



**Department of Tourism, Hotel, Hospitality and Heritage Studies**

पर्यटन, होटल, आतिथ्य और विरासत अध्ययन विभाग

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**Coordinator**

समन्वयक

20/01/17

**Minutes of the meeting of Board of Studies held on 17<sup>th</sup> January, 2017 at 2:30 p.m. in the Coordinator's Room**

A meeting of the Board of Studies of the Department of Tourism, Hotel, Hospitality and Heritage Studies was held on 17 January 2017 in the Coordinator's Room at 2:30 p.m. The following members were present:

1. Prof. Manjula Chaudhary, Department of Tourism and Hotel Management, Kurushetra University
2. Prof. Biswajit Das, Director, Centre for Culture and Media Governance (CCMG).
3. Prof. Atiqur Rahman, (Department of Geography)
4. Prof. R.P Bahuguna(Coordinator, Department of Tourism, Hotel, Hospitality and Heritage Studies)
5. Dr.Abdul Qadir(Assistant Professor, Department of Tourism, Hotel, Hospitality and Heritage Studies)
6. Dr. Vijay Kumar (Assistant Professor, Department of Tourism, Hotel, Hospitality and Heritage Studies)
7. Dr. Nusrat Yasmeeen, (Assistant Professor, Department of Tourism, Hotel, Hospitality and Heritage Studies)

Prof. Ravindra Kumar, Director, School of Tourism and Hospitality Service Management (SOTHSM), Indira Gandhi National Open University (IGNOU) could not attend the meeting due to prior commitments.

**Proceedings of the Meeting:**

1. The Coordinator welcomed the members of the Board of Studies and presented the agenda items for their consideration.
2. Minutes of the last meeting of the Board of Studies held on 10<sup>th</sup> May, 2016 were confirmed.
3. The peer-reviewed course structures and syllabuses of the papers for the 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> semesters of the existing B.A. (Hons.) HMTT programme were approved by the Board.
4. The Board approved the revised peer-reviewed course structures and syllabuses of the papers offered by the Department to the 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> semesters of the B.A. (Programme)
5. The peer-reviewed course structures and syllabuses of the CBCS courses offered by the Department (CBCE, SEC, AECC) for the 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> semesters of the B.A. (Hons.)

and B.A. (Programme) were approved.

6. In accordance with the UGC notification dated March 2014, the Board of studies accepted the UGC frameworks for the proposed two new four-year undergraduate programmes of study -**Bachelor of Tourism and Travel Management(BTTM)** and Bachelor of Hotel Management (BHM) programme of study.
7. The Board approved the proposal of the Department to start a 2- year (four semesters) post-graduate programme, titled Master of **Tourism and Travel Management (MTTM)**.
8. The peer-reviewed course structures and syllabi for the first and second semesters of the proposal **Bachelor of Tourism and Travel Management (BTTM)** programme were approved.
9. The peer-reviewed courses and syllabi of papers to be offered in the 1<sup>st</sup> and 2<sup>nd</sup> semesters of the **Bachelor of Hotel Management (BHM)** programme were approved.
10. The structures, contents and syllabi of the courses for the 1<sup>st</sup> semester of the MTTM programme were approved by the BOS.
11. It was decided to incorporate insights from sociology and anthropology of food and culinary cultures in the yet to be designed courses of the proposed BHM programme of study.
12. It was decided to expedite the process of the introduction of the MTTM (**Master of Tourism and Travel Management**) and BHM(Bachelor of Hotel Management) programme of study in the next academic session, i.e. 2017-18.
13. The Board also recommended the introduction of the BTTM (Bachelor of **Tourism and Travel Management**) programme in the next academic session (2017-2018) if the infrastructural-requirements were met.
14. Accordingly, the Board approved the discontinuation and termination of the existing three-year B A (Hons.) HMTT programme of study from the next academic session (2017-18) in case of the introduction of the new undergraduate programme/s of study from the same session.
15. List of examiners and moderators of the question papers/viva voce for the annual examinations 2016-2017 to be conducted for the Diploma and Certificate courses was approved.
16. In view of inadequate response to the advertised posts of Professor and Associate Professor in the Department, it was decided to modify the eligibility qualifications for these posts and communicate the same to the University. The revised qualifications for these posts shall be as follows.
  - (i) **(A) Eligibility Qualifications for the Post of Professor (XII Plan)**
    - i. An eminent scholar with Master's Degree and Ph.D. in Tourism or in an allied/relevant discipline and published work of high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers. A significant number of the publications must be in the field of Tourism and/or Hospitality Studies.

- ii. A minimum of ten years of teaching experience in university/college and/or experience in research at the University/National level institutions/industries, including experience of guiding candidates for research at doctoral level.
- iii. Contribution to educational innovation, design of new curricula and courses, and technology- mediated teaching learning process.
- iv. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulation 2010 in Appendix III.

