr. Sunil Kalai, the other scholars who had not submitted their their six monthly progress reports, had done so on April 2, 2019.

The members of Committee of Studies considered and approved the six monthly progress reports of the above Ph.D. scholars in principle. Dr. Sabina Kidwai noted that Mr. Sunil Kalai had not submitted his reports despite reminders. The committee takes serious note of the matter.

[Action: Academic Section]





COS-2019: - Item – 18

Consideration of request of Dr. K. S. Kusuma regarding introduction of a new paper titled “Research Dissertation” for semester 4th of M. A. Mass Communication.

Dr. K. S. Kusuma clarified that he was proposing the idea of a new paper titled ‘Research Dissertation’ as an elective in Semester III for those students of MAMC who may choose to do a theoretical dissertation as their final project. The Chairperson said that the idea of a theoretical project could be considered but that the numbers of those who choose to opt for it are likely to be very few thereby skewing the distribution of students across electives. Since the MAMC was primarily a Production course, the purpose of the Electives was to offer advanced specialization in skill-based areas. The members agreed that the matter needed more discussion within the faculty before being placed in the CoS.

COS-2019: - Item – 19

Consideration of request of Dr. K. S. Kusuma regarding examination report about the thesis submitted by Mr. Savindra Haribhaw Sawarakar, Ph.D. Scholar.

Dr. K. S. Kusuma briefed the committee on the matter of Mr. Sawarkar’s Ph.D. dissertation and asked whether it was possible for changes to be made in the dissertation after the viva. The members said that the rules did not provide for such an option. The viva - voce of the said scholar has been conducted by the Controller of Examinations, now the CoS has no right or power to recommend any changes to the thesis submitted by scholar.

COS-2019:- Any Other Item – 01

The Chairperson reported that she had carried forward the ongoing discussion in the previous CoS’s about converting the AJK MCRC into a Faculty of Mass Communication and Research. She reported that she had received valuable feedback from the Officiating VC and other senior members of the JMI faculty. She sought the approval of the CoS to formally proceed with the required formalities.

The Members unanimously applauded the effort and approved the proposal. They asked the Offg. Director to expedite the formalities involved in converting the Centre to a Faculty in order to facilitate better teaching and administrative functioning. [Action: Director & AR]

COS-2019: - Any Other Item – 02

Dr. Fathima N. informed the members that Online Journalism is a major component of the M.A. Convergent Journalism Programme and that there was a vacant permanent post of ‘Online Journalism’ under this course. However, the post had never been advertised despite requests. The Chairperson assured her that she would write to the administration to expedite the process of advertising of the said post. [Action: Director & AR]

COS-2019:- Any Other Item – 03

The Chairperson informed that the Academic Audit of all the Departments/Centres has started and the team is about to come in our Centre in the third week of April. All the faculty members were urged to submit their publications/research/conference etc. to the academic section at the earliest as it also had implications for NAAC. [Action: Director & AR]

COS-2019:- Any Other Item – 04

The Chairperson informed all the Course Coordinators that students were not submitting their medical certificates within fifteen days of their illness as per Jamia rules. She requested that the rule be reiterated to students. [Action: Course Coordinator & Academic Section]



Mumbai to Delhi by private airlines and not the costlier Air India. The members approved and asked Dr Danish Iqbal to initiate a note to this effect.

[Action: Course Coordinator, PDA & Academic Section]

COS-2019:- Item – 07

Consideration of the recommendation of minutes held on 7th March, 2019 for formation of committee to revise/modify syllabus of M. A. Development Communication with help of internal faculty and external experts.

The Chairperson reported that a meeting to streamline the teaching of the Development Communication programme was held on 7th March, 2019 with concerned internal faculty members and the Course Coordinator. It was felt that the course needs to be revised and updated in the light of changing social, political and technological developments. It was decided that a committee of academic experts (External/Internal) be constituted to do the needful.

