

Office of the Registrar
Academic & Council Branch
Jamia Millia Islamia

Minutes

of the meeting of Majlis-i-Muntazimah (Executive Council) (EC-I/2018) held on 24.01.2018 at 3.30 p.m. in the Yasser Arafat Hall, Khayaban-e-Ajmal, (Administrative Block), Jamia Millia Islamia, New Delhi-110025.

An ordinary meeting of the Majlis-i-Muntazimah (Executive Council) (EC-I/2018) was held on 24.01.2018 at 3:30 p.m. in the Yasser Arafat Hall, Khayaban-e-Ajmal, (Administrative Block), Jamia Millia Islamia, New Delhi-110025.

The following were present in the meeting:

1. Prof. Talat Ahmad : Chairman
Shaikh-ul-Jamia (Vice-Chancellor)
2. Prof. Shahid Ashraf : Member
Naib Shaikh-ul-Jamia (Pro-Vice-Chancellor)
3. Prof. Saranjit Singh Bhasin : Member
Dean, Faculty of Dentistry, JMI
4. Prof. Sharif Ahmad : Member
Dean, Faculty of Natural Sciences, JMI
5. Prof. Naved Iqbal : Member
Dean, Students' Welfare, JMI
6. Prof. M. Ejaz Hussain : Member
Director, CPRS, JMI
7. Dr. Halima Begum Mohd. Ali : Member
Department of Mechanical Engineering, JMI
8. Mr. Riyazuddin : Member
University Polytechnic, JMI
9. Prof. J. A. K. Tareen : Member
Visitor's nominee
10. Mr. Mohd. Haleem Khan : Member
Visitor's nominee
11. Prof. Rehana Khatoon : Member
Visitor's nominee
12. Mr. A. P. Siddiqui, IPS : Secretary
Registrar, JMI

Lt. Gen. (Retd.) Dr. S. P. Kochhar, Visitor's nominees could not attend the meeting.

The following officers/officials were also present:

13. Mr. Sanjay Kumar (**Special Invitee**)
Finance Officer, JMI
14. Mr. Wahabuddin (**Special Invitee**)
Secretary, JASA, JMI

The following staff members were also present to assist in the proceedings:

1. Dr. Abdul Malik
Jt. Registrar, JMI
2. Mr. Mazharul Haq Ansari
Asst. Registrar, Academic & Council Section, JMI
3. Mr. Owes Ahmad
Asst. Registrar, Recruitment & Promotion Section, JMI.
4. Mr. Anwar Husain
Section Officer, Academic & Council, JMI.

The Registrar on behalf of the Vice-Chancellor (Chairman) welcomed Mr. Wahabuddin, Secretary, Jamia Administrative Staff Association (JASA), JMI as a Special Invitee to the *Majlis-i-Muntazimah* (Executive Council).

He also appreciated the contributions made by the following outgoing member during his tenure as member of the Executive Council:

1. Prof. S. M. Azizuddin Hussain, Department of History & Culture, JMI

Thereafter, the Majlis (EC) conducted the following business :

EC-2018 (I): Resolution-1

Confirmation of the Minutes of previous meeting of Majlis-i-Muntazimah (Executive Council) held on 13.11.2017.

The minutes of the last meeting of Majlis-i-Muntazimah (Executive Council) held on 13.11.2017 were circulated on 06.12.2017. Since no observation was received from any member, the Majlis (EC) confirmed the said Minutes.



EC-2018(I): Resolution-2

Matters for reporting/endorsement of actions already taken by the Shaikh-ul-Jamia (Vice-Chancellor) in anticipation of approval of the Executive Council.

Engagement/ Appointment/ Confirmation of Services/ Shifting of Services/ Relinquishment