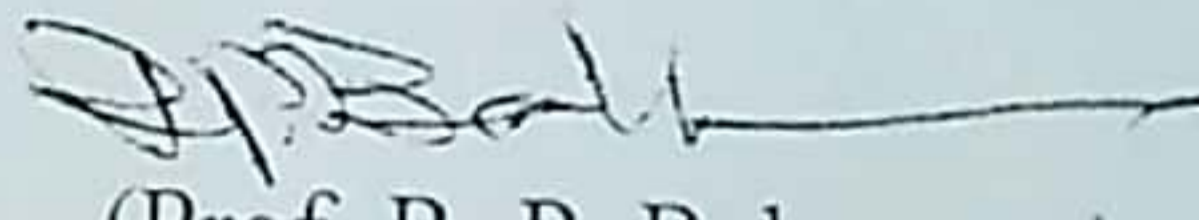
**OR**

- (B)** An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/ relevant discipline, to be substantiated by credentials.

**(ii) Eligibility Qualifications for the Post of Associate Professor (XII Plan)**

- i. Good academic record with a Ph.D. Degree in Tourism or in an allied/relevant discipline.
- ii. A Master's Degree in Tourism or in an allied/relevant discipline with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed).
- iii. A minimum of eight years of experience of teaching and/or research in an academic/ research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers. A major part of the publications must be in the field of Tourism and/or Hospitality Studies.
- iv. Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students.
- v. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulation 2010 in Appendix III.

The meeting concluded at 04:00 p.m. with a vote of thanks to the Chair.

  
(Prof. R. P. Bahuguna)  
**Coordinator**

**Copy to**

1. The Registrar, JMI
2. The Dean, F/O Humanities and Languages, JMI
3. The Controller of Exams, JMI
4. The Asstt. Registrar (Adm.), JMI
5. The Asstt. Registrar (A & C), JMI
6. All the members of the Board of Studies

# JAMIA MILLIA ISLAMIA

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(A Central University by an Act of Parliament)  
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जामिया मिल्लिया इस्लामिया

(संसदीय अधिनियमानुसार केन्द्रीय विश्वविद्यालय)  
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## Department of Tourism and Hospitality Management

पर्यटन और आतिथ्य प्रबंधन विभाग

Deptt. of Tourism and Hospitality Management
File Tracking System
File # 49795/31/31
Dated 09/01/19

January 7, 2019

### NOTICE

A meeting of the Board of Studies of the *Department of Tourism and Hospitality Management* is scheduled to be held on Friday, 18<sup>th</sup> January 2019, at 2.30 p.m. in the office of the Head of the Department. Members are requested to make it convenient to attend the meeting.

#### Agenda

Agenda for BoS of Department of Tourism and Hospitality Management is as following:


1. Welcoming the new members and thanking the outgoing experts.
2. Approval of the minutes of the previous meeting.
3. Action taken report.
4. To consider the proposal for introducing a new self-financing MBA (Tourism and Travel) programme. This will be an executive programme. BoS may like to approve the programme details and the structure.
5. To consider the proposal for introducing a new self-financing Masters of Hotel Management (MHM) programme. This will also be an executive programme. BoS may like to approve the programme details and the structure.
6. To consider the proposal for introducing a year-long self-financing Diploma in Food and Beverage Services (Dip. FB). BoS may like to approve the programme details and the structure.
7. To consider the proposal for homogenizing the eligibility criteria for admission for all certificates programmes of the department as 12<sup>th</sup> pass with minimum 45% marks.
8. To consider the proposal for reduction and standardization of tuition fees for all certificate programme to Rs. 10,500/-
9. To consider the proposal for having a *Common Admission Test* for all undergraduate programmes (BTM, BHM, B. Voc., Dip. Hosp., Dip. F&B, All certificates).
10. To consider the proposal of having a *Common Admission Test* for all post-graduate programmes (MTM, MHM, MBA- Exec., DTTM)
11. To consider the possibility of accepting credit transfer of MOOC under the Swayam Platform.

✓ 12. Approval of list of candidates recommended for admission to winter session (January 2019) of the PhD programme.

✓ 13. To approve changes in the curriculum (contents)

14. To consider the proposal for including an industrial tour for students of MTTM (III Sem), BTM (V Sem) and BHM (V Sem). If approved, the BoS may also recommend collecting an additional tour fee of Rs. 10,000/- per head from the students as direct and indirect expense. The same may be charged along with the fees for the year/ semester.

15. Any other matter with the permission of the chair.

  
(Prof. Nimit R. Chowdhary)  
Head of the Department  
Head  
Dept. of Tourism and  
Hospitality Management  
Jamia Millia Islamia  
New Delhi-110025

*Copy to*

1. The Registrar, JMI
2. The Dean, F/o Humanities and Languages, JMI
3. The Controller of Exams, JMI
4. The Asstt. Registrar (Adm.), JMI *with a request to kindly approve payment to the two external members*
5. The Asstt. Registrar (A & C), JMI
6. All members of the BOS

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### Department of Tourism and Hospitality Management

### पर्यटन और आतिथ्य प्रबंधन विभाग

Head

विभागाध्यक्ष

18/01/2019

**Minutes of the meeting of Board of Studies of DTHM held on 18<sup>th</sup> January 2019 at 02:30 P.M. in the office of the Head of the Department.**