The members of Committee of Studies considered and approved the formation of committee to revise the syllabus of M. A. in Development Communication programme.

[Action: Course Coordinator, MDC& Academic Section]

COS-2019:- Item – 08

Consideration of the request of Prof. Shaibani Azam & Dr. Atul Sinha regarding proposed changes in paper titles and reallocation of units taught in M. A. Visual Effects and Animation.


The members of Committee of Studies considered and approved the following proposed titles and reallocation of units:

Semesters	Existing Papers/Title	Proposed Changed of Papers/Title
I	Visual Communication (Practical)	Visual Communication (Theory)
I	Animation Process (Theory)	Animation Process (Practical)
II	Research Methodology	Design Research & Pre- Visualization
II	Visual Effects	Visual Effects - I
III	Pre-Visualization & Post Production	Visual Effects - II
IV	Pre - Production	Final Project - Concept and Storyboard
IV	Post - Production	Final Project - Blocking and Staging
IV	Production Planning	Final Project - Production
IV	Final Production	Final Project - Post Production

[Action: Course Coordinator, MVE& Academic Section]

COS-2019: - Item – 09

Consideration of request of Dr. K. S. Kusuma regarding approval of UGC-PG MOOC course syllabus entitled “Media Content Production on Multiple Platforms” Course of 4 credits for SWAYAM Platform & Choice Based Credit System (CBCS) in anticipation of the approval of Board of Management and Academic Council.

COS-2019:- Item – 04

Consideration of revised curriculum according to marks and credits for semester 2nd & 4th of the following courses applicable from January, 2019:

- | | |
|--|--------------------------------------|
| i. M. A. Mass Communication | ii. M. A. Convergent Journalism |
| iii. M. A. Development Communication | iv. M. A. Visual Effects & Animation |
| v. P. G. Diploma in Still Photography and Visual Communication | |
| vi. P. G. Diploma in Broadcast Technology | vii. M. Sc. In Mathematics Education |
| vii. Choice Based Credit System (CBCS) | |

The members of Committee of Studies considered and approved the above revised curriculum according to marks and credits for semester 2nd and 4th applicable from January, 2019.
[Action: Academic Section]

COS-2019: - Item – 05

Consideration of modification syllabus according to marks and credits of semester 2nd and 4th of M. A. Convergent Journalism courses applicable from January, 2019:

- | | |
|---|---|
| i. Radio Journalism (Theory & Practical) | ii. Online Journalism (Theory) |
| iii. Introduction to Video (Theory & Practical) (Sem-4) | iv. Convergent Media Project Distribution |

The members of Committee of Studies considered and approved the above modified syllabus according to marks and credits for semester 2nd and 4th applicable from January, 2019.

[Action: Course Coordinator, MCJ & Academic Section]

COS-2019: - Item – 06

Consideration of request of Dr. Danish Iqbal regarding revision of syllabus of P. G. Diploma in Acting applicable for the academic session 2019- 2020.

Dr. Danish Iqbal brief about the course and informed that keeping in view the demands of industry we want to revise the syllabus. He has proposed a committee of the following experts who will revise the syllabus:

- | | |
|--|-----------------|
| i. Prof. Shohini Ghosh, Offg. Director | Chairperson |
| ii. Prof. Santanu Bose | External Member |
| iii. Mr. Mahesh Dattani | External Member |
| iv. Prof. Anuradha Kapur | External Member |
| v. Prof. Govindraj Bharadwaza | External Member |
| vi. Mr. Aswath Bhatt | External Member |
| vii. Dd. Danish Iqbal | Convener |

The members of Committee of Studies considered and approved the above committee to revise the syllabus of P. G. Diploma in Acting.