- 2.1 Approval on the engagement of **Mr. S. S. Rawat** as Full-time Consultant in Office of the Games and Sports, JMI to assist the office of Games and Sports in hosting North Zone Inter University Basketball (M) Championship 2017-18 on a consolidated honorarium of Rs. 25,000/- p.m. for a period of three months w.e.f. the date of joining.
- 2.2 Approval on the engagement of **Mr. Shariq Saeed** as Consultant in the Building and Construction Department, JMI, beyond his superannuation w.e.f. 01.01.2018 for a period of six months on a consolidated salary of Rs. 30,000/-.
- 2.3 Approval on the engagement of **Mr. Md. Nehal** as Consultant (Administration) in the Centre for Coaching and Career Planning, JMI to look after all the administrative affairs of the Centre for Coaching and Career Planning, JMI for a period of two years which is extendable on mutual consent w.e.f. the date of joining on a consolidated salary of Rs. 45,000/- p.m.
- 2.4 Approval on the appointment of **Mr. Mohd. Nasim Haider** for the post of Assistant Registrar in the Registrar Office, JMI on the recommendation of the Selection Committee held on 12.12.2017 on the pay scale/PB of Rs. 15600-39100 with GP Rs. 5400/- plus usual allowances on the terms and conditions as mentioned in the appointment letter.
- 2.5 Approval on the appointment of **Mr. Shahzad Alam** as an Assistant Professor (Non-Plan) in the Department of Computer Engineering, Faculty of Engineering & Technology, JMI on the recommendation of the Selection Committee held on 24.10.2017 on the pay scale/PB of Rs. 15600-39100 with AGP 6000/- plus usual allowances on the terms and conditions as mentioned in the appointment letter.
- 2.6 Approval on the appointment of **Dr. Satya Narayan Mohanty** as an Adjunct Professor in the Department of Economics, Faculty of Social Sciences, JMI under UGC-ENCORE Scheme on the recommendation of the Selection Committee held on 26.12.2017 on the terms and conditions as mentioned in the appointment letter.
- 2.7 Approval on the appointment of **Dr. Sonal Desai** as an Adjunct Faculty in the Centre for Theoretical Physics, JMI under UGC-ENCORE Scheme on the recommendation of the Selection Committee held on 10.01.2018 for a period of one year or two semesters as per UGC norms, on the terms and conditions as mentioned in the appointment letter.

- 2.8 Approval on the confirmation of services of **Dr. Saikh Safiul Islam** as Professor in the Centre for Nanoscience & Nanotechnology, JMI. w.e.f. 15.03.2017.
- 2.9 Approval on shifting the services of **Dr. Sarfaraz Ahmad**, Asst. Professor (Department of Persian), from the Centre for the Distance & Open Learning, JMI to Department of IASE, Faculty of Education, JMI, with immediate effect i.e. 05.01.2018 until further orders.
- 2.10 Approval on relinquishing the services of **Prof. Somnath Dasgupta** from the position of Ford-Foundation Endowed Chair-Professor, Department of Geography, JMI w.e.f. 31.12.2017 (A/N) owing to health problem subject to clearance of 'No Dues Certificate'.

Miscellaneous

- 2.11 Approval on reconstitution of the "**Internal Complaints Committee (ICC)**" of the University with the following officials as successor to the outgoing Chairperson-Presiding Officer/Members of the ICC as per provisions contained in the UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Education Institutions) Regulation, 2015:

1. Prof. Sabiha Anjum Zaidi, Director, Premchand Archives & Literary Centre, JMI : Chairperson/Presiding Officer
(She has succeeded Prof. Mehtab Manzar)
2. Dr. Nilofar Afzal, D/o Electronics & Comm. Engg., JMI : Member
(She has succeeded Dr. S. Azra Khursheed)

Members amongst the students – If the matter involves students

3. Ms. Fiza Khan, B.A. (Hons.) Economics IIIrd year : Member
(She has succeeded Ms. Munaza Rashid, B.Sc.(Hons.) Physics, Semester V)
[Action: AR (Estab.)]

- 2.12 Approval on the names of the following five eminent educationists as members of Planning Board of Jamia Millia Islamia in terms of Statute 16-A (1) (v) of the Jamia's Act 1988:

1. Prof. (Dr.) Seyed Ehtesham Hasnain, VC, Jamia Hamdard, New Delhi
2. Prof. Mehraj Uddin Mir, VC, Central University of Kashmir, Srinagar, J&K
3. Prof. Anil K. Tyagi, VC, GGSIP University, New Delhi
4. Prof. Deepak Pental, former VC, University of Delhi, South Campus, Delhi.
5. Prof. Jalees Ahmed Khan Tareen, former VC, BS Abdur Rahman University, Mysore.

[Action: Joint Registrar]

- 2.13 Approval on opening a separate Bank Account only for the deposit of drafts/fees etc. for the Centre for Distance and Open Learning, JMI on the terms and conditions as mentioned in the Office Order No. CS/F&A/JMI/2018 dated 17.01.2018 (**Annexure-I**).

