



JAMIA MILLIA ISLAMIA
(CENTRAL UNIVERSITY)

MINUTES

FOR THE MEETING OF THE

FINANCE COMMITTEE
HELD ON 27th MARCH, 2017

AT

12:00 NOON

IN THE
YASSER ARAFAT HALL (ADMINISTRATIVE BLOCK)
JAMIA MILLIA ISLAMIA
JAMIA NAGAR, NEW DELHI-110025.

MINUTES
OF THE 35th MEETING OF THE
MAJLIS-I-MALIYAT (FINANCE COMMITTEE) OF
JAMIA MILLIA ISLAMIA HELD ON 27th March, 2017

The 35th Meeting of the Finance Committee was held on 27th March, 2017 in the Yasser Arafat Hall (Administrative Block), Jamia Millia Islamia, New Delhi. The following members attended the meeting:

- | | | |
|----|-------------------------------------------------------------------------------------------------------------|--------------------------------------------------|
| 1. | Prof. Talat Ahmad
Vice-Chancellor
<u>Jamia Millia Islamia</u> | Chairman |
| 2. | Prof. Shahid Ashraf
Pro-Vice-Chancellor
<u>Jamia Millia Islamia</u> | Member |
| 3. | Lt. Gen. (Retd.) S.P. Kochhar
H. No.1135 P, Sector - 43
<u>Gurgaon-122 009</u> | Member |
| 4. | Shri Subodh Kr. Ghildiyal
Dy. Secretary
Dept. of Higher Education
<u>Ministry of H.R.D.</u> | Representative of
JS (CU&L), MHRD |
| 5. | Prof. Sharif Ahmad
Dean
Faculty of Natural Science
<u>Jamia Millia Islamia</u> | Member |
| 6. | Prof. Sadre Alam
Dean
Faculty of Fine Arts
<u>Jamia Millia Islamia.</u> | Member |
| 7. | Shri A.P. Siddiqui (IPS)
Registrar
<u>Jamia Millia Islamia.</u> | Spl. Invitee |
| 8. | Shri Sanjay Kumar
Finance Officer
<u>Jamia Millia Islamia.</u> | Secretary |

Prof. J.A.K. Tareen from Mysore, Joint Secretary & FA, Ministry of HRD and Joint Secretary (CU), UGC could not attend the meeting due to their pre-occupation.

The following officers were also present as Special Invitees:-

1. **Dr. Abdul Malik**
Jt. Registrar (HRD)
Development Office
Jamia Millia Islamia
2. **Shri Zafar Alam**
Superintending Engineer
Buildig & Construction Dept.
Jamia Millia Islamia.
3. **CA Shaikh Safiullah**
Dy. Finance Officer
Finance & Accounts Office
Jamia Millia Islamia.
4. **Shri Aayatullah**
Asst. Registrar (A/cs.)
Accounts Section
Jamia Millia Islamia.

At the outset, the Secretary Finance Committee on behalf of the Chairman and Vice-Chancellor welcomed all the members and, with the permission of Chair, placed the following agenda items before the Committee:

ITEM NO.(35.01):-

**CONFIRMATION OF THE MINUTES OF THE 34th
MEETING OF THE MAJLIS-i-MALIYAT (FINANCE
COMMITTEE) HELD ON 9th November, 2016.**

The Finance Committee confirmed the Minutes of the 34th Meeting of the Majlis-i-Maliyat (Finance Committee) held on 9th November, 2016.

ITEM NO.(35.02):-

ADOPTION OF GFR 2005:

In compliance to Government directives regarding Adoption of GFR, the Committee approved a Standing Regulatory Clause for the Ordinance Committee to amend the manuals of financial procedures of the University to bring them in conformity with GFR as amended from time to time, and where ever the Ordinances of the University are silent or not in conformity with GFR, the provisions of GFR as amended from time to time will be applicable.

(Action: A.R(A&C)

ITEM NO.(35.03):-

CHEQUE SIGNING AUTHORITY:

The following revised Cheque Signing Authority structure approved by the Vice-Chancellor for speedy disposal of payment bills was placed before the Finance Committee for its approval.

Amount of Cheques	A. Existing Cheque Signing Authority Structure as approved by FC dated 13.07.2016 and endorsed by EC dated 12.09.2006.	B. Revised Cheque Signing Authority Structure
Upto Rs 50,000	1. Single Signatory : Accounts Officer	1. Single Signatory : Accounts Officer/ Assistant Registrar posted as DDO.
More than Rs 50,000	2. Double Signatory: Jointly signed by the Accounts Officer and any of the following officers: i) Finance Officer ii) Vice-Chancellor iii) Registrar	2. Double Signatory: Jointly signed by the Accounts Officer/ Assistant Registrar as DDO and any of the following officers: i) Deputy Finance Officer ii) Finance Officer (In absence of DFO) iii) Registrar (In absence of FO and DFO)

The Committee considered and endorsed the action of the Vice-Chancellor.