Dr. Danish Iqbal requested that since The PG Diploma in Acting course was self-financed, could permission be granted to Mr. Ashwath Bhatt & Mr. Mahesh Dattani to travel from

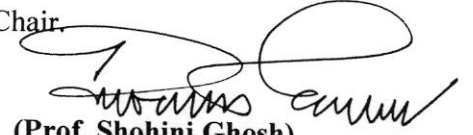


COS-2019:- Any Other Item – 05

Ms. Maryam Zehra requested all faculty members to consider offering CBCS courses and requested those interested to submit proposals for the upcoming semesters i.e. 1st and 3rd.

[Action: Course Coordinator & Academic Section]

The meeting concluded at 05:10 p.m. with a vote of thanks from the Chair.



(Prof. Shohini Ghosh)

Offg. Director & Chairperson



A.J.K. Mass Communication Research Ce

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Maulana Mohammed Ali Jauhar Marg, New Delhi-110025

F. No. CoS/AJKMCRC/2016

31st October, 2016

Minutes of the Meeting of the Committee of Studies held on
Monday & Tuesday, 24th & 25th October, 2016

A meeting of the Committee of Studies (CoS) was held on 24th & 25th October, 2016 at 11.00 a.m. in the JB MRC, Conference Room, AJK Mass Communication Research Centre. The following members of the Committee of Studies (CoS) and the special invitees attended the meeting:

1.	Prof. Iftekhar Ahmed, Director	Chairman
2.	Prof. Shohini Ghosh	Member
3.	Prof. Shaibani Azam	Member
4.	Prof. G. R. Syed	Member
5.	Prof. Danish Iqbal	Member
6.	Dr. Sabeena Gadihoke	Member
7.	Mr. F. B. Khan	Member
8.	Mr. Sohail Akbar	Member
9.	Dr. K. S. Kusuma	Member
10.	Ms. Fathima N.	Member
11.	Ms. Sonali Sharma	Member
12.	Mr. Atul Sinha	Member
13.	Ms. Pragati Bhalla	Member

The following members of the Committee of Studies could not attend the meeting due to their prior engagements/classes/illness:

1. Prof. Naazish Hussaini
2. Prof. Zubair Meenai
3. Prof. Rashmi Doraiswamy
4. Prof. Gita Bamezai
5. Mr. Shazi Zaman
6. Dr. Sabina Kidwai

The Chairman welcomed the members of the Committee of Studies and presented the agenda for its the consideration.

COS-2016:- Item – 01

01. **Confirmation of the Minutes of previous meeting of Committee of Studies held on 27th July, 2016.**

The Committee of Studies confirmed and approved the minutes of the last Committee of Studies meeting held on 27th July, 2016.

COS-2016:- Item – 02

02. **Consideration of list of Examiners (Internal/External) and moderators for End Semester Examination of Odd Semester- December, 2016 (1st and 3rd Semester) of M. A. in Mass Communication, M. A. in Convergent Journalism, M. A. in Development Communication and M. A. in Visual Effects & Animation Course and PG Diploma Courses.**

The Committee of Studies confirmed and approved the list of Examiners (Internal/External) and moderators for End Semester Examination of Odd Semester-December, 2016 (1st and 3rd Semester) of M. A. in Mass Communication, M. A. in Convergent Journalism, M. A. in Development Communication and M. A. in Visual Effects & Animation Course and PG Diploma Courses.

COS-2016:- Item – 03

03. **Consideration of minor modification/revision of Ph.D title of following Ph.D scholars:**