[Action: Finance Officer]

2.14 Approval on the following recommendations of the Evaluation-cum-Screening Committee meetings held on 22.11.2017 and 27.11.2017 for promotion of faculty members under Faculty of Engineering & Technology, Faculty of Humanities & Languages and Faculty of Natural Sciences, JMI:

S. No	Name of the Candidate(s) Dr./Mr./Ms.	Department/ Centre of	Promoted to	Date of Evaluation cum-Screening Committee	Effective Date of Eligibility
A Faculty of Engineering & Technology					
1	Abrar Ahmad	Electrical Engg.	Asst. Prof. (Stage 1) to Asst. Prof. (Stage 2)	27.11.2017	17.07.2017
2	Arshi Salamat	Univ. Polytechnic	Asst. Prof. (Stage 2) to Asst. Prof. (Stage 3)	22.11.2017	16.07.2012
B Faculty of Humanities & Languages					
3	Imran Ahmad Andaleeb	Urdu	Asst. Prof. (Stage 2) to Asst. Prof. (Stage 3)	22.11.2017	18.07.2014
4	Sarwarul Hoda	Urdu	Asst. Prof. (Stage 2) to Asst. Prof. (Stage 3)	22.11.2017	15.02.2015
C Faculty of Natural Sciences					
5	Meetu Gupta	Biotechnology	Asst. Prof. (Stage 2) to Asst. Prof. (Stage 3)	22.11.2017	12.09.2014
6	Aruna Paarcha	Geography	Asst. Prof. (Stage 1) to Asst. Prof. (Stage 2)	22.11.2017	27.11.2011

Pay Scale for Asst. Professor (Stage-1) to Asst. Professor (Stage-2): Rs. 15600-39100 AGP 7000
Pay Scale for Asst. Professor (Stage-2) to Asst. Professor (Stage-3): Rs. 15600-39100 AGP 8000

[Action: AR (RPS)]

ITEMS FOR CONSIDERATION:

EC-2018(I): Resolution-3

Consideration for approval of the recommendations of the Selection Committee meetings held on 14.11.2017 and 15.11.2017 for promotion case of faculty member under Faculty of Engineering & Technology, JMI and direct recruitment of faculty members under Faculty of Engineering & Technology and AJK-Mass Communication and Research Centre, JMI.

The Majlis (EC) considered and approved the following recommendations of the Selection Committee meetings held on 14.11.2017 and 15.11.2017 for promotion case of faculty member under Faculty of Engineering & Technology, JMI and direct recruitment of faculty members under Faculty of Engineering & Technology and AJK-Mass Communication and Research Centre, JMI:

A. Details of promotion cases:

S.No	Name of the Deptt./Faculty	Name of Promotee(s) Mr./Ms./Dr.	Date of Selection Committee	Effective date of eligibility
1. (i)	<u>F/o Engg. & Tech.</u> <u>Deptt. of Mechanical Engg</u> Promotion case from Associate Professor (Stage-4) to Professor (Stage-5) under UGC-CAS-2010	Islam Nawaz	14.11.2017	12.04.2017

B. Details of direct recruitment:

S.No	Name of the Faculty Deptt./Post(s)	Name of recommended candidate(s) Mr./Ms./Dr.	Date and time of Selection Committee
1. (i)	<u>F/o Engg. & Tech.</u> <u>Deptt. of Mechanical Engg</u> One Assistant Professor (Non-Plan)	Selected Tasmeem Ahmad Khan On Panel i) Shahab Fatima ii) Abdullah Aamir Hayat	14.11.2017 at 11.00 am
2. (i)	<u>Deptt. of Electronics & Communication Engg.</u> One Associate Professor (Non-Plan)	None Found Suitable	14.11.2017 at 11.00 am
3. (i)	<u>AJK-Mass Communication Research Centre</u> One Assistant Professor in Television Director & Production (Non-Plan)	Selected Maryam Zehra On Panel iii) Imran Alam iv) Ritika Pant	15.11.2017 at 10.00 am
4. (i)	<u>F/o Engg. & Technology</u> <u>Deptt. of Electrical Engg.</u> One Professor (Non-Plan)	None Found Suitable	15.11.2017 at 02.00 pm

Scale of Pay: (i) Assistant Professor Rs. 15600-39100 with AGP 6000, (ii) Associate Professor Rs. 37400-67000 with AGP 9000 and (iii) Professor Rs. 37400-67000 with AGP 10000.

[Action: AR (RPS)]

EC-2018(I): Resolution-4

Consideration on the proposal of Jamia Administrative Staff Association (JASA) regarding amendment in their constitution

The Majlis (EC) considered and approved the recommendations of the General Body meeting of the Jamia Administrative Staff Association (JASA) held on 23.11.2016 in accordance with para 2 of Section XVI for the following amendments in their Constitution (**Annexure-II**):

1. Creation of one post of **Vice-President**.
2. Creation of one post of **Cabinet Member for Centres** of JMI to represent the Centres.