Action: (Dy. Finance Officer)

ITEM NO.(35.04):-

RECOMMENDATIONS OF THE BUILDING COMMITTEE:

The following recommendations of the Building Committee were placed before the Finance Committee along with the observations received from Ministry on the Agenda:

S.NO	NAME OF PROJECT	AMOUNT Est. cost (RS.)	BUDGET HEAD	BC DATE	REMARKS
1.	Construction of New Boys' Hostel in place of old Pink Hostel Building.	17,52,10,082	XII Plan	17.01.2017	
2.	Construction of building for the Department of Sanskrit - Vertical extension of Centre for Physiotherapy and Rehabilitation Sciences building (Addition of two more floors).	5,01,19,589	XII Plan	17.01.2017	
3.	Construction of Academic Block of School of Education under the Scheme of PMMMNMTT.	4,98,84,118	MHRD Scheme PMMMNMTT	17.01.2017	
4.	Addition of three more floors over the under construction Hostel for the students of Jammu & Kashmir .	10,73,82,919	XII Plan/ Other sources	17.01.2017	
5.	Replacement of reciprocating compressor type water cooled A.C. Plant 40.0 TR x 03 Nos. to new scroll compressor type water cooled A.C. Plant 39.0 TR x 03 Nos. at AJK Mass Communication Research Centre.	93,49,063	XII Plan	17.01.2017	
6.	Replacement of old existing Air Conditioning units to new Air Conditioning units at CIT building.	59,64,119	XII Plan	17.01.2017	

7.	Replacement of old existing Air conditioning units to new Air conditioning units installed at Ground Floor and First Floor Reading Room and provision of SITC of 08 Nos. of Tower Air Conditioning unit for First Floor and Second Floor Stack Room converted into Reading room at Dr. Zakir Husain Old Library.	37,45,506	XII Plan	17.01.2017	
8.	P/L G.I. Pipe supply treated effluent for Horticulture purposes in North Zone-I.	23,72,646	XII Plan	17.01.2017	
9.	Providing and laying cement concrete paver block for parking purpose behind Centre for International Studies (ATWS).	22,49,115	XII Plan	17.01.2017	
10.	Providing and Laying C.C. Paver block at back side of Administrative Block.	4,82,322	XII Plan	17.01.2017	
11.	Horticultural Development works under XIIth Plan Campus Development Grant	22,73,740	XII Plan	17.01.2017	
12.	Construction of one additional floor over History Block & Graphic Arts Block at Faculty of Fine Arts.	68,20,297	XII Plan	28.02.2017	
13.	Modification work for the establishment of Gymnasium at New Hostel of Girls Residence.	7,36,437	XII Plan	28.02.2017	
14.	Lift at Faculty of Fine Arts.	40,47,978	XII Plan	28.02.2017	
15.	Construction of ramp for Department of Teachers & Non-Formal Education at TTI.	10,09,698	(HEPSEN) Scheme XII Plan	28.02.2017	

The Finance Committee approved the recommendations of Building Committee subject to compliance to the observations of the Ministry (Annexure 'A & B').

Action: S.E. (B)

ITEM NO.(35.05):-

**RATE OF INTEREST TO GPF & CPF SUBSCRIBERS OF JMI
FOR THE FINANCIAL YEAR 2016-2017:**

The resolutions issued from the Ministry of Finance, Dept. of Economic Affairs to announce the rate at which interest would be allowed on the accumulations at the credit of subscribers to the GPF and other similar funds, as already approved by the Vice-Chancellor for implementation of the University were placed before the Finance Committee for its approval:

Qtrs.	Period	Rate of interest	Resolution date
1.	01-04-2016 to 30-06-2016	8.10%	Dated 02-06-2016
2.	01-07-2016 to 30-09-2016	8.10%	Dated 30-06-2016
3.	01-10-2016 to 31-12-2016	8.00%	Dated 03-10-2016
4.	01-01-2017 to 31-03-2017	8.00%	Dated 18-01-2017

The Committee endorsed the action of the Vice-Chancellor.

Action: A.R (Salary)

ITEM NO.(35.06):-

PROPERTY TAX UNDER NON-PLAN RBE 2016-2017:

Against the MCD claim, the University had paid an amount of Rs.6.47 crore on account of Property Tax including arrears of previous years and requested the UGC to reimburse this expenditure on actual basis as has been done in respect of other Universities.

The Committee recommended that the matter be taken up with UGC.

Actions: A.R. (A/cs)

The meeting ended at 12:30 p.m. with a vote of thanks to the Chair.



(SANJAY KUMAR)
Finance Officer &
Secretary to the Finance Committee

F. No. 6-8/2016 Desk (U)
Government of India
Ministry of Human Resource Development
Department of Higher Education
(Central Universities Bureau)

Dated, the 24th March, 2016.

To

The Finance Officer,
Jamia Millia Islamia,
Maulana Mohammad Ali Jauhar Marg,
New Delhi - 110025.

Sub: 35th Meeting of the Finance Committee of JMI scheduled to be held on 27th March, 2017 at 12 Noon at JMI - regarding.