S. No.	Name of Ph.D Scholars	Existing Title	Proposed Title	Revised/Modified Title
01.	Mr. Sunil Kalai [Registration date: 29.09.2015]	“Impact of Kokborok films on Tribal Society of Tripura: A Participatory Ethnographic Action Research” Supervisor: Dr. Sabina Kidwai	“Emerging cultures around Kokborok Films, Tripura in the early decades of the 21 st Century”	
02.	Ms. Shruti Nagpal [Registration date: 29.09.2015]	“Culture, Politics and Pedagogy of Media Education in India” Supervisor: Prof. Sabeena Gadihoke	“The New Student in a Mediatized World: Technology and the Cultures of Education”	
03.	Ms. Uzma Falak Mehraj [Registration date: 29.09.2015]	“Singing War Memories’ Kashmir Women’s Oral Poems of the Mass Armed Struggle” Supervisor: Prof. Shohini Ghosh	“Songs of Kashmir Women: Memory, Agency and Resistance”	
04.	Ms. Princi Sharma [Registration date: 29.09.2015]	“Relevance of planned news stories in national newspaper in times of competition with other media: Comparative study of prominent Hindi and English national dailies” Supervisor: Prof. Iftexhar Ahmed, Director	“Planning of news in newspaper organizations: A study of planning, practice and problems”	

5.	Ms. Pragati Bhalla [Registration date: 29.09.2015]	“Community Media for Social Change (A participatory Action Research with Youth in Delhi” Supervisor: Prof. Iftexhar Ahmed, Director	“Community Media for Social Change: Towards a method, Participation and Voice”
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The Committee of Studies considered and approved the minor modification/revision of Ph.D title of the above Ph.D scholars.

COS-2016:- Item – 04

04. Consideration of six monthly progress report submitted by the following Ph. D scholars :

S.No.	Name of Scholars	Status of Six Monthly Report
1	Mr. Aul Sinha	Submitted
2	Mr. Savindra Haribhaw Sawarkar	Pending from July, 2015 & June, 2016
3	Ms. Anandana Kapur	Submitted
4	Ms. Sonali Sharma	Submitted
5	Mms. Nagma Sahi Ansari	Submitted
6	Mr. Tawseef Majeed	Submitted
7	Mr. Sunil Kalai	Submitted
8	Ms. Pragati Bhalla	Submitted
9	Ms. Princi Sharma	Submitted
10	Ms. Shruti Nagpal	Submitted
11	Mms. Uzma Falak	Submitted

CoS-2016:- Item – 05

05. Interview of candidates eligible to be considered for admission in “Ph.D Programme . in Mass Communication and Journalism (Practice Based)” - 2016. ANNEXURE - I

The Committee of Studies interviewed 35 (Thirty Five) out of 38 candidates who have submitted their research proposals. No suitable candidates were found for the admission in “Ph.D Programme in Mass Communication and Journalism (Practice Based) – 2016.

The reasons for rejection of the candidates were the following:

- ❖ Most of them wanted to do the theoretical research.
- ❖ Most of the proposals were weak and could not stand scrutiny.
- ❖ Many candidates were not clear about their concept and research methodology and hence could not defend their proposal.

The Committee of Studies members were ... view of the candidates for admission in Ph.D in AJK MCRC may be held twice a year to select the eligible candidates. Some of the members proposed to conduct some theoretical research (Ph.D) in media in view of significance of the topics and the methodology.

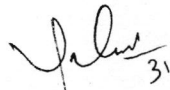

CoS-2016:- Any Other Item:

01. Change of Paper title of M. A. Convergent Journalism Course from academic session 2017-2018.

Ms. Fathima N. requested to shift/combine the following papers of M.A. Convergent Journalism from the academic session 2017-2018.

- (a) The Contemporary India and the World paper will be taught in Semester – II instead of Semester – III. No change in Marks and Credit.
- (b) Television Journalism and Broadcast Production of Semester – III will be combined and the new name of the paper will be **Television Journalism and Broadcast**. The total Marks will be 300 and Credit will be 5.
- (c) The Convergent Media Project tutorial of Semester – III will be changed to **Introduction to Convergent Media Project**. No change in Marks and of 2 Credit.
- (d) Under Convergent Media Project of Semester – IV students will be offered two options **online with Print and Photo and Video and Sound with online**. This will replace the earlier options which are as follows: No change in Marks and of 2 Credit.
 - Online with Print (Major and Minor)
 - Print and Photo (Major and Minor)
 - Radio with Online (Major and Minor)
 - Television with Online (Major and Minor)
- (e) The Development Journalism paper of Semester - IV will be replace by the **Paper Media Distribution Strategies**. No change in Marks and of 2 Credit.