The Hon'ble members of the Executive Council has suggested to have a representation of at least one female member in the Cabinet of JASA. It was also suggested that the Vice-Chancellor may nominate one female member in case there is no presence of female member in the Cabinet.

[Action: AR (Estab.)/Secretary, JASA]

EC-2018(I): Resolution-5

Consideration of enhancement of age of superannuation of Doctors other than Central Health Services (CHS) to 65 years.

The Majlis (EC) considered and approved the adoption of MHRD letter No. 65-7/2016-Desk-(U) dated 01.11.2017 and Ministry of Health & Family Welfare OM No. A.12034/1/2016-CHS-V dated 30.09.2017 to extend the benefit of enhancement of age of superannuation to Doctors other than Central Health Services to 65 years (**Annexure-III&IV**). It is also elucidated that **doctors shall hold the administrative posts till the date of attaining the age of 62 years and thereafter their services shall be placed in Non-Administrative positions**'.

[Action: AR (Estab.)]

EC-2018(I): Resolution-6

Consideration of the draft constitution of 'Alumni Association of Jamia Millia Islamia (AAJMI)' dissolving the 'Jamia Old Boys Association (JOBA)'.

The Majlis (EC), after detailed and meaningful deliberations, in principle, approved the draft constitution of 'Alumni Association of Jamia Millia Islamia (AAJMI)' dissolving the 'Jamia Old Boys Association (JOBA)' duly recommended by the Standing Committee for Act, Statutes and Ordinances in its meeting held on 11.01.2018, in anticipation of approval of Academic Council (**Annexure-V**). However, one of the Hon'ble members of the Majlis (EC) suggested to get the Constitution fine tuned by the Language Expert. The Majlis (EC) unanimously agreed to his suggestion.

[Action: AR (L&O)]

EC-2018(I): Resolution-7

Consideration of the amendment in Regulation R-15-C [Academic] captioned "B.D.S. Internship" pertaining to the guidelines for outside candidates wishing to do internship in the Faculty of Dentistry, JMI

The Majlis (EC) considered and approved the amendment in Regulation R-15-C [Academic] captioned "B.D.S. Internship" pertaining to the guidelines for outside candidates wishing to do internship in the Faculty

of Dentistry, JMI, duly recommended by the Standing Committee for Act, Statutes and Ordinances in its meeting held on 11.01.2018, in anticipation of approval of Academic Council (**Annexure-VI**).

[Action: AR (A&C)]

EC-2018(I): Resolution-8

Consideration on the adoption of recommendations of 7th Central Pay Commission.

The Majlis (EC) was informed about the receipt of MHRD letter No. 1-7/2015-U.II(1) dated 02.11.2017 addressed to the Secretary, UGC and copy to all Vice-Chancellors of Central Universities regarding revision of pay of **teachers and equivalent cadres** in universities and colleges following the revision of pay scales of Central Government employees on recommendation of the 7th Central Pay Commission (**Annexure-VII**). The Majlis (EC) also noted that UGC vide its letter F. No. 11-1/2017(CU) dated 18.01.2018 has forwarded copies of Order No. F.1-/2015-U.II(2) dated 02.11.2017 & Order No. F.19-62/2017-CU.Cdn dated 02.01.2018 of MHRD regarding revision of pay for the posts of **Registrar, Deputy Registrar, Assistant Registrar, Controller of Examinations, Deputy Controller of Examinations, Asst. Controller of Examinations, Finance Officer, Deputy Finance Officer, Assistant Finance Officer and other non-teaching employees** of the Jamia Millia Islamia as per the recommendations of the 7th Central Pay Commission (**Annexure-VIII & IX**).

The Majlis (EC) adopted, in principle, the recommendations of 7th Central Pay Commission for revision of pay of the above-mentioned categories in Jamia Millia Islamia and subsequent revised orders to be received from the MHRD/UGC from time to time, following the revision of pay scales of the university's employees (teachers/ administrative/ supporting staff).

[Action: Finance Officer]

EC-2018(I): Resolution-9

Consideration on the request of Jamia Administrative Staff Association (JASA) for amendment in their constitution

The Majlis (EC) considered and approved the request of Jamia Administrative Staff Association (JASA) for creation of a new Constituency (Building and Construction Department) of JASA for representation from this Constituency in accordance with para 2 of Section XVI of its Constitution, duly recommended by its General Body meeting held on 13.12.2017 (**Annexure-X**)

[Action: AR (Estab.) & Secretary, JASA]

EC-2018(I): Resolution-10

Consideration of the recommendations of the Establishment Committee held on 21.11.2017

The Majlis (EC) considered and approved the following recommendations of Establishment Committee constituted for redressal of the grievances of the teaching and non-teaching employees in its meeting held on 21.11.2017 (**Annexure-XI**).