Sir,

I am directed to refer to your letter No. JMI/FO/F-2/2017 dated 15.3.2017 on the subject cited above and to furnish the following comments of Central Universities Bureau (Administrative Bureau) on the agenda items proposed to be discussed in the above said meeting of the Finance Committee:

Agenda Item No	Subject matter to be discussed in the Meeting	Comments
35.01	Confirmation of the minutes of 34 th Meeting of the Finance committee held on 9 th November 2016.	Confirmed.
35.02	Adoption of GFR 2005.	Ministry of Finance, Government of India vide OM dated 8.3.2017 has notified GFRs 2017 which take effect from the same date. The provisions of GFRs 2017 are deemed to be applicable to Autonomous Bodies except to the extent to the bye laws of an Autonomous Body provides separate Financial Rules which have been approved by the Government. Accordingly, instead of GFRs 2005, University may adopt GFRs 2017, as amended from time to time.
35.03	Cheques of signing Authority.	No objection subject to being in accordance with the Delegation of Financial Power Rules

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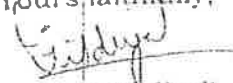
35.04	Recommendation of Building Committee	of Annex IV (a) is latest guideline from UGC and hence no comments. As regards recommendations of Building Committee, it has to be ensured that the proposals are in the format and the guidelines prescribed by the UGC and subject to availability of funds for each project. The civil works may also be undertaken in accordance with the provisions of GFRs and CVC guidelines and as per the instructions of Ministry of Finance on end to end procurement. Further, the projects may be discussed in detail in the meeting and comments of UGC and IFD may also be taken into account.
35.05	Any other item with the permission of the Chair.	Table Agenda may be avoided in light of instructions contained in MHRD instructions dated 3.3.2016.

2. The above comments may be taken on record. Further, the University is advised to follow the instructions issued by MHRD vide letter No. 61-19/2015-Desk (U) dated 03.03.2016 and furnish agenda items sufficiently in advance in future.

3. Shri Subodh Kumar Ghildiyal, Deputy Secretary has been nominated by Joint Secretary (CU) to attend the meeting.

4. This issues with the approval of Competent Authority.

Yours faithfully,



(Subodh Kumar Ghildiyal)
Deputy Secretary to the Govt. of India
Telefax No. 23384808

Fwd: 35th Meeting of FC of JMI, New Delhi, to be held on 27.03.2017

1 message

Sanjay Kumar (Finance Officer) <kumars@jmi.ac.in> Fri, Mar 24, 2017 at 3:01 PM
To: Aayatullah <aayatullah@jmi.ac.in>, "DFO, Dy. Finance Officer, JMI" <dfo@jmi.ac.in>, Shaikh Safiullah <ssafiullah@jmi.ac.in>

----- Forwarded message -----

From: Fazal Mahmood <mahmood.fazal@nic.in>
Date: Fri, 24 Mar 2017 at 2:59 PM
Subject: 35th Meeting of FC of JMI, New Delhi, to be held on 27.03.2017
To: <kumars@jmi.ac.in>

Sir,
Due to exigencies of work, JS&FA, MHRD will not be able to attend the above mentioned meeting.
Comments on the agenda items for the meeting are attached for information and record.

Regards,

Fazal Mahmood
Deputy Secretary (Finance),
Department of Higher Education, Ministry of Human Resource Development,
Room No. 101A, D - Wing, Shastri Bhavan, New Delhi - 110001
Telephone (Office) :+91-11-23387961
Mobile: +91- 9818251449

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JMI FC Meeting - 27.3.2017-Comments.docx

COMMENTS ON THE AGENDA ITEMS FOR THE 35th MEETING OF THE FINANCE COMMITTEE OF JAMIA MILLIA ISLAMIA, NEW DELHI, SCHEDULED TO BE HELD ON 27th MARCH 2017.

Agenda Item No.	Subject matter to be discussed in the Meeting	Comments
35.01	Confirmation of the minutes of 34 th Meeting of the Finance committee held on 9 th November 2016.	No comments.
35.02	Adoption of GFR 2005.	No comments.
35.03	Cheques of signing Authority.	No comments.
35.04	Recommendation of Building	<p>May be recommended for approval subject to the following :</p> <ul style="list-style-type: none"> i) Full funds for each project are available with the JMI to undertake the execution of the project and that no additional funds will be sought by JMI from UGC. Additional requirements, if any, will be met through JMI's internal resources. ii) The Abstract of Cost and Rate Conformity Certificate is strictly as per the <u>extant</u> guidelines issued by the UGC. Any deviation / variation in computation of various costs / sub-component costs should be with prior approval of UGC. iii) Award of Civil works etc. will be strictly regulated as per the relevant provisions of GFRs and CVC guidelines. iv) Instructions issued by the Department OF Expenditure regarding end to end E-procurement should be scrupulously followed.
35.05	Any other item with the permission of the Chair.	To the extent possible, Table Agenda may be avoided.