Minutes of the Meeting of IQAC held on 18.04.2017 at 3:00 pm
at Yasser Arafat Hall, JMI

A meeting of the IOAC related to the presentation of its Online Webpage was held on 18.04.2017 at 3:00 p.m. at Yasser Arafat Hall, JMI attended by the Deans of Faculties and other dignitaries under the Chairmanship of the Vice-Chancellor, JMI. Following were present:

1.	Prof. Talat Ahmad	Vice-Chancellor
2.	Prof. Shahid Ashraf	Pro-Vice-Chancellor
3.	Prof. Shafeeque Ahmad Ansari	Hony. Director, IQAC
4.	Prof. M.N. Doja	Hony. Director, FTK-CIT
5.	Dr. Abdul Malik	Joint Registrar
6.	Prof. Nisarul Haq	Dean, F/o Social Sciences
7.	Prof. S. Khalid Ali Hamdi	For Dean, F/o Humanities & Languages
8.	Prof. Sharif Ahmad	Dean, F/o Natural Sciences
9.	Prof. Harjeet Kaur Bhatia	For Dean, F/o Education
10.	Prof. Mehtab Alam	Dean, F/o Engineering & Technology
11.	Dr. Nuzhat Parveen Khan	Dean, F/o Law
12.	Prof. S.M. Akthar	Dean, F/o Architecture & Ekistics
13.	Prof. Sadre Alam	Dean, F/o Fine Arts
14.	Dr. Sarita Kohli	For Dean, F/o Dentistry
15.	Prof. Tasneen Meenai	Dean, Students' Welfare
16.	Prof. Zishan H. Khan	Hony. Dy. Director, IQAC
17.	Dr. Mansaf Alam	Hony. Dy. Director, IQAC
18.	Iqbal Ahmed Hakim	Convener

The Hony. Director, IQAC extended his thanks and requested the Representative of M/s Matrix Infosoft to give presentation of the software initially developed to strengthen the database of IQAC. Thereafter, presentation of the Online Webpage was made comprising of 06 modules as per the following:

1. Administration
2. Teachers (University)
3. Teachers (Schools)
4. Non-Teaching Staff
5. Students Feedback
6. Online Front Interface Section and Job Post/Apply

The Hony. Director apprised the need and importance of creating a database for IQAC. He informed that all the faculty members would be able to upload their resume after registering at the webpage. The webpage would have an option of nodal and subnodal officers as sub-admins to upload/extract information as and when needed. The IQAC Nodal Officers at Deptt/Centre can act as sub-admin. A detailed performa for CV of Faculty/Staff members was also presented and invited the suggestions/modification/addition, if any, with the members. Minor suggestions were suggested which would be incorporated. It was opined that once the CV form is completed by the faculty/staff, it can be converted into online system and would help in extracting information needed for different ranking agencies. The portal will also hold the information related to IQAC data and activity, ranking related information, NAAC reports and minutes of the meetings and several other information.

Prof. M N Doja, raised a concern about the security of the JMI website as initially it was thought to link/host the IQAC webpage at www.jmi.ac.in. After detailed deliberation and discussion, it was recommended that the IQAC shall host on a separate domain and create its own database independently. The issue of authenticating the data that will be uploaded on the IQAC webpage was also deliberated and was decided that verification will be done by the HoD concerned for authenticity before uploading online wherein the Nodal Officers could be involved. The hard copy may be sent to IQAC.

The meeting ended with a vote of thanks to the Chair.

(Prof. Shafeeque Ahmad Ansari)
Hony. Director - IQAC