- Request of Prof. Tarikul Islam, D/o Electrical Engineering for Lecturer (Sr. Scale) w.e.f. 16.12.2003 and arrears thereof - ***The Committee examined his request and did not recommend his candidature for Lecturer (Sr. Scale) at this stage as he had already been appointed as Reader w.e.f. 02.09.2006 and promoted as Professor under CAS-2010 w.e.f. 02.09.2012.***
- Request of Mr. Mohd. Shoeb, Workshop Superintendent, D/o Mechanical Engineering for grant of AGP of Rs. 8000 instead of Rs. 7000 – ***The Committee went through the case and decided to get it examined at the end of Establishment and Finance & Accounts Office and thereafter place it in the next meeting of Establishment Committee for its consideration.***
- Rectification in nomenclature of existing 'Jr. Laboratory Assistant' as 'Laboratory Assistant' working in the Faculty of Dentistry and grant of pay-scale of Rs. 4000-6000 (pre-revised) as per UGC letter No. 40-1/2004 (JCRC)/Vol.III dt. 04.04.2015. – ***The Committee recommended for rectification in nomenclature and grant of pay-scale of Rs. 4000-6000 w.e.f. 01.01.2006 or date of joining whichever is later.***
- Requests of Technicians, AJK-MCRC for grant of pay-scale of Rs. 5000-8000 instead of Rs. 4500-7000 consequent upon their regularization. – ***The Committee examined the matter in the light of UGC letter dt. 01.05.1998 and recommended to place them in the pay scale of Rs. 5000-8000 (under 5th CPC) on regularization of their services w.e.f. 05.07.2004.***

[Action: AR (Estab.)]

EC-2018(I): Resolution-11

Consideration for approval of the recommendations of the Selection Committee meeting held on 23.01.2018 for promotion cases of faculty members under MMAJ-Academy of International Studies and Faculty of Law, JMI

The Majlis (EC) considered and approved the following recommendations of the Selection Committee meeting held on 23.01.2018 for promotion cases of faculty members under MMAJ-Academy of International Studies and Faculty of Law, JMI:

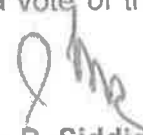
A. Details of promotion cases:

S.No.	Name of the Deptt./Faculty	Name of promotee(s) / Not promotee(s) Mr./Ms./Dr.	Date of Selection Committee	Effective date of eligibility
1.	<u>MMAJ Academy of International Studies, JMI</u>			
(i)	Promotion case from Associate Professor (Stage-4) to Professor (Stage-5) under UGC-CAS-2010	i) Dr. Ghulam Mohammad Shah – Promoted ii) <i>Dr. Mathew Joseph C. – Not Promoted</i>	23.01.2018	18.10.2012 <i>Not Promoted</i>
(ii)	<u>MMAJ Academy of International Studies, JMI</u>			
	Promotion case from Assistant Professor (Stage-3) to Associate Professor (Stage-4) under UGC-CAS-2010	i) Dr. Mujib Alam – Promoted ii) Dr. Mohammad Sohrab – Promoted	23.01.2018	15.01.2015 12.01.2015
2	<u>Centre for West Asian Studies attached with MMAJ- AIS, JMI</u>			
(i)	Promotion case from Associate Professor (Stage-4) to Professor (Stage-5) under UGC-CAS-2010	i) Dr. Shahid Jamal Ansari – Promoted	23.01.2018	31.12.2015
(ii)	<u>Centre for West Asian Studies attached with MMAJ- AIS, JMI</u>			
	Promotion case from Assistant Professor (Stage-3) to Associate Professor (Stage-4) under UGC-CAS-2010	i) Dr. Hedayun Akhtar Nazmi – Promoted ii) Dr. Sujata Ashwarya – Promoted	23.01.2018	01.12.2017 06.12.2017
3	<u>Faculty of Law, JMI</u>			
	Promotion case from Assistant Professor (Stage-3) to Associate Professor (Stage-4) under UGC-CAS-2010	i) Dr. Ghulam Yazdani – Promoted ii) Dr. Mohammad Asad Malik – Promoted	23.01.2018	18.01.2015 24.02.2017

Scale of Pay: (i) Associate Professor Rs. 37400-67000 with AGP 9000 and (ii) Professor Rs. 37400-67000 with AGP 10000

[Action: AR (RPS)]

Thereafter, the meeting ended at 4.15 p.m. with a vote of thanks to the Chair.


(A. P. Siddiqui), IPS
Musajjid/Registrar
Secretary, Executive Council