The meeting concluded at 04:45 p.m. on both days with a vote of thanks from the Chair.


(Iftekhar Ahmad)
Director/Chairman
31/10/16


Copy to: All members of the Committee of Studies for their comments, if any, within seven days.



F. No. CoS/AJKMCRC/2015

28th May, 2015

Minutes of the Meeting of the Committee of Studies held on
Wednesday, 27th May, 2015

A meeting of the Committee of Studies (CoS) was held on 27th May, 2015 at 03.00 p.m. in JBMRC, AJK Mass Communication Research Centre. The following members of the Committee of Studies (CoS) and the special invitees attended the meeting:

1. Prof. Naazish Hussaini, Offg. Director	Chairman
2. Mr. Shiv Sharma	Member
3. Prof. M. Obaid Siddiqui	Member
4. Prof. F. B. Khan	Member
5. Prof. B. Diwakar	Member
6. Prof. Shohini Ghosh	Member
7. Prof. M. Kasim	Member
8. Prof. Shaibani Azam	Member
9. Dr. Sabeena Kidwai	Member
10. Dr. Sabeena Gadihoke	Member
11. Dr. G. R. Syed	Member
12. Mr. Sohail Akbar	Member
13. Mr. Atul Sinha	Member
14. Dr. K. S. Kusuma	Member
15. Mr. S. K. Verma	Member
16. Ms. Sonali Sharma	Member
17. Ms. Pragati Bhalla	Member
18. Ms. Richa Pant	Special Invitee
19. Ms. Zehra Kazmi	Special Invitee
20. Ms. Amrita Kumar Ghosh	Special Invitee
21. Mr. Danish Iqbal	Special Invitee
22. Mr. K. R. Tahiliani	Special Invitee
23. Mr. M. P. Singh	Special Invitee
24. Mr. Abad Ahmad Khan, Asstt. Registrar (Acad.)	Special Invitee

The following members/special invitees of the Committee of Studies could not attend the meeting due to their prior engagements/classes/illness:

1. Mr. Satish Jacob
2. Prof. G. P. Sharma
3. Prof. M. Asaduddin
4. Mr. Mohd. Ahmad, Asstt. Registrar (Admn.)
5. Mr. Maqsd Aalam, Accounts Officer

The Chairman welcomed the members of the Committee of Studies and presented the agenda for the consideration of the Committee of Studies.

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CoS – 2015 Item 01

1. **Confirmation of the minutes of the previous meeting of the Committee of Studies held on 28th January, 2015.**

The CoS approved the minutes of the last Committee of Studies meeting held on 28th January, 2015.

CoS-2015:- Item – 02

2. **Consideration of Syllabus of the Puppetry of M. Sc. (Mathematics Education) (META).**

The Committee of Studies considered and approved the syllabus of Puppetry of M. Sc (Mathematics Education META).

CoS-2015:- Item – 03

3. **Consideration of the proposal to revise passing marks for P. G. Diploma courses of AJK MCRC.**

The Committee of Studies considered and approved the passing marks of all Post Graduate Diploma courses from existing 50% to 40%.

CoS-2015:- Item – 04

4. **Consideration of shifting of one paper titled ‘The Contemporary India & the World’ of Semester-III to Semester- II of M. A. Convergent Journalism course.**

The Committee of Studies considered and approved the shifting of paper titled “The Contemporary India and the World” of Semester – III to Semester – II of M. A. Convergent Journalism course. It will be applicable from the academic session 2015-2016.