A meeting of Board of Studies of the Department of Tourism and Hospitality Management was held on 18<sup>th</sup> January 2019 in the office of the Head of the Department at 02:30 P.M. The following members were present:

1. Prof. Wahajuddin Alvi, Dean, Faculty of Humanities and Languages, Jamia Millia Islamia, New Delhi
2. Prof. Nimit R. Chowdhary, HOD, Department of Tourism and Hospitality Management, Jamia Millia Islamia, New Delhi.
3. Prof. Rameshwar. P. Bahuguna, Honorary Director, Centre for Distance and Open Learning (CDOL), Jamia Millia Islamia, New Delhi.
4. Prof. Zishan H. Khan, Director, Centre for Innovation and Entrepreneurship, JMI, New Delhi
5. Dr. Abdul Qadir, (Assistant Professor) Department of Tourism and Hospitality Management.
6. Dr. Vijay Kumar (Assistant Professor) Department of Tourism and Hospitality Management.
7. Dr. Nusrat Yasmeen (Assistant Professor) Department of Tourism and Hospitality Management.

#### Leave of absence was granted to:

1. Mr. Satvir Singh, Director (Academics), NCHMCT, Noida.
2. Ms. Kamal K. Pant, Principal, IHM Pusa, New Delhi.

#### Proceedings of the meeting

1. The HoD welcomed the new members and thanked the outgoing members for their contribution to the Board of Studies; he then presented the agenda items for their consideration.
2. Minutes of the last meeting of the Board of Studies held on 28<sup>th</sup> September 2018 were confirmed. The Head also briefed about the developments in the department.
3. The BoS approved the proposal for introducing a new self-financing MBA (Tourism and Travel) programme. The programme will be offered as an executive programme in evenings/ weekends. BoS also approved the details and the structure with following suggestions:

- Lateral entry to III semester may be considered after due approval of the statutory bodies of the university.
4. The BoS approved the proposal for introducing a new self-financing Masters of Hotel Management (MHM) programme. The programme will be offered as an executive programme in evenings/ weekends. BoS also approved the details and the structure of the programme.
  5. The BoS approved the proposal for introducing an year-long self-financing Diploma in Food and Beverage Services (Dip. FB) programme along with its details and structure.
  6. The BoS also suggested the department to propose a Diploma in Bakery programme considering the importance and requirements of the industry.
  7. The BoS approved the proposal for homogenizing the eligibility criteria for admission for all certificate programmes of the Department as 12th pass with minimum 45% marks. The BoS further approved following proposals:
    - a) Total duration of each certificate programmes shall be a semester; however, credits of the course shall remain same (20 credits each programme).
    - b) Certificate in Ticketing and Airfare Construction and Certificate in Tour Guiding and Leadership shall be conducted in July to December session.
    - c) Certificate in Tour Management and Certificate in Medical and Wellness Tourism shall be conducted in January to June session.
    - d) Admission to the certificate programmes shall be made based on results of common entrance examination for undergraduate programmes. Students will be offered admission to the two certificate programmes (January-June) from the existing/original admission list.
    - e) A Programme will not be offered in the Department if there are less than 10 (ten) admissions in a particular certificate programme.
  8. The BoS approved the proposal for reduction and standardization of tuition fees for all certificate programme to Rs. 10,500/-
  9. The BoS approved the proposal for having a Common Admission Test for all undergraduate programmes (BTTM, BHM, B. Voc., Dip. Hosp., Dip. F&B (proposed), and all certificate programmes), and it was suggested that the question asked should be original and good quality should be maintained.
  10. The BoS approved the proposal of having a Common Admission Test for all post-graduate programmes (MTTM, MHM (Proposed), MBA (T&T) (proposed), DTTM) and it was suggested that the question asked should be original and good quality should be maintained.
  11. The BoS was of opinion that once a uniform regulation is drafted by the university for transfer of MOOC credits under the Swayam platform, the same may be considered.
  12. The BoS approved the list of candidates recommended for admission to winter session (January 2019) of the M.Phil/PhD programme.
  13. The BoS approved the changes in the curriculum (contents MTM 103, MTM 105, MTM 203, MTM 204, BTM (C) 605 and BTM 304).
  14. The BoS approved the proposal for including an industrial tour for students of MTTM (III Sem), BTTM (V Sem) and BHM (V Sem) and recommended to collect an additional tour fee of Rs. 10,000/- per head from the students as direct and indirect expense, distributed evenly during

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the whole course (Rs. 2500 per year in BTTM, BHM for 4 years and Rs. 5000 per year for MTTM for 2 years).

15. The BoS approved the list of examiners and moderators for annual examinations for Diploma and Certificate programmes and Diploma in Hospitality Management.
16. The BoS has suggested, if possible to introduce a programme on Heritage Studies

The meeting concluded at 4:30 p.m. with a vote of thanks to the chair.



(Prof. Nimit R. Chowdhary)

Head  
Deptt. of Tourism and  
Hospitality Management  
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New Delhi-110025

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