CoS-2015:- Item – 05

5. **Consideration of the proposal of Dr. K. S. Kusuma to start an optional paper titled : “Introduction to South Indian Cinema” in M. A. Mass Communication course.**

The members appreciated the proposal of Dr. K. S. Kusuma. The proposal was approved for the Academic session 2015-2016 Semester 1 and would be offered under the Choice Based Credit System (CBCS) in semester – I.

CoS-2015:- Item – 06

6. **Consideration of request of Dr. Sabeena Gadihoke to act as a Co-supervisor for Ms. Sonali Sharma, Ph.D scholar with Prof. Shohini Ghosh.**

The Committee of Studies considered and approved the name of Dr. Sabeena Gadihoke as Co-supervisor with Prof. Shohini Ghosh as Supervisor to supervise Ms. Sonali Sharma, Ph. D. scholar.

Amtham

CoS-2015:- Item – 07

7. **Consideration of extension in the tenure of Ph.D programme of Ms. Surhita Basu, Ph.D scholar for a period of 30 days w.e.f. 29.03.2015.**

The Committee of Studies considered and accorded ex-post facto approval to extend the tenure of Ph.D programme of Ms. Surhita Basu, Ph.D scholar for a period of 30 days w.e.f. 29.03.2015.

CoS-2015:- Item – 08

8. **Consideration of extension in the tenure of Ph.D programme of Ms. Nisha Singh, Ph.D scholar for a period of 30 days w.e.f. 26.03.2015.**

The Committee of Studies considered and accorded ex-post facto approval to extend the tenure of Ph.D programme of Ms. Nisha Singh, Ph.D scholar for a period of 30 days w.e.f. 26.03.2015.

CoS-2015:- Item – 09

9. **Consideration of list of courses offered by masters programme for Choice Based Credit System (CBCS) to be introduced from the academic session 2015-2016.**

The Committee of Studies suggested to constitute a three members committee comprising one member from the university to review the proposal of Choice Based Credit System (CBCS). However, it was approved that 'Mass Media Law and Ethics' should be included for the Choice Based Credit System (CBCS) for the academic session 2015-16.

CoS-2015:- Item – 10

10. **Consideration of revised syllabus of M. A. Development Communication.**

The Committee of Studies considered and approved revised syllabus of M. A. Development Communication applicable from the academic session 2015-2016.

CoS-2015:- Any Other Item:

The following matters were discussed with the permission of chair under any other item:-

Any Other Item- 01:

Dr. Sabina Kidwai informed the house that we are going to implement the new syllabus of M. A. Mass Communication from the academic session 2015-2016. Dr. Kidwai also informed the development in the purchase of equipment i.e. F5 Camera, NLE MAC Pro Editing Tables, Nikon Still Camera's, Panasonic Video Cameras, Sound Recorders, etc.

Any Other Item- 02:

Dr. K. S. Kusuma suggested that where in a particular self financing programme a contractual faculty is a coordinator, a permanent faculty should be appointed as Co-coordinator. The committee approved it with the addition that where a permanent faculty is available in self financing courses, only permanent faculty will be appointed as Coordinator.

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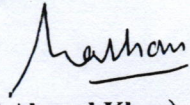
Any Other Item- 03:

The chairman informed that Communication Skill classes were conducted January to May 2015 to improve the communication skills of the students. The classes were conducted twice a week in the evening. Most of the students benefited through this course. All members appreciated her efforts and suggested that this course could be offered under the Choice Based Credit System (CBCS) in semester – I.

Any Other Item- 04:

The revised semester based syllabus of P. G. Diploma in Broadcast Technology recommended by the expert committee set up by the Director was discussed by Committee of Studies members and approved with a modification that the title of Module 3 of the course no- DBT413 will be changed to “Design Technology for E-Content” in place of “E-Content Creation”.

The meeting concluded at 04:40 p.m. with a vote of thanks from the Chair.


(Abad Ahmad Khan)
Assistant Registrar

Copy to: All members of the Committee of Studies for their comments, if any, within seven days